THE ANDHRA PRADESH BUSINESS RULES - 2017
(RE-NUMBERED AND RE-ORGANISED)

General Administration (Cabinet)Department
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THE ANDHRA PRADESH GOVERNMENT BUSINESS RULES

In exercise of the powers conferred by clauses (2) and (3) of Article 166 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following rules:

1 Short Title
These rules may be called "The Andhra Pradesh Government Business Rules".

2 Definitions
In these rules, unless there is anything repugnant in the subject or context-

(a) ‘Article’ means an Article of the Constitution of India;

(b) ‘Circulation’ means the submission of files to the Minister or to the Governor for orders;

(c) ‘Council’ means the Council of Ministers constituted under Article 163 and includes a Committee of the Council;

(d) ‘Minister-in-charge’ means the Minister appointed by the Governor to be in charge of the Department or part of the Department to which a case belongs;

(e) ‘Schedule’ means a Schedule appended to these rules.

(f) ‘Secretary’ means a Secretary to the Government of the State and includes a Special Chief Secretary, a Principal Secretary, a Special Secretary and an Ex-officio Special Chief Secretary/Principal Secretary/Secretary to Government.

3 Interpretation
Unless the context otherwise requires, the General Clauses Act, 1897, shall apply for the interpretation of these rules as it applies for the interpretation of a Central Act.
SECTION I: ALLOCATION AND DISPOSAL OF BUSINESS

4 Allocation of Business

The business of the Government shall be transacted in the departments specified in the First Schedule.

5 Distribution of subjects among departments

The business of the Government shall be classified and distributed between those departments as laid down in Second Schedule.

6 Allocation of business among Ministers

(1) The Governor shall, on the advice of the Chief Minister, allot the business of the Government among the Ministers by assigning subjects in one or more departments of the secretariat to the charge of a Minister,-

Provided that nothing in this rule shall prevent the assigning of the subjects in one department to the charge of more than one Minister.

Note: - In cases where orders allotting business have to issue urgently, the allotment may be made by the Chief Minister and the cases circulated to the Governor after issue of orders.

(2) Where a particular department of the Secretariat is in the charge of more than one Minister, the senior most of those Ministers who is substantially concerned with the department shall be deemed to be in administrative charge of the department in respect of establishment and other common matters arising in that department,-

Provided that if in the opinion of the Secretary of that department, any other Minister should also see any such case, the case shall be circulated to such Minister also.

(3) (a) The subjects in one or more departments of the Secretariat which are not specifically assigned to a Minister under sub-rule (1) and also residuary subjects shall be deemed to have been assigned to the Chief Minister,-

Provided that the subjects which are allied/related to the portfolio of the Minister shall automatically stand assigned to the Minister without the need for specific assignment. In case of doubt the decision of the Chief Minister will be final.

Provided also that when a Minister ceases to hold office for any reason, the subjects in one or more departments of the Secretariat assigned to
his charge shall stand assigned to the Chief Minister till the Governor assigns them to any other Minister under sub-rule (1).

(b) When the Chief Minister or any other Minister is absent and unable to attend to his work, his work may be distributed among the other Ministers in such a manner as the Chief Minister thinks fit.

7 Secretary to Government

Each department of the Secretariat shall consist of a Secretary to the Government, who shall be the official head of that Department, and of such other officers and servants subordinate to him as the State Government may determine.

Provided that,

(i) more than one department, other than the Legislature Department, may be placed in-charge of the same Secretary;

(ii) the work of a department, other than the Legislative Department, may be divided between two or more Secretaries;

(iii) where there is a Special Chief Secretary, Principal Secretary and other Secretaries in a Department, the senior most among them shall be the official head of that department; and they shall deal with such subjects as are allotted and assigned to them by the Chief Secretary as he may deem convenient in the interests of the administration.

8 Disposal of business by departments

Without prejudice to the provisions of rule 11(1), the Minister in-charge of a department shall be primarily responsible for the disposal of the business appertaining to that department.

Provided that nothing in this rule shall apply to any business which the Speaker of the Legislative Assembly is competent to dispose of under the Rules of Procedure and Conduct of Business in the Andhra Pradesh Legislative Assembly.

9 Submission of papers and reports

(1) As soon as possible after a week is over, the Secretary shall submit to the concerned Minister or Ministers a statement showing particulars of cases, other than routine cases, disposed of in the department by the Secretary and other officers subordinate to him during the week. A copy of the said statement shall also be submitted simultaneously to the Chief Minister.

Provided that this rule shall not apply to the cases relating to the business of the State Legislature disposed of in the Legislature Department by the Speaker under the Rules of Procedure and Conduct of Business in the Andhra Pradesh Legislative Assembly.
(2) The Finance Minister may call for any papers in a case in which any of the matters referred to in rule 10(A - 1 to 7) is involved and the department to whom the request is addressed shall supply the papers.

(3) On receipt of papers called for under sub-rule(2), the Finance Minister may request that the papers with his note on them shall be submitted to the Council subject to following the procedure prescribed for bringing the cases before the Council.

(4) The Finance & Planning (Finance Wing) Department may make rules to govern financial procedure in general in all departments and to regulate the business of the Finance & Planning (Finance Wing) Department and the dealings of other departments with the Finance & Planning (Finance Wing) Department.

(5) The Chief Minister shall—

(a) cause to be furnished to the Governor such papers, records or information relating to the administration of the affairs of the State and proposals for legislation as the Governor may call for; and

(b) if the Governor so requires, submit for the consideration of the Council any matter on which a decision has been taken by a Minister but which has not been considered by the Council.

(6) A Secretary may ask to see the papers in any department if such papers are required for the disposal of a case in his department.

10 Inter-departmental consultation

(1) Orders in cases of disagreement. If the departments concerned are not in agreement regarding the case dealt with under rule 10(C&D) and rule 12 the Minister in-charge of the department may, if he wishes to proceed with the case, direct that the case be circulated to all Ministers or submitted to the Chief Minister for orders for laying the case before the Council.-

Note: - When a case is circulated under this rule, the order of circulation shall be the same as that prescribed in rule 14(7).

Provided that where a case relates to the Legislature Department, the procedure laid down in the second proviso to rule 16(2) shall apply and the case shall be submitted to the Chief Minister through the Speaker of the Legislative Assembly and the Minister or Ministers concerned.

(2) (a) A Minister, instead of calling for any papers/files from any department not under his charge, may if he is desirous of putting forward his views to the Minister in-charge, do so at a discussion with the said Minister and if the two Ministers do not agree on any point or points, the matter shall be referred to the Chief Minister for his decision thereon.
(b) Where two or more Ministers concerned with a subject express different views, the case shall as far as possible, be discussed at a conference, such conference being convened by the Minister in-charge of the subject and if there is no agreement even then, it shall be submitted to the Chief Minister for orders whether it should be placed before the Council.

A Consultation with Finance Department

(1) No department shall, without previous consultation with the Finance and Planning (Finance Wing) Department, authorise any orders (other than orders pursuant to any general delegation made by the Finance and Planning (Finance Wing) Department), which-

(a) either immediately or by their repercussions, will affect the finances of the State or which, in particular -

(i) involve any grant of land or assignment of revenue or concession, grant, lease or licence of mineral or forest rights or a right to water power or any easement or privilege in respect of such concession;
(ii) in any way involve any relinquishment of revenue; or

(b) relate to the number or grading or cadre of posts or the emoluments or other conditions of service of posts;

(c) (i) involve the delegation of financial powers to subordinate authorities; and refer to reports on financial irregularities sent by the Accountant General or administrative authorities.

Note: Cases of financial irregularities, in which a reference to the Andhra Pradesh Public Service Commission/ Union Public Service Commission is necessary, should be sent to the Finance and Planning (Finance Wing) Department before making such a reference to the Commission and also after the recommendation of the Commission is received.

(ii) relate to audit reports of the Director of Local Fund Audit when the reports mention serious irregularities or when the Administrative Department differs from the Director of Local Fund Audit or when the Director of Local Fund Audit specifically requests that the report should be seen by the Finance and Planning (Finance Wing) Department also.

(2) Subject to the general provisions of rule 13(1), no proposal which requires the previous consultation with the Finance and Planning (Finance Wing) Department under this rule, but in which the Finance and Planning (Finance Wing) Department has not concurred, and the Finance Minister has agreed with the Finance and Planning (Finance Wing) Department, may be proceeded with unless a decision to that effect has been taken by the Council.
(3) No re-appropriation shall be made by any department other than the Finance and Planning (Finance Wing) Department, except in accordance with such general delegations as the Finance and Planning (Finance Wing) Department may have made.

(4) Except to the extent that power may have been delegated to the departments under rules approved by the Finance and Planning (Finance Wing) Department every order of an Administrative Department conveying a sanction to be enforced in audit shall be communicated to the audit authorities by the Finance and Planning (Finance Wing) Department.

(5) Nothing in this rule shall be construed as authorising any department, including the Finance and Planning (Finance Wing) Department, to make re-appropriations from one grant specified in the Appropriation Act to other such grant.

(6) The Finance & Planning (Finance Wing) Department shall be consulted before the issue of orders upon all proposals which would directly or indirectly affect the finances of the State, and in particular—

(a) Proposals to add any post or abolish any post from the public service or to vary the emoluments of any post;

(b) Proposals to sanction any allowance or special or personal pay for any post or class of posts or to any servant of the Government of the State;

(c) proposals involving abandonment of revenue or involving an expenditure for which no provision has been made in the Appropriation Act;

(d) proposals relating to issue of directives to any autonomous corporation, under the Articles of Association of the concerned Undertaking, if it entails any financial implication; and

(e) any other proposal involving prospective or immediate effect of financial implication.—

(7) The Finance & Planning (Finance Wing) Department shall have the following powers and responsibilities:

(a) it shall be responsible for all matters relative to financial procedure and the application of the principles of sound finance;

(b) it shall review periodically the demand, collection and balance of the several classes of loans and advances and shall advise on all transactions relating to loans and advances;

(c) it shall be responsible for the safety and employment of all funds belonging to, vesting in or under the management of the State Government;

(d) it shall examine and report on all proposals for the imposition, increase, reduction or abolition of taxes, duties, cesses or fees;

(e) it shall advise on the financial aspects of all transactions relating to loans granted by the Government.
(f) it shall examine and report on all proposals for borrowing or the giving of a guarantee by the Government; shall take all steps necessary for the purpose of raising such loans as have been duly authorised; and shall be in charge of all matters relating to the service of loans or the discharge of guarantees;

(g) it shall have power to prescribe for the guidance of other departments financial rules including rules relating to financial procedure and the application of principles of sound finance, and to ensure that suitable accounts, including commercial accounts, wherever necessary, are maintained by other departments and establishments subordinate to them;

(h) it shall prepare an estimate of the total receipts and disbursements of the State in each year and shall be responsible for all matters relative to budget procedures and to the form and content of the Annual Financial Statement, and shall be responsible for watching the state of the Government’s cash balances and for their ways and means operations;

(i) it shall, in consultation with the department dealing with Services, frame rules regulating the pay, leave and pension of persons in the service of the Government and rules regulating the number, gradings or cadre and emoluments of posts under the Government and also be responsible for seeing that these rules are properly applied;

(j) in connection with the Annual Financial Statement (Budget) and supplementary estimates of expenditure—

   (i) it shall prepare the annual statement of estimated receipts and expenditure to be laid before the Legislature in each year and any supplementary estimates of expenditure or demands for excess grants which it may be necessary to present in the course of the year; it shall also prepare the Appropriation Bills and Bills relating to the Consolidated and Contingency Funds of the State.

   (ii) for the purpose of such preparation, it shall obtain from the departments concerned material on which to base its estimates and it shall have power to prescribe the units of appropriation to require the departments to furnish material on which to base the estimates; and it shall be responsible for the correctness of the estimates framed on the material so supplied.

   (iii) it shall examine and advise on all schemes of new expenditure for which it is proposed to make provision in the estimates and shall decline to provide in the estimates for any scheme which has not been so examined;

(k) after grants have been voted by the Legislature—

   (i) the Finance & Planning (Finance Wing) Department shall have power to sanction any re-appropriation within a grant from one major, minor or subordinate head to another;
(ii) if any re-appropriation within the grant, between a head subordinate to a minor head is sanctioned by any department in pursuance of any delegation made by the Finance & Planning (Finance Wing) Department, a copy of every order sanctioning re-appropriation shall be communicated to the Finance & Planning (Finance Wing) Department as soon as it is passed;

(iii) nothing in this rule shall be considered as authorising any department, including the Finance & Planning (Finance Wing) Department, to make re-appropriation from one grant specified in the Appropriation Act to another such grant;

(l) on receipt of a report from the Audit officer to the effect that the expenditure for which there is no sufficient sanction is being incurred, it shall require the department concerned to obtain sanction or that the expenditure shall immediately cease;

(m) it shall advise the departments responsible for the collection of revenue regarding the progress of collection and the methods of collection employed;

(n) it shall lay the Audit report relating to the State accounts before the Committee on Public Accounts;

(o) it shall bring to the notice of the Committee on Public Accounts all expenditure which has not been duly authorised and any financial irregularities; and

(p) it shall have power to decide to what extent in particular departments the audit of receipts should be enforced.

(8) Views of finance to be recorded. The views of the Finance & Planning (Finance Wing) Department shall be brought on the permanent record of the department to which the case belongs and shall form part of the case.

(9) Deemed assent cases. The Finance & Planning (Finance Wing) Department may by general or special order prescribe cases in which its assent may be presumed to have been given.

B Consultation with law department

(1) All administrative departments shall consult the Law Department on -

(a) the construction of Statutes, Acts, Regulations and Statutory Rules, Orders and Notifications;

(b) any general legal principles arising out of any case; and

(c) the institution or withdrawal of any prosecution at the instance of any administrative department.

(2) Every such reference shall be accompanied by an accurate statement of the facts of the case and the point or points on which the advice of the Law Department is desired.
C Consultation with General Administration department

The General Administration (Services) Department shall be consulted before issue of orders with regard to matters involving general policy relating to services, framing of and amendments to, service rules, relaxation of rules etc.

D Consultation with Public Enterprises department

The Public Enterprises Department shall be consulted in all matters relating to general policy, release of funds and matters in respect of which general guidelines have been issued to public enterprises and also on any proposal specified in item 17 at column (2) of the Third schedule.

SECTION II: PROCEDURE OF THE COUNCIL

11 Collective responsibility

(1) The council shall be collectively responsible for all the executive orders issued in the name of the Governor in accordance with these rules, whether such orders are authorised by an individual Minister on a matter appertaining to his portfolio or as the result of discussion at a meeting of Council or otherwise.

(2) The Chief Secretary, or such other officer as the Chief Minister may appoint, shall be the Secretary to the Council.

12 Committees of the Cabinet

(1) When the subject of a case concerns more than one department no order shall be issued until it has been considered by all the departments concerned, unless the case is one of extreme urgency.

Provided that the concerned Departments may, in respect of all matters which have been placed before the State Investment Promotion Board or the State Tourism Promotion Board, issue final orders in accordance with the decision taken by the said Boards straight away without any further examination of such matters, by referring to the minutes issued by Industries and Commerce Department or Youth Affairs, Culture & Tourism Department as the case may be, after they are shown to Law Secretary, without again circulating the file relating to such decisions to other departments/Ministers.

(2) If the Secretary and Minister of the concerned department were not present at the meeting of the State Investment Promotion Board or State Tourism Promotion Board and they consider a revision of the decision necessary, then Industries and Commerce Department or Youth Affairs, Culture and
Tourism department, as the case may be, will bring the subject before the next meeting of the State Investment Promotion Board or State Tourism Promotion Board, as the case may be, for reconsideration.

(3) If any decision of the State Investment Promotion Board or State Tourism Promotion Board needs approval of the Council, the matter shall be placed before the Council for ratification, after orders are issued.

13 Cases to be placed before Cabinet

(1) Subject to the orders of the Chief Minister under sub rules (2) & (3), all cases referred to in the column (2) of Third Schedule shall be brought before the council in accordance with the provisions of the rules contained in Section II.

Provided that no case in regard to which the Finance and Planning (Finance Wing) Department is required to be consulted under rule 10(A - 1 to 5) shall, save in exceptional circumstances under the directions of the Chief Minister, be discussed by the Council unless the Finance Minister has had an opportunity for considering it.

Provided further that the cases considered by the State Level Coordination Committee dealing with agriculture and irrigation, presided over by the Chief Minister, need not be brought before the Council.

(2) All cases referred to in the column (2) of Third Schedule shall be brought up for consideration at a meeting of the Council,-

Provided that where the Secretary of the Department or the Minister in-charge feels that in view of the urgency a decision should be taken in a case either in circulation to all the Ministers, or by the Chief Minister, the connected file shall be circulated to the Chief Minister for a decision regarding the method to be adopted.

Provided further that where a decision is taken in a case without bringing up the matter at a meeting of the council, it shall be placed before the Council at its next meeting for ratification.

Provided also that in cases not falling under column (2) of Third Schedule, if the Minister concerned considers the matter to be of great importance and requires approval of the Council, prior approval of the Chief Minister shall be taken for bringing it up at the meeting of the Council.

(3) In all cases where a matter is to be brought up at the meeting of the Council or a decision is to be taken through circulation to all the Ministers, the Secretary of the Department concerned shall prepare a Memorandum for the Council of Ministers and circulate it to the Minister concerned for approval through the Chief Secretary.
14 Instructions on Cabinet procedure

(1) Conduct of council meetings:- The Council shall meet at such place and time as the Chief Minister may direct.

(2) If any Minister is on tour, the agenda shall be forwarded to the Secretary in the department concerned who, if he considers that the discussion of any case should await the return of the Minister, may request the Secretary to the Council to take the orders of the Chief Minister for postponement of the discussion of the case until the return of the Minister.

(3) The Chief Minister or in his absence, any other Minister nominated by him, shall preside at every meeting of the Council. The Council may by general or special invitation request the Governor to preside at the meetings of the Council.

(4) The Secretary to the Council shall attend all the meetings of the Council and shall prepare a record of the decisions. The minutes shall contain only the record of the decisions without any statement of reasons therefor. A copy of such record shall be supplied to the Governor. Copies of the record of decisions in the relevant cases shall also be communicated to the Secretaries concerned for follow-up action.

(5) Circulation under rule 14(10 to 15) shall be done in double sealed covers. Two sets of papers shall be maintained in General Administration (Cabinet) Department in the shape of complete folders for each meeting which shall also contain the minutes of the meeting. A running folder in a book form of the decisions of the Council in chronological order shall also be maintained for future reference. All other copies shall be destroyed.

(6) Resolutions by circulation. In all cases where a decision is sought to be taken through circulation to all the Ministers, if the Ministers are not unanimous or if the Chief Minister thinks that a discussion at a meeting is necessary, the case shall be discussed at a meeting of the Council.

(7) If it is decided to circulate any such case to the Ministers, copies of all papers relating to the case which are circulated among the Ministers shall simultaneously be sent to the Governor. Where such case is circulated in original to the Ministers, it should be circulated to the Governor also after all the Ministers have seen.

(8) Deemed concurrence of minister. Chief Minster may direct, if the matter be urgent, that if any Minister fails to communicate his opinion to the Secretary to the Council by a date to be (1) In cases which are circulated to the Ministers under rules 13(2), 13(3), 14(6) and 14(7), the specified in the Memorandum for circulation, it shall be assumed that he has accepted the recommendations contained therein.
(9) If the Ministers have accepted the recommendations contained in the memorandum for circulation or the date by which they were required to communicate their opinion has expired, the Secretary to the Council shall submit the case to the Chief Minister. If the Chief Minister accepts the recommendations and if he has no observation to make he shall return the case to the Secretary to the Council who will pass it on to the Secretary concerned who will thereafter take steps to issue the necessary orders.

(10) Preparation of memorandum. When it has been proposed to bring a case before the Council, the department to which the case belongs shall, unless the Chief Minister otherwise directs, prepare a Memorandum indicating with sufficient precision the salient facts of the case and the points for decision. In cases where the proposals are required to be finalised in consultation with other departments of Secretariat the views of those departments shall be brought out in the Memorandum; and where the proposals are required to be finalised in consultation with the advisory departments, namely, Finance and Planning (Finance Wing) Department, General Administration (Services) Department, Public Enterprises Department and the Law Department, the remarks or recommendations or opinion of the said department or departments shall in toto be incorporated in the Memorandum for the Council. As soon as the draft Memorandum in any case is approved in circulation, through the Chief Secretary, the department concerned shall take two fair copies of the same and send one copy to the Technological Services Unit in the Secretariat in a sealed cover for data entry into the computer and the second copy to General Administration (Cabinet) Department. On receipt of fair copy, the Technological Services Unit will make an entry of the data into the computer, giving a file name/ number. The proof copy shall be corrected by the Secretariat department concerned at the Technological Services Unit only and it is their responsibility to see that the computer copy contains no mistakes and that the clean copy of the Memorandum, ready for striking copies, is sent in a sealed cover to the General Administration (Cabinet) Department along with the connected file on the subject duly furnishing the file name and number of the said clean copy. As soon as the agenda items are finalised, General Administration (Cabinet) Department will obtain the required number of copies from the Technological Services Unit and get them arranged in a proper form and circulate the agenda papers / notes to the Ministers and Governor. A strictly limited number of copies of Council papers including the agenda and the Memorandum shall be prepared and each copy numbered. Data entry and duplication shall be done after verification that those who handle the papers are dependable. In all cases where the Council has taken a decision without a formal Memorandum being placed before it, the Minister in-charge shall, except in Top Secret Cases, ensure that a formal Memorandum is brought before the Council at its next meeting explaining in detail the proposal which was considered, the decision taken and the implications thereof. However, no Memorandum for the Council of Ministers shall be brought before the Council without being
seen by the Secretary to the Council.

(11) The intimation of the subject for inclusion in the agenda and the Computer clean copy of the Memorandum for striking copies, along with the main file on the subject, shall be sent to the General Administration (Cabinet) Department in a sealed cover sufficiently in advance and in any case seven clear working days before the date of the meeting of the Council.- Provided that the time limit fixed is relaxable in really urgent cases and with the previous approval of the Chief Minister. Provided further that in all cases where a subject comes up for inclusion in the Agenda at the last moment and it is not possible to get the copies of the Memorandum for the Council printed in the Technological Services Unit, the Secretariat department concerned shall get the Memorandum typed on a Computer or an electronic typewriter and furnish the required number of copies to the General Administration (Cabinet) Department. Under no circumstances copies taken on a roneo duplicating machine will be accepted in General Administration (Cabinet) Department.

(12) The file with which the memorandum is forwarded to the General Administration (Cabinet) Department shall be returned to the Department concerned before the proposed date of the meeting of the Council in which the subject is included for consideration after ensuring that the procedure for inclusion of the subject in the agenda of the Council has been followed fully and correctly and that approval for inclusion of the subject in the agenda of the Council has been properly obtained. The file is returned to the Department to enable the Minister in-charge to study the file and explain the proposal to the Council at the meeting. Secretary concerned shall be present at the meeting to assist the Minister if necessary.

(13) No memorandum shall be circulated in the case of Top Secret cases. The Minister in-charge may orally explain the case.

(14) The Memorandum and the agenda papers shall be collected at the end of the Council meeting by General Administration (Cabinet) Department and all copies, except two, which will be retained for future use, shall be destroyed.

(15) Notwithstanding anything contained in this rule, where a subject to be placed for the decision of the Council relates to upgradation or creation of any post in the ‘public service’ as defined in clause (vi) of section 2 of the Andhra Pradesh (Regulation of Appointments to Public Services and Rationalisation of Staff Pattern and Pay Structure) Act, 1994 (Act 2 of 1994) it shall not be necessary to prepare a Memorandum as required in rule14(10), but it shall be sufficient if all such cases of up-gradation or creation of new posts are indicated in the form of a Statement containing the following particulars, namely:-

(i) the designation of the post proposed to be upgraded/newly created and department to which it belongs;
(ii) the reasons for the upgradation /creation in brief
(iii) the financial commitment involved in the proposal; and
(iv) remarks of the administrative department concerned and of the Finance and Planning (Finance Wing) Department thereon.

(16) **Inter-ministerial consultation.** In cases which concern more Ministers than one, the Ministers shall attempt by previous discussion to arrive at an agreement. If an agreement is reached the Memorandum referred to in rules 13(2&3) and 14 (8 to 15) shall contain the joint recommendations of the Ministers; and if no agreement is reached, the Memorandum shall state the points of difference and the recommendations of each of the Ministers concerned.

(17) **Implementation of decisions of council.** When a case has been decided by the Council after discussion at a meeting, the Minister concerned shall take action to give effect to the decision. Whenever a deviation has to be made from a decision taken at a meeting of the Council of Ministers, such a deviation should be got approved by the Council of Ministers or in case of urgency by the Chief Minister. Where a deviation has been got approved by the Chief Minister due to urgency, it should be got ratified later by placing it before the Council.

(18) The decision of the Council relating to each case shall be separately recorded and after approval by the Chief Minister or any other Minister presiding, shall be kept by the Secretary to the Council. A copy of the decision shall be sent to the Governor.

**SECTION III: DEPARTMENTAL DISPOSAL OF BUSINESS**

15 Cases to be circulated to the CM and the Governor

(1) Notwithstanding anything contained in these rules, the classes of cases in column (3) of Third Schedule shall be submitted to the Chief Minister by the Secretary through the Minister in-charge, before issue of orders.

(2) Notwithstanding anything contained in any other provision of these rules, the Chief Minister shall have power to pass orders or modify decisions already taken in respect of matters allocated to a Minister under these rules; and the orders as so passed by the Chief Minister shall supersede a decision already taken by the Minister in-charge of the subject.

(3) The classes of cases in column (4) of Third Schedule shall be submitted by the Chief Minister to the Governor before issue of orders.
16 Minister’s Standing Orders

(1) (a) Except as otherwise provided by any other rule, cases shall be disposed of by or under the authority of the Minister in-charge who may by means of standing orders give such directions as he thinks fit for the disposal of cases in the department. In addition he shall arrange by means of another set of standing orders with the Secretary of the Department what matters or classes of matters should be brought to his personal notice and what other matters may be disposed of at the level of the Secretary of the department concerned. Copies of both sets of standing orders shall be sent to the Chief Minister.

(b) Whenever there is change in the Minister-in-charge the standing orders shall be placed before the new Minister and approval taken for reissue with such modifications as may be made by him.

(c) In respect of Legislature Department, such standing orders shall be given after consultation with the Speaker of the Legislative Assembly.

(2) Submission of cases to minister. Except as otherwise provided in these rules or Secretariat Instructions, cases shall be submitted by the Secretary in the department to which the case belongs to the Minister-in-charge. Provided that where the case relates to a matter in which the Minister concerned has a personal interest, it shall be submitted to the Chief Minister who may direct that the case shall be circulated to any one or more of the other Ministers. Provided further that cases in the Legislature Department which require the sanction of the Government shall be submitted to the Minister in-charge after the approval of the Speaker of the Legislative Assembly and where there is any difference of opinion between the Speaker and the Minister in-charge, in any case, such case shall be decided by the Chief Minister either by himself or by joint discussion with the Speaker and the Minister in-charge and any other Minister or Ministers concerned, as the case may be.

17 Powers of Chief Secretary

(1) The Chief Secretary may, on the orders of the Chief Minister or of any Minister or on being apprised by a Secretary of a department or on his own motion, call for papers/files relating to any case in any department and any such request by him shall be complied with by the Secretary of the department concerned.

(2) The Chief Secretary may, after examination of the case, submit it for the orders of the Minister in-charge or of the Chief Minister,-

Provided that nothing in this rule shall apply to papers of Legislature Department which the Speaker of the Legislative Assembly is competent to dispose of under the Rules of Procedure and Conduct of Business in the Andhra Pradesh Legislative Assembly.
(3) Cases needing circulation through CS

(a) Only important cases involving adoption of new principles, new schemes and proposals suggesting amendments to existing service rules and practices shall be circulated to the Ministers concerned by the Secretaries of the respective departments through the Chief Secretary to Government.

(b) The Government shall sue or be sued in the name of Secretary and the Chief Secretary shall not be made respondent in any case.

(4) Delegation to dispose cases by CS/Secretary. Notwithstanding anything in these Rules, where in any case it becomes necessary so to do, in order to give effect to a direction of any court or to meet any exceptional situation, the Chief Minister may nominate the Chief Secretary to Government or any Secretary to Government to hear and dispose of such cases.

(5) Exemption of circulation due to court directives

(a) Notwithstanding anything contained in these rules, where in any case the Government have made an order under rule 8 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991, placing a member of service under suspension, such order of suspension can be revoked by the Chief Secretary without obtaining orders in circulation of the Minister concerned or the Chief Minister if it becomes necessary so to do in order to give effect to the direction or order of any Tribunal or Court.

(b) The Secretary concerned shall submit to the Minister concerned or the Chief Minister the copies of the order made under sub-rule (1) for information.

SECTION IV: SUPPLEMENTARY

18 Orders in the name of Governor

All orders or instruments made or executed by or on behalf of the Government of the State shall be expressed to be made or executed in the name of the Governor.

19 Authentication of orders

Every order or instrument of the Government of the State shall be signed either by a Special Chief Secretary, a Principal Secretary, a Secretary, a Special Secretary, an Additional Secretary, a Joint Secretary, a Draftsman, a Deputy Secretary and an Under Secretary or an Assistant Secretary and an Ex-Officio
Special Chief Secretary/Principal Secretary / Secretary / Additional Secretary / Joint-Secretary / Deputy Secretary to Government of the State or such other officer as may be specially empowered in that behalf and such signature shall be deemed to be the proper authentication of such order or instrument.

20 Secretary responsible for observing business rules

The Secretary of the department concerned is in each case responsible for the careful observance of these rules and when he considers that there has been any material departure from them he shall personally bring the matter to the notice of the Minister in charge and the Chief Secretary.

21 Amendments

These rules may to such extent as may be necessary be amended or supplemented by instructions to be issued by the Governor on the advice of the Chief Minister.

22 Interpretation

If any question arises as to the interpretation of these rules or as to the department to which a case properly belongs, the matter shall be referred to the Chief Secretary for a decision.

SECTION V: MISCELLANEOUS INSTRUCTIONS

23 Petitions to minister

(a) The representations/petitions/applications received by the Minister and which are to be disposed of at the level of Head of the Department and below, shall be classified and sent directly by the peshi of the Minister without routing them through the Secretariat Department to the concerned Head of the Department or field level officer with an endorsement for disposal or for necessary action or for necessary action and report. The report shall be sent by the concerned authority to the peshi of the Minister and not to the Secretariat Department. The report shall be brief indicating facts and whether the request can be complied with or not under the existing policy / instructions of the Government. No action in deviation of the existing policy/instructions shall be taken by the competent authority. The endorsements by Ministers or the Communications from Minister’s office on representations/petitions/applications are not Government orders.

(b) Where such representations raise the need for revision of an existing policy or evolution of a new policy they may be sent to the Secretariat department concerned for necessary action.
(c) Representations/petitions/applications which are to be disposed of at a level below the Secretariat shall not be entertained in the department of Secretariat. Such representations etc., received personally or by post shall be forwarded to the authority at the lower level for disposal and no report shall be called for.

24 Reporting of important incidents

(1) Copies of all communications received from the Government of India (including those from the Prime Minister and other Ministers of the Union), other than those of routine or unimportant character, or of the first report of an occurrence of the nature mentioned below shall, as soon as possible after receipt, be submitted by the Secretary, to the Chief Secretary, the Minister in-charge, the Chief Minister and to the Governor for information.

(a) Riots which involve a serious breach of the public peace;
(b) Outrages which have a political aspect;
(c) Calamities such as floods or earthquakes, which cause serious damage to life or property; and
(d) All other events which have a political or administrative importance and all unusual happenings.

Note: - The preliminary circulation of advance copies should not delay action on the original papers, by the Department.

(2) Reporting of potentially controversial matters. Any matter likely to bring the State Government into controversy with the Government of India or with any other State Government shall, as soon as the possibility of such a controversy is foreseen, be brought to the notice of the Governor and the Chief Minister and the Minister in-charge.

SECTION VI: LAW DEPARTMENT RELATED INSTRUCTIONS

25 Role of Law dept

Except as hereinafter provided, the Law Department is not, in respect of legislation, an originating or initiating department and its proper function is to put into technical shape the projects of legislation of which the policy has been approved; and every proposal to initiate legislation shall be considered in, and if necessary transferred to, the department to which the subject-matter of the legislation relates and the necessity for legislation and all matters of substance to be embodied in the Bill shall be discussed and subject to rule 13(1), settled in such department.
26 Cases initiating legislation

Proposals to initiate legislation shall be treated as a case and shall be submitted to the Chief Minister through the Minister in-charge of the Administrative Department and the Law Department. Provided that the case shall not be so submitted until the department concerned has consulted the Law Department as to-

(a) the need for the proposed legislation from a legal point of view;

(b) the competence of the State Legislature to enact the measure proposed;

(c) the requirements of the Constitution as to obtaining the previous sanction of the President thereto;

(d) the consistency of the proposed measure with the provisions of the Constitution and in particular those relating to the Fundamental Rights; and

(e) the need for consultation with the Government of India.

27 Responsibility to prepare memorandum for legislation

If legislation is decided upon, the department shall draw up a Memorandum on the proposal indicating with sufficient precision the lines on which it has been decided to legislate and also a Statement of Objects and Reasons. If the legislation involves expenditure from the Consolidated Fund of the State a financial memorandum shall also be prepared in consultation with the Finance and Planning (Finance Wing) Department. The papers shall then be sent to the Law Department requesting it to draft the Bill accordingly.

Note:- A separate Memorandum need not be prepared in cases where a note for the Council of Ministers or some other paper already in existence will serve the purpose of a Memorandum.

28 Drafting of bill

The Law Department shall, thereafter, prepare a tentative draft Bill, scrutinize the Statement of Objects and Reasons and return the case to the department concerned.

29 Circulation of draft bill

The administrative department will obtain the opinions of such officers and bodies as it seems necessary on the draft Bill and submit the opinion received with a copy of the tentative draft Bill to the Minister in-charge.
30 Approval of draft bill

(1) If the tentative draft Bill is approved by the Minister in-charge it shall be circulated to the other Ministers and a copy supplied to the Governor and unless the Chief Minister directs otherwise, the tentative draft Bill shall be brought before a meeting of the Council. Proposals for any substantial or important amendments in the draft Bill after its approval shall also be dealt with similarly.

(2) If a Bill proposed to be introduced in the Legislature falls within the concurrent legislative field or attracts the provisions of Articles 31(2), 31-A(1) and 31-C of the Constitution that have to be submitted to the President for his assent under Article 31 (3), the proviso to Article 31-A(1) and the proviso to Article 31-C, respectively, or relates to land reforms, the administrative department principally concerned shall, whenever possible, consult the Government of India in the Ministry of Home Affairs on the proposed legislation. Consultation with the Government of India shall also be necessary in cases where a Bill may seek to amend a law falling within the concurrent legislative field, or attracting the provisions of Articles 31(2), 31-A (1) and 31-C of the Constitution or relating to land reforms even though such law applies only to the State of Andhra Pradesh. Such consultation should be made after the stage indicated in clause (1).

Note:- In the case of all Bills referred to in Rule 30(2), unless the matter is very urgent and cannot brook delay, the consultation with the Government of India may be made as soon as the proposals have been formulated and before a tentative draft Bill is prepared.

(3) In every case whenever a Bill is sent for the assent of the President, the administrative department principally concerned shall clarify, in the forwarding letter, whether the proposals had been sent earlier for the approval of the Government of India prior to its introduction in the State Legislature, and if so, which of the suggestions or observations made by the Ministry of Home Affairs of the Government of India in regard to that proposal have been incorporated with or without modification, as also which of the suggestions or observations have not been carried out with reasons therefor.

31 Final draft bill

If it is decided to proceed with the Bill, with or without amendments, the originating department shall send the case to the Law Department requesting it to prepare final draft of the Bill.

32 Financial memorandum

The Law Department shall then finalise the draft and send a draft Bill to the originating department indicating at the same time the sanctions, if any, required for the Bill. If any provisions in the Bill involving expenditure from
the Consolidated Fund of the State are modified in the finalised draft the department shall send the finalised draft Bill to the Finance & Planning (Finance Wing) Department for revising, if necessary, the financial memorandum.

33 Procedure for introducing bill

(a) Where the previous sanction of the President or the recommendation of the Governor is necessary for a Bill, the originating department shall obtain it.

Note:- For obtaining the previous sanction of the President (under the proviso to Article 304 (b) of the Constitution) referred to above, the reference should be made to the Ministry of Industrial Development (Department of Internal Trade) together with six copies of the Bill, at least three weeks before the commencement of session of the State Legislature.

(b) The originating department shall prepare a notice of motion for leave to introduce the Bill in the Legislative Assembly and shall, after obtaining the signature of the Minister in-charge, forward the notice, together with a copy of the Bill and a Statement of Objects and Reasons, and the Notes on Clauses, Financial Memorandum and the Memorandum on Delegated Legislation, if any, to the Secretary to the Legislature Department. If the Bill is a Bill which, under the Constitution, cannot be introduced without the previous sanction or recommendation of the President or the Governor, as the case may be, such sanction or recommendation shall also be annexed to the Bill.

(c) (i) As soon as may be, after the leave to introduce the Bill has been granted, the Bill with the Statement of Objects and Reasons and Notes on Clauses, Financial Memorandum and the Memorandum on Delegated Legislation, if any, shall be published in the Andhra Pradesh Gazette by the Legislature Department under the signature of the Secretary, Legislature Department as L.A. Bill.

Provided that in exceptional cases where a Bill has to be introduced urgently, the originating department may forward the Bill with the Statement of Objects and Reasons, the Notes on Clauses, the Financial Memorandum and the Memorandum on Delegated Legislation, if any, to the Secretary, Legislature Department, for placing it before the Speaker, who may direct the publication of the Bill with the Statement of Objects and Reasons and Notes on Clauses, Financial Memorandum and the Memorandum regarding Delegated Legislation, if any, in the Andhra Pradesh Gazette although no motion has been made for leave to introduce the Bill, and the Bill shall, thereafter, be published in the Andhra Pradesh Gazette by the Legislature Department under the signature of the Secretary, Legislature Department in that case, it shall not be necessary to move for leave to introduce the Bill and if the Bill is afterwards introduced, it shall not be necessary to publish it again.
(ii) The originating department shall, in respect of a Bill published under the proviso to clause (i), also prepare a notice of motion to introduce the Bill and shall, after obtaining the signature of the Minister in-charge, forward the notice to the Secretary, Legislature Department. The department shall be in charge of the Bill in all its subsequent stages.

(d) Ten copies of every Bill, which falls within the concurrent legislative field or which attracts the provisions of Article 31 (2) or 31-A (1) of the Constitution or seeks to amend a law falling within the concurrent legislative field or which attracts the provisions of Article 31 (2) or 31-A (1) of the Constitution, introduced in the State Legislative Assembly or published in the Gazette in accordance with the provisions of clause (c) above, shall immedi-
ately after such introduction or publication, as the case may be, be forwarded by the Law Department to the Government of India, Ministry of Law.

34 Certain bills initiated by law dept

Notwithstanding anything contained in rule 25 measures designed solely to cod-
ify and consolidate existing enactments and legislation of a formal character such as repealing and amending Bills may be initiated in the Law Department,- Provided that the Law Department shall send a copy of the draft Bill to the department which is concerned with the subject matter for consideration as an administra-
tive measure and the department to which it is sent shall forthwith make such enquiries as it thinks fit and shall send to the Law Department’s opinion thereon together with a copy of every communication received by them on the subject.

35 Private bills

(1) Whenever a private Member of the State Legislature gives notice of his intention to move for leave to introduce a Bill, the Office of the Legislature shall forthwith send two copies of the Bill and the Statement of Objects and Reasons to the department principally concerned with the subject-matter of the Bill and another copy to the Law Department. The administrative department shall submit one set of the papers to the Chief Minister for information.

(2) then referred to the Law Department for advice in its technical aspects, such as need for previous sanction of the President and the competence of the State Legislature to enact the measure.

(3) If any provisions of such Bill involve expenditure from the Consolidated Fund of the State, the department shall, before it is circulated, prepare in consultation with the Finance & Planning (Finance Wing) Department the financial memorandum in respect of the Bill.
36 Amendments

The provisions of rule 35 shall apply as far as may be to amendments of substance recommended by the Select Committee and also to all amendments, notice of which is given by Members of the State Legislature for being moved during the consideration of a Bill in the Legislature.

37 Gazette publication of bill.

When a Bill passed by the Legislative Assembly is assented to by the Governor or the President, as the case may be, the Law Department shall cause the Bill to be published in the Andhra Pradesh Gazette as an Act of the Legislature.

38 Ordinances

(1) Subject to the provisions of sub-rules (2), (3) and (4), the provisions of rules 25 to 33 shall apply mutatis mutandis to all proposals for the issue of Ordinances under Article 213 of the Constitution.

(2) After the Ordinance is approved by the Council or in circulation, the originating department shall forthwith send the case to the Law Department, which shall submit the Ordinance, through the Minister in-charge of Law and the Chief Minister, to the Governor for promulgation.-

Provided that where previous instructions of the President under the proviso to clause (1) of Article 213 of the Constitution are necessary for the promulgation of the Ordinance, the originating department shall obtain the same before sending the case to the Law Department.

(3) After the promulgation of the Ordinance by the Governor, the Law Department shall cause it to be published in the Andhra Pradesh Gazette.

(4) After the publication of the Ordinance, the Law Department shall forward a copy of the same to the Governor, and 350 copies to the Secretary, Legislative Assembly for being laid before the Legislative Assembly as required under clause (2) of Article 213 of the Constitution.

39 Statutory rules

Whenever it is proposed in any department other than the Law Department-

(1) to issue a statutory rule, notification or order; or

(2) to sanction under statutory power the issue of any rule, byelaw, notification or order by a subordinate authority; or

(3) to submit to the Central Government any draft statutory rule, notification or order for issue by them–
The draft shall, unless it is of a routine nature or unless similar drafts have already been accepted by the Law Department, be referred to that department for opinion and for revision where necessary.
I. FIRST SCHEDULE (See Rule 4)

List of Departments

I. AGRICULTURE SECTOR
   (1) AGRICULTURE AND COOPERTAION DEPARTMENT
   (2) ANIMAL HUSBANDRY, DAIRY DEVELOPMENT AND FISHERIES DEPARTMENT
   (3) FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT

II. INDUSTRY SECTOR
   (1) INDUSTRIES AND COMMERCE DEPARTMENT
   (2) LABOUR, EMPLOYMENT, TRAINING AND FACTORIES DEPARTMENT
   (3) DEPARTMENT OF INFORMATION TECHNOLOGY AND COMMUNICATIONS
   (4) PUBLIC ENTERPRISES DEPARTMENT

III. INFRASTRUCTURE SECTOR
   (1) IRRIGATION AND COMMAND AREA DEVELOPMENT (Irrigation Wing) DEPARTMENT
   (2) TRANSPORT, ROADS AND BUILDINGS DEPARTMENT
   (3) ENERGY DEPARTMENT

IV. SERVICES SECTOR
   (1) HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT
   (2) EDUCATION DEPARTMENT
      (A) SCHOOL EDUCATION
      (B) HIGHER EDUCATION
   (3) YOUTH ADVANCEMENT, TOURISM AND CULTURE DEPARTMENT
V. WELFARE SECTOR
(1) SOCIAL WELFARE DEPARTMENT
(2) BACKWARD CLASSES WELFARE DEPARTMENT
(3) MINORITIES WELFARE DEPARTMENT
(4) WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT
(5) HOUSING DEPARTMENT

VI. LOCAL BODIES SECTOR
(1) PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
(2) MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT

VII. REGULATORY AND ADVISORY SECTOR
(1) GENERAL ADMINISTRATION DEPARTMENT
(2) REVENUE DEPARTMENT
(3) HOME DEPARTMENT
(4) ENVIRONMENT, FORESTS, SCIENCE AND TECHNOLOGY DEPARTMENT
(5) FINANCE AND PLANNING (FINANCE WING) DEPARTMENT
(6) FINANCE AND PLANNING (PLANNING WING) DEPARTMENT
(7) FINANCE AND PLANNING (WORKS & PROJECTS) DEPARTMENT
(8) LEGISLATURE DEPARTMENT
(9) LAW DEPARTMENT
II. SECOND SCHEDULE (See Rule 5)

Distribution of Business among Departments of Secretariat in Andhra Pradesh
I. AGRICULTURE SECTOR

1. AGRICULTURE AND COOPERATION DEPARTMENT

STATE SUBJECTS

Agriculture including agricultural education, research and engineering.
Mutually Aided Co-operative Societies Act.
Andhra Pradesh State Seeds Development Corporation.
Andhra Pradesh State Seed Certification Agency.
Cooperative Agriculture Marketing Development Fund and Godown Trust Fund.
Co-operative Societies - All Cases.
Food Production.
Government Gardens.
Import of agricultural needs like pump sets, motors etc.
Land Colonisation under Cooperation - Matters connected therewith.
Marketing.
Prevention or extension from one unit to another of infectious or contagious diseases or pests affecting plants.
Public Services - Statutory Rules of the Services with which the department is concerned - Revision of and amendments to those rules.
Pulses.
Sericulture.
Soil Conservation.
State Warehousing Corporation.
State Works and Buildings under the Administrative control of Agriculture, Cooperation and Marketing Department.
2. ANIMAL HUSBANDRY, DAIRY DEVELOPMENT AND FISHERIES DEPARTMENT

STATE SUBJECTS

All cases relating to:-

(1) Milk Supply Cooperative Societies.
(2) Poultry Cooperative Societies.
(3) Fisheries Cooperative Societies.

Andhra Pradesh Dairy Development Cooperative Federation Ltd. - Dairy Cooperative Societies.
Fisheries, Animal Husbandry, Dairy, Cattle Food.
Milk Supply Schemes.
Prevention or extension from one unit to another of infectious or contagious diseases or pests affecting animals.
Prevention of cruelty to animals including Andhra Pradesh Prevention of Birds and Animals Sacrifices Act, 1950 and state works and building under administrative control of AH&F Department.
Public Services - Statutory Rules of the Services with which the department is concerned - Revision of and amendments to those rules.
State works and buildings under the administrative control of Fisheries and Animal Husbandry Departments.
A.P. Livestock Development Agency.
Visakha Livestock Development Agency.
3. FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT

STATE SUBJECTS

Andhra Pradesh State Civil Supplies Corporation Ltd.
Catering establishments - Price control of certain eatables.
Civil Supplies - Control of supply, distribution and fixation of prices of food grains, pulses, edible oil seeds, edible oils and petroleum products.
Civil Supplies Transport Units and storage of food grains, fire wood etc.,
Consumer grievances - Redressal of.
Control and licensing of food grains dealers, sugar dealers, edible oil dealers, Kerosene and Petroleum products dealers, rice mills, Poha mills.
Control order of miscellaneous commodities eg. sugar, oil and oil seeds, vegetables, onions, potatoes, chillies, kerosene, salt and kirana articles.
Enforcement of Essential Commodities Act and various control orders issued thereunder relating to foodstuffs, petroleum products etc.,
Food Advisory Committees.
Household Supply Cards.
Legal Metrology (Weights and Measures).
Paddy and rice procurement, distribution etc. - basic plan.
Public Distribution System of Essential Commodities - Rs.3.50 a K.G. Rice Scheme.
Public Services - Statutory rules of the Services with which the Department is concerned viz. Civil Supplies Department, Vigilance Cell (C.S.), Legal Metrology - Revision of and amendments to these rules.
Railway Priorities.
Rationing.
Residuary work of A.P. State Essential Commodities Corporation Ltd.,
State works under Civil Supplies and Legal Metrology Departments.
Wheat and wheat products, millets and pulses - procurement, distribution etc.,
- basic plan.

CONCURRENT SUBJECTS

The Essential Commodities Act, 1955.
The Essential Commodities (Amendment Ordinance), 1998.
The Sugar (Control) Order, 1966.
The Sugar (Packing and Marketing) Order, 1970.
The Pulses (Storage) Control Order, 1977.
The Prevention of Black marketing and Maintenance of Supplies of Essential
Commodities Act, 1980.
The A.P. Paddy and Rice (Requisitioning of Stock) Order, 1966.
The A.P. Food grains (Procurement) Order, 1967.
The A.P. Sheller and Combined Sheller Huller Rice Mills (Non-Trading) Regu-
The A.P. Huller Rice Mills (Regulation of Working Hours) Order, 1973.
The A.P. Scheduled Commodities (Regulation of Distribution by Card System)
The A.P. Catering Establishments (Fixation and Display of Prices of Food
The A.P. Rice Storage Control Order, 1981.
The A.P. Livestock Feed (Levy and Restriction on Sale) Order, 1981.
The A.P. Scheduled Commodities Dealers (Licensing and Distribution) Order,
1982.
The A.P. Essential Commodities Distribution and Movement (Requisition of Vehicles at fixed freight) Order, 1983.


**UNION SUBJECTS**

The Kerosene (Restriction on Use and Fixation of Ceiling Prices) Order 1993.


The Andhra Pradesh Petroleum Products (Licensing and Regulation of Supplies) Order, 1980.

Establishment of Standards (Legal Metrology).
II. INDUSTRY SECTOR

1. INDUSTRIES AND COMMERCE DEPARTMENT

STATE SUBJECTS

ANRICH, APEDC, APIDC, APSIDC, APIIC
Andhra Pradesh Mineral Development Corporation.
Azamabad industrial Area BIFR cases and non BIFR cases. Cottage and Village Industries.
Commerce and Export Promotion - APSTC & APHDC. Cooperative Spinning Mills - SPINFED.
Development of Industries other than cottage industries. Disinvestment and related matters.
Growth Centres
Industrial Estates and Parks.
Industrial Fund.
Industrial Policy - Large and Medium Industries - Incentive scheme for new industries.
Khadi - A.P. Khadi & Village Industries Board.
Land acquisition for APIIC and other Public Sector undertakings including Central Public Sector Undertakings like ONGC, Visakhapatnam Steel Plant.
LIDCAP.
Mines and Geology
Mining leases - Grant of.
Mines and Oil including Oil exploration and off shore drilling and development of mineral resources.
Nagarjuna Fertilizers & Chemicals.
National Renewal Fund and State Renewal Fund.
Public Services - Statutory rules of the Services with which the department is concerned - Revision of and amendment to those rules.
Quarry leases.
Registration of Firms.
Salt & Coir Industries.
Small Scale Industries
State Aid to Industries.
State Financial Corporation.
State works and buildings under the administrative control of Industries & Commerce Department.
Sugar Policy - Purchase tax and other taxes - Private and Cooperative Sugar Factories.
Taxes on Mineral Rights.
Trade and Commerce - Imports and Exports.

CONCURRENT SUBJECTS

Contracts including partnership, agencies, contract of carriage and other special forms of contract but not including contract relating to agricultural land.

UNION SUBJECTS

Capital issues and import trade.
Customs duties including export duties.
Development of industries where development under Union control declared by the Union law to be expedient in the public interest.
Geological Survey.
Imports and Exports across customs frontiers.
Indian Names and Emblems (Prevention of Improper use) Act.
Indian Companies Act.
Indian Partnership Act.
Inventions, designs, trade marks and merchandise marks.
Mines and Oil fields and mineral development - Regulation of (to the extent to which such regulation and development under Union control is declared by the Union law to be expedient in the public interest) and regulation of labour and safety in mines and oil fields.
Salt - Production of salt.
2. LABOUR, EMPLOYMENT, TRAINING AND FACTORIES DEPARTMENT

STATE SUBJECTS

Factories Department
Statutory rules of the services with which the Department is concerned - Revision and amendments to those rules.
Subsidised Industrial Housing Scheme.
Andhra Pradesh (Regulation of Appointments to Public Services and Rationalisation of Staff Pattern and Pay Structure) Act, 1994, (Act 2 of 1994) and the rules made thereunder.

CONCURRENT SUBJECTS

Agricultural Labour.
Beedi and Cigar Workers (Conditions of Employment) Act, 1966
Contract Labour (Regulation and Abolition), Act, 1971
Employment Exchanges
Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959, and rules made thereunder.
Employment of Children Act, 1938
Employees’ Provident Fund and Family Pension Fund Act, 1952
Industrial Training Institutes
Factories Act, 1948
Industrial Disputes Act, 1947
Industrial Employment (Standing Orders) Act, 1946
Indian Trade Union Act, 1926
Maternity Benefit Act, 1951
Minimum Wages Act, 1948
Motor Transport Workers Act, 1961
Payment of Bonus Act, 1965
Payment of Gratuity Act, 1972
Payment of Wages Act, 1936
Plantation Labour Act, 1951
Post War Services Reconstruction Fund. Resettlement of Employment
Soldiers’, Sailors’ and Airmen’s Board
Shops and Establishment Act
Vocational and Technical Training of Labour
Weekly Holidays Act, 1942
Welfare of Labour, including conditions of work. Employees liability - Workmen’s Compensation Act - Maternity benefits.
Working Journalists (Conditions of Service and Miscellaneous Provisions) Act, 1955
Workmen’s Compensation Act, 1923.

**UNION SUBJECTS**

Mines Act, 1952.
Tea- District Emigrant Labour Act, 1933.
3. DEPARTMENT OF INFORMATION TECHNOLOGY AND COMMUNICATIONS

STATE SUBJECTS

(1) Formulation of policies on all aspects connected to the development and use of Information Technology in the State, including the following:-

- Vision for the Information Technology Development
- Policy for computerization of Departments
- Local language initiative
- Information Technology Security Policy
- Creation of suitable organizational structures for policy formulation and implementation
- Policy for financing Information Technology Projects

(2) Electronic Governance Initiative:-

- Overseeing major projects like APSWAN, APSCAN, MPHS, CARD, Video Conferencing
- Implementation of SKIMS (Secretariat Knowledge and Information Management System)
- Implementation of Citizen-service projects like TWINS
- Build a cadre of Chief Information Officers in the Departments
- Promote IT-enabled education
- Computerization of Collectorates
- Integration of Computers of various Departments
- Forge standards in the design and implementation of all Information Technology projects in Government.

(3) Investment promotion:-
- Promotion of Information Technology industry in Andhra Pradesh
- Promote formation of venture capital
- Catalyze industry-academicia collaboration
- Promote new technologies that improve quality of life
- Information Technology enabled services

(4) Establishment of Information Technology infrastructure:-

- Promote world class Information Technology infrastructure like the Hi-tec city
- Facilitate the Establishment of broadband digital connectivity upto the village level
- Use convergence of technologies
- Coordinate with DOT for improvement of telecom infrastructure in the State.

(5) Promote high quality computer education.
4. PUBLIC ENTERPRISES
DEPARTMENT

STATE SUBJECTS

(1) Public Enterprise Policy - Rendering advice to all the Administrative Departments on Public Enterprise matters.

(2) Public Enterprise Reforms - Identification of Corporations for disinvestments/privatization/windingup viz.

   (1) APS Meat & Poultry Dev. Corpn.,
   (2) Nandyal Spinning Mills
   (3) Rajahmundry Spinning Mills
   (4) Nellore Spinning Mills
   (5) Adilabad Spinning Mills
   (6) APSSIDC Ltd.,
   (7) AP Textile Dev. Corpn.
   (8) APS AgroInd. Dev. Corpn.
   (9) APS Irrigation Dev. Corpn.
   (10) Nizam Sugars Limited.

(3) Periodical review of the functioning of Public Sector Enterprises/Co-operative Enterprises.
III. INFRASTRUCTURE SECTOR

1. IRRIGATION AND COMMAND AREA DEVELOPMENT (Irrigation Wing) DEPARTMENT

STATE SUBJECTS

Canals
Engineering Research.
Ground Water.
Irrigation - Including minor Irrigation works, Krishna, Godavari Delta Drainage schemes and Flood Control, Schemes.
Major Irrigation portion relating to Food Production.
Public Works Department workshop and Central Mechanical Unit.
Rivers - Conservancy.
Water power except in regard to regulation and development of Inter-State rivers and river valleys to the extent to which such regulation and development under the control of the Union is declared by Parliament by law to be expedient in the public interest.
Public Services - Statutory Rules in respect of the Services Which the Depts. is concerned.
In respect of All Projects - Major, Medium and Minor in the State -
Coordination work relating to ayacut development in respect of Major, Medium and Minor projects.

On Form Development, Systematic land leveling and shaping of areas under the projects.

Planning and Construction of field channels and field drains.

Planning and construction of farm roads.

Propagations, demonstrations and implementation of improved water management techniques. Education and training of farmers in irrigated agriculture.

Enforcement of a proper system of ‘warabandi’ and fair distribution of water to individual fields.

Integrated utilisation of water flows including conjunctive use of surface and ground water.

Selection and introduction of suitable cropping patterns.

Principles of localisation and relocation of lands.

Command Area Development Legislation.


Water and Land Management Training and Research Institute.

Water Management Cell including National Water Management Project.

Irrigation Bills

Irrigation Development Board.

All Services matters relating to staff including Engineers.

Matters relating to Land Acquisition and arbitration matters.

National Hydrology Project.

Implementation of Tribunal Awards and Inter-State agreements on Inter-State Rivers. Issues relating to Inter-State Rivers.

Interaction and correspondence with all national bodies such as National Water Commission, National Water Development Agency, National Water Resources Council, Governing Bodies and participation in their meetings etc.

Issues relating to National Water Policy.

Service matters of all work charged employees of all major projects and matters relating to A.P. State Construction Corporation.

Codes, Rules, General executive direction and delegation of powers on all subjects relating to both Irrigation Project Departments. PROJECTS SELECTED FOR INTENSIVE COMMAND AREA DEVELOPMENT

Planning and construction of Command Area Ayacut Roads.
UNION SUBJECTS

Regulation and development of inter-state rivers and river valleys to the extent to such regulation and development under the control of the Unions declared by Parliament by law to be expedient in public interest.

SUBJECTS DEALT IN IRRIGATION & CAD (PROJECTS WING) DEPARTMENT

Vamsadhara Project
Yeleru Reservoir Project
Tungabhadra Project
Teluguganga Project
Galeru Nagari Sujala Sravathi Project
Handriniva Sujala Sravathi Project
PriyadarshiniJurala Project
Singuru Project
Procurement of machinery and equipment and its stock of all major projects including work shops.

Arbitration proceedings Arbitration Act, 1940 etc.

All service matters relating to the employees of A.P. Ministerial Services and Last Grade Employees in all Major Projects.

Service matters of all work charged employees of all major projects and matter pertaining to A.P. State Construction Corporation.

Matters relating to Land Acquisition and Rehabilitation in respect of all projects.

Planning pertaining to Irrigation Sector including CAD and preparation of budget of Major, Medium and Minor Irrigation Projects including CAD.

Codes, Rules, General executive directions and delegation of powers on all subjects relating to both irrigation and project Departments.

Projects and all irrigation works assisted by NABARD.

A.P. Economic Restructuring Projects.
2. TRANSPORT, ROADS AND BUILDINGS DEPARTMENT

STATE SUBJECTS

Andhra Pradesh Flying Club
Architectural Designing
Communications, viz. Roads, Bridges, and any other means of communication excepting Highways declared by or under law made by Parliament to be National Highways.
Implementation of the Indian Tolls Act
Minor Ports Development
Public Works (Bridges and Roads on Canal Banks and Tank Bunds, Rope ways etc.,)
Railway accidents
Roads other than National Highways.
Taxes on Boats
State Transport - Control of transport and administration of Motor Vehicles Act
Works and Buildings under the administrative control of the Public Works, Highways, National Highways, and other departments except Electricity
PWD Code
Public Services - Statutory rules in respect of the services with which the department is concerned.

CONCURRENT SUBJECTS

Mechanically propelled vehicles
Motor Vehicles Act
Ports other than those declared by or under law made by Parliament or existing law to be major shipping and navigations in Inland Water-way as regards mechanically propelled vessels and the rule of the Road on such waterways and the carriage of passengers and goods on Inland Waterways except in regard to those Waterways declared by Parliament by law to be National Waterways.
Road Transport Corporation Act, 1950
Pollution on Account of Motor Vehicles

UNION SUBJECTS

Civil Aviation and Railway matters
Air-craft and air navigation regulation and reorganisation of traffic and of aero-
dromes
Carriage of passengers and goods by railways, sea or air or by National Water-
ways in mechanically propelled vessels.
Highways- Declared by Law made by Parliament to be National Highways.
Light Houses including light ships, beacons and other provision for the safety of
shipping and aircraft.
Ports declared by or under law made by Parliament or existing law to be ma-
jor ports including their delimitation and the constitution and powers of port
authorities therein.
Maritime shipping and navigation including shipping and navigation on tidal
waters
Provision of education and training for the mercantile marine and regulation of
such education and training provided by State and other agencies
Port quarantine including hospitals connected therewith - Seamen's and marine
hospitals.
Posts and telegraphs excluding telephones, wireless, broadcasting and other like
forms of communications, Telecommunications
Taxes on railway fares and freights
Terminal taxes on goods or passengers in or in the possession of the union.
3. ENERGY DEPARTMENT

STATE SUBJECTS

Andhra Pradesh State Electricity Board - Plan and Budget of A.P.S.E.B. - Standing guarantees on behalf of APSEB - All other matters relating to APSEB.


Boilers Department - All Matters - Implementation of Boilers Act.

Coal and Oil and Natural Gas Commission.

Establishment of Power Projects like Thermal and Hydel etc., - Privatisation of Power Projects in the State.

Public Services - Statutory rules in respect of Services with which the Department is concerned.

Renewable Sources of Energy.

Rural Electric Cooperative Societies.

Singareni Collieries Company Ltd., – All matters except Budget.

Tax on consumption of Electricity.

Transmission and distribution of Power - Erection of K.V. Sub-Stations.

CONCURRENT SUBJECTS

Electricity.
IV. SERVICES SECTOR

1. HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT

STATE SUBJECTS

Administration of Public Health and Medical Relief in the State.
Health Transport.
Hospitals and Dispensaries.
Indian Medicine - Hospitals and Colleges.
Libraries (Medical).
Medical and Health Education - Medical Colleges.
Medical and Public Health Services - Rules and general questions.
Nursing Schools/ Colleges.
Public Health.
Registration of Births, Deaths and Marriages.
State works and buildings under the administrative control of the Medical and Public Health Departments.

CONCURRENT SUBJECTS

Adulteration of foodstuffs and other articles - Prevention - Vegetable Oil Products Control Order, 1947.
Drugs and poisons, subject to the provisions of entry 59 of List I with respect to Opium (Drugs Control Act).

Lunacy and mental deficiency including places for the reception or treatment or lunatics and mental deficient.

Medical and Public Health Professions.

Poisons Act, 1919 - Administration of.

Prevention of the extension from one State to another of infectious or contagious diseases or pests affecting men.

Social Insurance (Medical Facilities under the Employee’s State Insurance Act, 1948).

Vital Statistics including registration of births and deaths relating to Municipalities /Municipal Corporations.
2. EDUCATION DEPARTMENT

(A) HIGHER EDUCATION

STATE SUBJECTS

Intermediate Education including matters relating to Board of Intermediate Education.

Museums.

National Science Schemes.

Preservation and translation and of ancient research and oriental manuscripts.

Collegiate Education including matters relating to A.P. College Service Commission.

Technical Education including Polytechnics, all Professional Colleges including Engineering Colleges matters relating to A.P. State Board of Technical Education, JNTUC, REC, Warangal.

Telugu Academy and other Academies including Hindi Academy, Urdu Academy, Sanskrit Academy.

State Achieves.

University Education - Andhra University, Sri Venkateswara University, Osmania University, Kakatiya University, Nagarjuna University and Krishnadevaraya University, Sri Padmavathi Mahila Viswa Vidyalaya, Potti Sriramulu Telugu University, Dr.B.R.Ambedkar Open University, Dravidian University and matters relating to A.P. State Council for Higher Education.

Mission for Employment Generation.

CONCURRENT SUBJECTS

Education and other allied professions.
UNION SUBJECTS

Ancient and historical monuments.
Archaeology and Epigraphy.
Copy right.
Federal Agencies and Institutes for research for professional or technical training or for the promotion of special studies.
The Imperial Library, the Indian Museum and any other similar Institution controlled or financed by the Federation.

(B) SCHOOL EDUCATION

STATE SUBJECTS

Adults and Social Education - Scholarships including Scholarships to the Students belonging to Economically backward classes.
Appeals from School Educational staff employed under Local Boards and Municipal Councils.
Books - Copyright - Registration of Certificate of age, nationality and qualifications.
Central Library
Education, including European and Anglo-Indian Education and Educational questions relating to Local Bodies.
Educational Institutions under the Planning and Panchayat Raj Department.
SSC Examinations.
Libraries
Oriental Schools
Printing of Text Books and Text Book Press
Propagation of Hindi and Sanskrit
Public Services - Statutory rules of the service with which the department is concerned - Revision of and amendments to those rules
State and Subordinate School Education Services.
University Education - Andhra, Sri Venkateswara, Osmania and other Universities i.e. Kakatiya, Nagarjuna, Padmavathi, Krishna Devaraya Universities so far as B.Ed. Colleges are concerned.

DIET, TTIs, Physical Education, SIET, IASEs, CTES

**CONCURRENT SUBJECTS**

School Education and other allied professions.
3. YOUTH ADVANCEMENT, TOURISM AND CULTURE DEPARTMENT

STATE SUBJECTS

A.P. Society for Training and Employment Promotion (A.P.STEP) and its District Units

Cultural affairs - Music and Dance Schools and Colleges - Ravindra Bharathi
- Lalitha Kala Vedika- Financial Assistance to Men of Letters and Arts who are in indigent circumstances - Sangeetha, Nataka and Lalitha kala Academies
- State Level Cultural Council.

Installation of Statues of National Leaders

Poet Laureates

Special Employment Schemes including non-plan schemes of SETWIN.

Sports Social Education - NCC - Youth Services - Youth Camps, Yuvashakthi

Youth Welfare and Youth Groups and Services, Tourism and Culture.
V. WELFARE SECTOR

1. SOCIAL WELFARE DEPARTMENT

STATE SUBJECTS


Acquisition of land for house sites to weaker sections

Administration of Land Transfer Regulation

The Andhra Pradesh (Scheduled Tribes) Debt Relief Regulation, 1960

The Andhra Pradesh (Scheduled Areas) Money Lenders Rules, 1960

The Andhra Pradesh (Scheduled Tribes) Debt Relief Regulation, 1970

Scheduled Areas - West Godavari, East Godavari, Vizianagaram, Visakhapatnam, Srikakulam Agencies, Khammam, Mahabubnagar, Warangal and Adilabad Districts

Scheduled Castes and Scheduled Tribes Cell (including the Inspecting Assistant Commissioners)

Statutory rules of the Services with which the department is concerned, revision and amendments to those rules.

Special Nutrition for Tribes

VimukthaJathis.

Andhra Pradesh Devadasis (Prohibition of Dedication), Act, 1988.

Prevention of Beggary Act
Issue of Community Certificates to S.Cs/S.Ts./B.Cs - Act 16 of 1993 and Rules thereunder.
Implementation of Rule of Reservation as per Andhra Pradesh Subordinate Service Rules
Scheduled areas in West Godavari, East Godavari, Vizianagaram, Visakhapatnam, Srikakulam, Adilabad, Khammam, Mahabubnagar and Warangal Districts
Scheduled Tribes

**UNION SUBJECTS**

Protection of Civil Rights Act, 1955 - Implementation of
Untouchability (Offences) Act, 1955 - Implementation of
Release and Rehabilitation of Bonded Labour


(ii) National Scheme of Liberation and Rehabilitation of Scavengers and their dependants.
2. BACKWARD CLASSES WELFARE DEPARTMENT

STATE SUBJECTS

Andhra Pradesh (Scheduled Castes, Scheduled Tribes and Backward Classes) Regulation of issue of Community Certificates Act, 1993 (Act 16 of 1993) (In so far it relates to Backward Classes).
Construction of Dhobi Ghats.
Inter-caste marriages.
Maintenance of B.C. Hostels including Ashram Schools.
Maintenance of B.C. Residential Schools.
Policy for the welfare of B.Cs in Andhra Pradesh.
Pre-examination Training Centres including A.P. Study Circles for B.Cs.
Reimbursement of tuition fees and special fees to B.C. Students.
Scholarships including stipends, Fellowships etc to B.C. Students.
Short term training programmes for B.Cs.
Subsidy to B.C. Advocates.
A.P.S.C., S.T. & B.C. issue of Community, Nationality and Date of Birth Certificates Rules, 1997. (In so far it relates to Backward Classes).
List of Socially and Educationally Backward Classes.
All matters relating to APBCCFC Ltd., APWCSF Ltd and APNBCSF Ltd.

UNION SUBJECTS

(1) All Central Government schemes for the Welfare of Backward Classes including:-
(i) Scheme for Pre-Matric Scholarships for OBCs.

(ii) Scheme for Post Matric Scholarships for OBCs.

(iii) Scheme of Pre-examination coaching for OBCs

(iv) Schemes of assistance to voluntary organizations for OBCs. And all other schemes that may be notified by the Government of India from time to time.

(2) Liaison with the National Commission for B.Cs.

(3) Reservation for other Backward Classes in Civil post and services under the Government of India.
3. MINORITIES WELFARE DEPARTMENT

STATE SUBJECTS

Financial Assistance to Minorities through A.P. State Minorities Finance Corporation.

Minorities Commission

Promotion of Urdu Language through Urdu Academy Andhra Pradesh

Urdu Bhavan cum Community Centres (Shadi Khanas)

Issue of Marriage Licence under section 6 & 9 of Indian Christian Marriages Act, 1872.

Audit Paras & P.A.C.

Constitution of Haj Committee

Publication of Survey reports of Commissioner of Wakfs.

Construction of Haj House

Deputation of Khadimul Hujjaj.

House Committee for protection of Wakf properties in the State of A.P.

Protection and safeguard of Wakf Properties and in Andhra and Rayalaseema.

Appointment of Muthawallis in Andhra and Rayalaseema.

Establishment of A.P. State Wakf Tribunal

Grant-in-Aid for development of Wakf Institutions (Graveyards/Mosques etc.)

Auction of Hundies of Dargahs of Wakf Properties

Appointment of Khazes and Muthawallis in the State

Implementation of Urdu as Second Official Language in (12) districts

Establishment of Dist. Minorities Welfare Officers in (12) districts.

Maintenance of Macca Masjid and Royal Mosque in Hyderabad

Grant in aid for Idul Fitr (Ramzan) and Idu-zuha (Bakrid) prayers.

Policy Matters/ Policy Initiatives on minorities
CONCURRENT SUBJECTS

DairatulMaari, Osmania University
Constitution of Wakf Board
Finance assistance to the Wakf Properties wakf council at New Delhi.
Preparation of draft bill of A.P. Wakf Act
Rules, Regulations, amendments to Wakf Act
Establishment of Wakf Tribunal
Pre-examination coaching centres

UNION SUBJECTS

Linguistic Minorities
Implementation of P.Ms 15 point programme
4. WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT

STATE SUBJECTS

A.P. Foods - All matters
A.P. State Women Development and Child Welfare Advisory Board
A.P. Vicalangula Cooperative Corporation.
A.P. Women’s Cooperative Finance Corporation except T.B.M.R.P
Children in need of care and protection
Day Care Centres for the Aged
Directorate of Welfare of Handicapped - all matters.
Grant-in-aid from Government of India for welfare of Handicapped schemes - Forwarding of Applications.
Home for the aged and disabled
Integrated Child Development Schemes - All matters
National Children’s Fund
Nutrition-Supplementary Nutrition under Integrated Child Development Scheme, Supplementary Nutrition in Drought Areas, Special Nutrition in Urban Areas, Special Nutrition in Tribal Areas
Plan and non-plan schemes relating to Women and Child Welfare Department
Regional Training Centre for Visually Handicapped - School for partially deaf children - Centrally sponsored schemes.
Reservation for women in Services
Schemes sponsored by the Government of India.
State Children Board
Statutory rules of the Services with which the department is concerned - revision and amendments to those rules.
Telugu Bala - Mahila Pragathi Pranganams (T.B.M.P.P.) - All matters.
Women and Child Welfare Department - All matters
Welfare of the Handicapped
Working Women’s Hostels and Short Stay Homes for women in distress
All Women and Children institutions, State Homes, Service Homes, Rescue Homes, Creches, Sisuvihars, Balwadies, Women Welfare Centres and Branches, Home for Collegiate Girls, Vocational Training Centres, Manufacture of Uniform Centres, Craft Training Centres, Regional Training Centres, Women’s Technical Training Institute.

The Women and Children Homes (Licensing) Act 1956
Orphanages and other charitable Homes (Supervision and control) Act, 1960
Child Labour ( Probation & Regulation ) Act, 1986
Rehabilitation of Child Labour
Implementation and compliance of the directions of Supreme Court dt.10-12-96
Juvenile Justice Act, 1986 (Act No.53 of 1986 Central Act) and rules made thereunder.
Maintenance of Homes for Juvenile Children including service matters of the staff Street Children

CONCURRENT SUBJECTS

Applied Expanded Nutrition Programme
Bigamy (Prevention) Act
Child Marriages Restraint Act
Dowry Prohibition Act, 1961
Hindu Marriage Act, 1955
Hindu Succession Act
Prevention of Sati Act.
5. HOUSING DEPARTMENT

STATE SUBJECTS

Andhra Pradesh Housing Board - All matters relating to.
Cooperative House Building Societies and HOUSEFED - All matters relating to.
E.W.S.Housing - Andhra Pradesh Urban Development and Housing Corporation.
Housing Programme under Cyclone Relief.
Weaker Sections Housing Programme - All matters relating to.

CONCURRENT SUBJECTS

Construction of Houses under Indira Awaas Yojana.
VI. LOCAL BODIES
SECTOR

1. PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT

STATE SUBJECTS

Budgets, accounts and audit of Panchayati Raj Institutions
Constitution and administration of Gram Panchayats, Mandal Parishads and Zilla Parishads.
Elections to Panchayat Raj Local Bodies
Land Cess and Local Cess.
Minor Irrigation under Panchayati Raj Institutions
Maintenance of Ex-District Board Roads
Panchayati Raj Engineering Services
Panchayati Raj Engineering Subordinate Service
Roads in Village Plans.
Rural Water Supply- Sanitation Programme
Minor Irrigation Programme in favour of small and marginal farmers outside the Special Programme Areas and Medium Farmers in the State.
Voluntary organizations in Rural Development Activities
District Rural Development Agencies.
Drought Prone Area Programmes - Desert Development Programme Integrated Wasteland Development Programme, Swarnajayanti Gram SwarajyaYojana (Centrally Sponsored Schemes).

Rural Wage Employment Programme - Jawahar Gram SwarajyaYojana, Employment Assurance Scheme (Centrally Sponsored Schemes)

A.Madhava Reddy Academy of Rural Development (formerly APARD)

Staff (Gazetted and Non-Gazetted) of Panchayat Raj Institutions.

Mission for poverty eradication

Mission for Water harvesting

Sugar Factory Road.

Ferries

Training of personnel of Panchayat Raj Institutions (Officials and Non-officials)

Auctioning of sand

CONCURRENT SUBJECTS

Community Development Programme

Informal Consultative Committee on Community Development and Panchayati Raj

Pilot Projects for utilisation of Rural Manpower training institutions - Gram Sevaks training centres.
2. MUNICIPAL ADMINISTRATION
AND URBAN DEVELOPMENT
DEPARTMENT

STATE SUBJECTS

Andhra Pradesh Municipal Commissioners State and Subordinate Services.
Andhra Pradesh Town Planning State and Subordinate Services
Andhra Pradesh Public Health and Municipal Engineering State and Subordinate Services.
Appeals from employees of Municipal Councils and Municipal Corporations other than Educational.
Capitation Taxes - Taxes on the entry of goods into a local area for consumption, use or sale therein.
Communications, that is to say, roads and bridges vesting in local bodies,
Elections to local bodies, i.e., Municipalities/ Municipal Corporations.
Ferries and tanks under the control of the Municipalities.
Improvement Boards.
Local Bodies - Audit Reports, Budgets, Administration reports etc.
Local Government, that is to say, the constitution and powers of Municipalities/ Municipal Corporations or the purpose of local self-government.
Markets and shopping centres (other than those under the control of the Agriculture Department), cart and bus stands, rest houses, slaughter houses and other remunerative enterprises but excluding those relating to local authorities under the administrative control of the Panchayati Raj Institutions.
Municipal Councils and Municipal Corporations - General Administration and all matters relating to them not specifically assigned to other departments.
Provident Funds and Pensions, etc.(excluding Teachers Provident Fund in ex-Andhra).
Public Health and Municipal Engineering Department

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Public Services - Statutory rules of the services with which the Department is concerned - Revision of and amendment to those rules and framing of rules afresh.

Sanitation.

Taxes on advertisements other than advertisements published in newspapers leviable by local bodies.

Taxes on animals excluding those within the jurisdiction of local authorities under the administrative control of Panchayati Raj Institutions.

Taxes on Lands and buildings excluding those within the jurisdiction of local authorities under the administrative control of Panchayati Raj Institutions.

Taxes on professions, trades, callings and employments excluding those within the jurisdiction of local authorities under the administrative control of Panchayati Raj Institutions.

Tolls including tolls on vehicles and animals entering notified festival areas excluding those within the jurisdiction of local authorities under the administrative control of the Panchayati Raj Institutions.

Town Planning including Urban Development Authorities.

Trade licences in Municipalities and Corporations.

Valuation Department

Urban Compost

Urban Water Supply and Drainage including Hyderabad Water Works, Zoning and other matters relating to L.R.T.S. (Light Rail Transit System) regulations under A.P.U.A.D. Act

National slum Development Programme (NSDP)

Swarna Jayanthi Sahari Rozgar Yozana (SJSRY)

Department for International Development (DFID)

Urban Basic Services (UBS)

A.P. Urban Poverty Alleviation(MA&UD)

State and Subordinate Service Rules

**CONCURRENT SUBJECTS**

Fees (Licence fees levied by the local bodies in respect of Public Health matters)
VII. REGULATORY SECTOR

1. GENERAL ADMINISTRATION DEPARTMENT

STATE SUBJECTS

All India Services - general questions of policy common to All India Services - Indian Administrative Service, Indian Police Service, Indian Forest Service - Pension, Provident Fund, Family pension, Annuities relating to all members of I.A.S. I.P.S. and I.F.S.

Andhra Pradesh Vigilance Commission.

Assumption of Office by Governor.

Buildings -

De-requisitioning of buildings.

The Andhra Pradesh Buildings (Lease, Rent and Control) Act, 1960-Administration of


The Hyderabad Houses (Rent, Eviction and Lease) Control Act, 1954- Administration of


Office and Residential Accommodation at Kurnool and Hyderabad.

Class I Senior Scale officers of the Revenue Department belonging to the former Hyderabad Government Administrative Service - Appointments and Postings etc., and other matters.
Chief Whip and Parliamentary Secretaries.
Civil List - Preparation.
Ciphers and Cipher Correspondence.
Committees and Conferences not pertaining to any other Department of Secretariat.
Communalism.
Correspondence - Official Correspondence in the Regional Language of the State.
Corruption - Anti-Corruption Bureau / Vigilance & Enforcement Department.
Council of Ministers - Arrangements for meetings.
Additional Secretaries, Joint Secretaries and Deputy Secretaries not belonging to the I.A.S. Cadre including those belonging to the Andhra Pradesh Service Class IX - Appointments, postings and other matters.
Election expenses - Returns of.
Elections to the State Legislature including election offences and disputed elections.
Electoral Rolls - Preparation of.
Examinations - Government - Special and Departmental - General questions - Exemptions.
General questions of a general nature which cannot be allotted to any particular department.
Government Servants Conduct Rules
Governor’s Address to the State Legislature.
Helicopter owned by the State Government - matters relating thereto.
High Court Judges.
Holidays including those under the Negotiable Instruments Act - (but excluding holidays for the workers of the State-owned industrial undertakings).
Allegations regarding violation of - Lock up and torture deaths - Police firings - Custodial Crimes - Magisterial and Judicial Inquiries on Police firings and custodial lock-up-deaths.
Information and Public Relations.
Issue of orders recognizing Services Associations.
Jubilee Hall at Hyderabad - Maintenance of.
Land returns - General questions.
Law and Order - General Law & Order - major clashes - Judicial Enquiries on matters of Public importance Magisterial inquiries on accidents and other incidents - Sanction of ex-gratia.

Ministers - Appointments and allocation of Portfolios, salaries, tours and resignations. Travelling Allowances to Ministers and rules relating thereto.

National integration.

Nomination of Members of Legislative Assembly.

Office Procedure.

Payment of Salaries and Removal of Disqualifications Act.

Petition Rules.

Political offences - Prosecutions and withdrawal of prosecutions.

Prisoners - State.

Problems arising out of the merger of the former State of Banganapalle and the accession of the erstwhile Hyderabad State to the Union of India.

Public Peace - Disturbance of.

Public Order (but not including the use of Naval, Military or Air Force or any other armed forces of the Union in aid of the Civil Power).

Public Services.

Public Service Commission.

Public Services - Statutory Rules of the Services with which the department is concerned.

Raj Bhavan:

(1) Establishment.

(2) Grants.

(3) Personal staff to the Governor.

(4) Works.

All matters relating to the Co-ordination and consolidation of the recommendations of the House Committee and the Committee on Government Assurances.

Religious or communal disputes.

Reorganisation of States - Matters relating thereto.

Secretaries Meetings.

Single unit in Secretariat - all matters relating there to.

State Administration Report.

Reports - Fortnightly.

Matters of political and administrative importance.
Revision of and amendments to the following statutory rules:
General Rules for the State and Subordinate Services.
State Civil Services (Classification, Control and Appeal) Rules.
State Civil Services (Safeguarding of National Security) Rules.
State Civil Service (War Service Personnel) Recruitment Rules.
Passage Rules.
Special Rules for:
The General Service Class IX.
Secretariat Service.
Ministerial Service.
General Subordinate Service (so far as they relate to Record Assistants.)
Last Grade Service.
Secretariat:
Establishment
Library.
Manual
State Guest Houses.
State Emblems.
Statutory rules to regulate method of recruitment - conditions and service.
State Works and Buildings under the administrative control of the Chief Secretary.
Statutory rules and orders.
Superior Civil Service Rules.
Tappals - Receipt and distribution to Departments of Secretariat.
Telegrams, Renters and News Agency.
Training of Clerks - Residuary work.
Tribunal for Disciplinary Proceedings.
Visits of High Personages and Very Important Personages.
Committees and Conferences.
Legislative Bodies (other than Andhra Pradesh) Proceedings - Marking of subjects for perusal of Ministers.
Newspapers and periodicals - Scrutiny of and submission of weekly summary of press reactions and clippings to Ministers.
Press Notes, communiques and release of feature articles - Issue of Publications - Pamphlets - Publicity materials and Journals.

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Publicity - Five Year Plan and Publicity concerning Community Development Programme - Radio, film and general publicity for Governments activities.

Returns - Periodical returns regarding newspapers scrutiny.

Andhra Pradesh P.D.Act, 1969.


The Prevention of Dangerous Activities of Communal Offenders Bill.


Budget relating to detenus under P.D.Act and N.S.Act.

Deaths/ Torture in Police custody and Magisterial Enquiries into such incidents including Judicial Enquiries when ordered.

Fortnightly Reports to Government of India on Law and Order situation.

Magisterial Inquiries and Judicial Inquiries on firings by Police and other Government Servants on duty.

Law and Order meetings.

Communal disturbances.

Extremists activities.

Civil and Military liaison.

**CONCURRENT SUBJECTS**

Flags - Flying of - Rules etc.

Information centre.

Preventive Detention Act, 1950 - Administration.

**UNION SUBJECTS**

Andhra Pradesh Administrative Tribunal.

Census

Ceremonials
Conduct of elections to the Parliament including election offences and disputed elections.

Constitution and organisation of High Court except permission as to officers and servants of High Court.

Consulates.

Correspondence with Foreign Governments etc., - instructions.

Defence of India.

Detenues connected with External and Foreign Affairs.

Diplomatic, Consular and Trade Representatives.

Enemy property and enemy trading.

External Affairs.

Foreign Affairs - All matters which bring the Union into relation with any foreign country.

Honours and Titles.

Hyderabad Army cases.

Indian Chiefs and States.

National Volunteer Force.

Naval, Military and Air Force Works.

Pension - Union Political Pensions.

Political charges.

Preventive detention for reasons connected with defence, Foreign affairs or the security of India, persons subject to such detention.

Prince of Wales Military College, Dehra Dun - Selection of candidates.

Reforms

Telephones (excepting connections relating to Nagarjunasagar Project), Wireless, Broadcasting and other like forms of communications.

Territorial Army.

Territorial changes.

Uniform - Civil.

Union Public Services - Union Public Service Commission.
2. REVENUE DEPARTMENT

STATE SUBJECTS

Land Acquisition Act and Rules.
Alienation
Assignment
Atiyat
Betterment Contribution Act.
A.P. (Telangana Area) Horse Racing and Betting Tax Regulation 1358 F
A.P. Board of Revenue (Replacement by Commissioner) Act, 1977.
Boundary disputes.
Calamity Relief Fund.
Civil representatives with the Army Officers
Commercial Taxes.
   (1) A.P. Sales Tax Act
   (2) A.P. Entertainment Tax Act
   (3) A.P. Tax on entry of Motor Vehicles in to local areas Act, 1996.
Constitution of Districts, divisions and mandals
Courts of wards subject to the provisions of entry 34 in the Union list, encumbered and attached Estates.
Chief Funds.
Deputy Collectors and Special Grade Dy.Collectors
District Gazette and Gazetteers
Discretionary Grants
District Administration
Duties in respect of succession to agricultural land
Duties of excise on the following goods manufactured or produced in the State and countervailing duties at the same or lower rates on similar goods manufactured or produced elsewhere in India.
(a) Alcoholic liquors

(b) Opium, Indian hemp and other narcotic drugs and narcotics but not including medical and toilet preparations containing alcohol or any other substance included in sub-paragraph (a) of the Recovery entry.

Encroachment

Estates

Estates Abolition Act.

Estates - Communal, forest and private lands.

Estate Land Act

Evacuee Property

Excise

Famine Relief

Floods/ Cyclone Relief

Grant of pension of freedom fighters from State Fund

Impartible Estates Act

Inams

Intoxicating liquors, that is to say, the production, manufacture, possession, transport, purchase and sale of intoxicating liquors

Jagir Administration

Jagirdars Debt Settlement Board

Land Records.

Land Reforms

Land Revenue

Land Revenue Administration as described under the following heads, namely:

Land Revenue, maintenance of land records, survey for revenue purposes, and record of rights and alienation of revenues and Revenue Act.

Disposal of State Lands

Establishment of Revenue Department

Land, that is to say, rights in or over land, land tenures including the relation of landlord and tenant and the collection of rents, transfer and alienation of agricultural land.

Management of Government Estates

Mansaba (State Pensions), Jamayat grants and similar cash grants.

Lease of lands including lankas and padugais

Military lands.

Pensions - Hereditary not being political.
Pounds and prevention of cattle trespass.
Procedure in rent and revenue courts
Public Services - Statutory rules of the service with which the department is concerned - Revision of and amendments to those rules.
Railways lands
Railways Protection Act
Registration
Relief - Cyclones, heavy rains, floods.
Requisition of rescue boats, drought, maintenance of rain fall data and cropped area, earthquakes, fire accidents, rat menace, tornados, hail storms, land slides, construction of cyclone shelters and houses, Disaster management - Gas Blo-outs (Oil/Gas Blow-out) - All matters connected therewith.
Adverse Seasonal Conditions
Settlement-Kistbandi
Special Funds
Superintendent of Stamps
Stamp duty on documents - Rates of.
State works and buildings under the administrative control of the Excise, Land Revenue, Commercial Taxes, Registration and other Departments under the administrative control of Revenue Department.
Survey - Frontier boundary disputes.
Survey officers
Survey and Settlement of Estates
The Madras Tenants and Ryots Protection Act, 1949
Transfer of lands between the Government of India and State Governments.
Transfer of villages.
Transfer of land from one Department to another.
Transfer of Registry
Treasure Trove
Village and Mandal accounts in respect of Revenue Mandals
Village Establishments
Water Tax
Yeomials
CONCURRENT SUBJECTS

The A.P. Charitable and Hindu Religious Institutions and Endowments Act, 1987
Drugs and narcotics subject to the provisions of entry in the union list in respect of opium
Recovery in a State of claims in respect of taxes and other public demands including arrears of land revenue and recoverable as such, arising outside that State.
Relief and Rehabilitation of displaced persons from Pakistan
Registration of deeds and documents
Stamp-Duties other than duties or fees collected by means of judicial stamps, but not including rates of stamp duty.
Trust and Trustees

UNION SUBJECTS

Cultivation, manufacture and sale for export of opium.
Duties in respect of succession to property other than agricultural lands
Duties of excise on the following goods manufactured or produced in India:-
Medical and toilet preparations containing alcohol or any of the following substances containing opium, Indian hemp and other narcotic drugs and narcotics
Excise duties on tobacco and other goods manufactured or produced in India except those assigned to the State.
General Sales Tax Act, 1956 and additional duties of Excise (Goods of Special Importance) Act, 1957
Land vested in or in the possession of the Government of India.
Salt - Lease of salt lands.
Stamp duty - Rate of in respect of bills of exchange, cheques, promissory notes, bills of lading, letters of credit-
Survey of India
Urban Land (Ceiling and Regulation) Act, 1976 (Act 33 of 1976)
3. HOME DEPARTMENT

STATE SUBJECTS

Administration of Justice: Constitution and organisation of all Courts except the Supreme Court and the High Court; including sanction of posts of Additional District and Sessions Judges staff and other matters relating to Courts; officers and servants of the High Court - Fees taken in all Courts except the Supreme Court.

Andhra Pradesh Court Fees and Suits Valuation Act, 1956.

Andhra Pradesh Lotteries Act, 1968.

Books and Publications of Government - Questions relating to their stocking, sale and free distribution etc.

Betting and Gambling except State Lotteries.

Borstal Institutions.

Burma Evacuees

Cinemas (Regulation) Act.

Civil Courts except the constitution and organisation of High Court.

Civil Justice Report

Civil Law

Coroners

Criminal Rules of Practice (Amendment only)

Criminal Investigation Department

District Jails

Distribution of Andhra Pradesh Gazette - General Orders

Fire Services and Fire Brigades

Free Supply of Government of India Publications

Government Press

Habitual Offenders

Hackney Carriages Act.

Individual crime - Grave offences - Police Administration - day-to-day policing including allegations of Police misconduct etc. and all allied matters.

Jails and Sub-Jails
Judicial and Executive Functions - Separation of.

Jurisdiction and Powers of all Courts except the Supreme Court with reference to any of the matters in the State List.

Justice of the Peace

Liveries and Clothing

Magistrates (other than Honorary) - Suspension, removal etc..

Maintenance Order Enforcement Act.

Police including Railway and Village Police.

Presidency Magistrates and Courts.

Printing and Stationery.

Prisoners.

Prisons Act and Rules thereunder.

Prisoners Act and Rules.

Publicity, free or concessional supply of Government Publications.

Public Prosecutors and Additional Public prosecutors - All matters

Appointment of district munsifs on the recommendations of High Court of Andhra Pradesh.

Constitution of Legal Services Authority.

Service matters of Andhra Pradesh Judicial Academy.

Rent free furniture to the Hon'ble Judges of High Court of Andhra Pradesh and provision of residential accommodation to the Judicial Officers in the State.

Stores Purchases.

State works and building under the control of the Police, Jail and Judicial Departments.

State and Subordinate Services with which the Department is concerned.

Theatres and dramatic performances, cinemas except sanctioning of films for exhibition.

Towns Nuisance Act

Village Courts Act.

Village Panchayat Courts

Wills, Intestacy and Succession, save agricultural land.
CONCURRENT SUBJECTS

Administrator - General and Official Trustee.

Andhra Objectionable Performances Prohibition Act, 1956, Bankruptcy and insolvency

Civil Procedure included in the Code of Civil Procedure at the Commencement of the Constitution.

Contempt of Court but not including contempts of the Supreme Court.

Court Fees Act, 1870.

Criminal Lunatics including places for reception or treatment of such lunatics Police Station.

Criminal Procedure including all matters in the Code of Criminal Procedure at the commencement of the Constitution including TADA, L&O Internal Securities Act, Prevention Act.

Foreign Missions.

Jurisdiction and Powers of all Courts except the Supreme Court with respect to any of the matters in the concurrent list.

Limitation Act.

Parsi Marriage and Divorce Act.

Periodicals - Newspapers, Books, Objectionable posters and placards (excluding those that are displayed for advertisement purpose) and printing presses - Control of.

Petitions for mercy - sentence of death.

Post-War Services Reconstruction Fund.

Press and Registration of Books Act, 1867.

Prisoners and accused persons - Removal from one State to another State.

Removal from one State to another State of Prisoners, accused persons and persons subjected to preventive detention for reasons connected with the security of a State, the maintenance of public order or the maintenance of supplies and services to the community.

Royal Humane Society.

Soldiers, Sailors and Airmen Boards.
UNION SUBJECTS

Aliens
Admission into, emigration and expulsion from India (i.e excluding emigration and immigration in their relation to Labour).
Arms, Fire Arms, ammunition and explosives
Central Acts and Rules relating to Foreigners.
Extradition.
Indians Overseas.
Lotteries Organised by the Government of India or other State Governments Administration of.
Police.
Extension of the powers and Jurisdiction of members of a police force belonging to any State to any area outside that state but not so far as to enable the police of one State exercise power and jurisdiction in any area, outside that State without the consent of the Government of the State in which such area is situated. Extension of the powers and jurisdiction of a police force belonging to any state to railway areas outside that State.
Reciprocity Act (No. IX of 1943).
India - Pakistan Passport and Visa Scheme.
Pilgrimages to places beyond India including repatriation except in its relation to Labour Hedjaz - Inter - State migration.
Repatriation including repatriation in its relation to Labour.
Sanctioning of cinematograph films for exhibition.
Immoral Traffic (Prevention) Act.
4. ENVIRONMENT, FORESTS, SCIENCE AND TECHNOLOGY DEPARTMENT

STATE SUBJECTS

Environmental matters including Prevention and Control of pollution of Water and Air - Research and Training.
Public Services - Statutory Rules in respect of Services with which the Department is concerned.
Science and Technology matters.
Forest Subordinate Services and other non-gazetted Establishment of Forest Department.
Loans and Advances to I.F.S. Officers.
State Forest Gazetted Services - All matters.
Matters relating to Forests Development Corporation.
Shore Area Development - Coastal Zone Regulating Act.

CONCURRENT SUBJECTS

item Policy matters relating to Forest Conservation & Protection, Reservation, Assignment, Leasing, Dis-reservation of Forest Lands.
5. FINANCE AND PLANNING
(FINANCE WING) DEPARTMENT

STATE SUBJECTS

Accounts, State (including classification and prescription of Units).
Accounts - Control of Accounts of Organisations under Heads of Departments in connection with State Trading Schemes, Post-War Development Schemes etc.
Advance grants - Votes of credits and exceptional grants.
Administration of Pay and Accounts Office, Hyderabad.
Administration of Divisional Accounts Officers.
Annual Financial Statement (Budget).
Consolidated Fund of the State.
Contingency Fund of the State - Sanction of advances.
Economy in Expenditure.
Fiscal Analysis Cell.
Financial Rules.
Fundamental Rules (including revised leave rules).
Directorate of Treasuries and Accounts Service (including Treasuries, Local Fund Audit and State Life Insurance Fund).
Loans and Advances.
Policies of Insurance, Transfer of shares, debentures, proxies and receipts.
Public Debt of the State (including borrowings from the Government of India).
Public Services - Statutory rules of the Services with which the department is concerned. Revision of and amendments to those rules.
Public Services - Statutory rules to regulate pay (including revised scales of pay and allowances)- Amendments to the pay schedule in the appendix to the Andhra Services Manual.
Disbursement of Loans and Advances other than the loans and advances to State Government Employees and State Guarantees.
Institutional Finance.
Public Debt and Currency.
Re-appropriations.
State Balances.
State Bank and matters relating to Banking and Stock Exchanges.
State pensions, i.e. pensions payable by the State or out of the Consolidated Fund of the State other than old age pensions and statutory rules governing such pensions and provident fund (excluding Indian Civil Service Annuities, I.C.S. Provident Funds and Indian Civil Service Family Pension Fund).
Supplementary, additional or excess grants and statements of expenditure.
Surplus Staff.
Taxation and allied measures - Initiation of.
Travelling Allowances Rules.
Treasury Rules.
Union taxes and duties in which the States are interested such as Income tax, Union excise, etc.
Ways and Means.

UNION SUBJECTS

Corporation tax.
Currency, coinage and legal tender.
Finance Commission (recommendations).
Foreign Exchange.
National Savings Certificates.
Public Debt of the Union.
Union pensions, i.e. pensions payable by the Government of India or out of the Consolidated Fund of India.
All matters relating to the coordination and consolidation of the recommendations of the Committee on Public Accounts and the Committee on Estimates.
6. FINANCE AND PLANNING
(PLANNING WING) DEPARTMENT

STATE SUBJECTS

Annual and Five Year Plans - Formulation, Monitoring and Review.
Assembly Constituency Development Programmes (ACDP).
Backward Areas Development.
Basic Minimum Services.
Buareau of Economics and Statistics.
Clearance of new plan schemes - Convening of the meetings of Project and Programme Approval Committees.
Collection of basic statistics for Plan formulation and implementation.
Conduct of Manpower Studies.
Decentralised Planning and Formulation of District Plans.
District Credit Plans - Preparation and monitoring.
District Development and Review Committee (D.D.R.C.)
District Planning Committees (D.P.C.) and Metropolitan Planning Committees (MPC)
Economic Census.
Godavari Valley Development Authority.
Janma Bhoomi.
Live Stock Census.
Clean and Green Campaign.
Matters relating to the Bureau of Economic and Statistics and the A.P. State Remote Sensing Application Centre.
Preparation and Monitoring of External Aided Projects.
MPLAD Scheme.
Economic Advisory Council.
Institutional Finance.
Manpower Planning and Training Programmes.
Project Appraisal Studies.
State Evaluation Committee - Conduct of Evaluation Studies on plan schemes.
State Planning Board (S.P.B.).
State Research Programme - Preparation of Perspective Plans for the three regions of the State - Preparation of Planning Atlas.
Twenty Point Programme.
7. FINANCE AND PLANNING
(WORKS & PROJECTS)
DEPARTMENT

STATE SUBJECTS

(I) Regulation of the business on all financial matters including releasing of LOC's and regulations of expenditure relating to all Major Irrigation Projects as indicated here under.

(A) EXTERNALLY AIDED PROJECTS
- Srisailam Right Bank Canal
- Sriramasagar Project
- Kurnool – Cuddapah Canal

(B) ON GOING PROJECTS
- Sunkesula Barrage
- Alaganoor Balancing
- National Water Management Project.
- Nagarjunasagar Project
- Godavari Barrage (SACB)
- Singur Project
- Eeleru Reservoir Project
- Somasila Project
- Tungabhadra Project High Level Canal St.II
- Vansadhra Project ST. I& II
- Nizamasagar Project (NABARD)
- Jurala Project
- Telugu Ganga Project
- Srisailam Left Branch Canal
- Neradi Barrage under VDP St.II
- Pulichintala Project
- Bheema Project
- Pulivendla Branch Canal
- GaleruNagari Sujala Sravanti
- Polavaram Barrage
- Sriramsagar Project St.II
- Hundri Neeva Sujala Srravanthi
- Godavari Delta System
- Thungaabhadra Project Low Level Canal
- Rajolibanda Diversion Scheme
- TBPHLC St.I
- Prakasham Barrage
- PennaRiver Canal System
- Valigonda Project
- Swarnamukhi Barrage
- Nettanpadu LIS
- Kalvakurthi L.I
- Industrial Water Supply Scheme – YRP
- Tarakarama L.I
- Somasila Swarnamukhi Barrage
- Krishna Delta Scheme
- Totapalli Reservoir
- T.T.S (Tarakarama Thirthasagar Scheme)
- Nizamasagar L.I
- ChagalnahuL.I.Scheme
- NABAARD Assisted project under Major, Medium & Minor Irrigation & L.I. Schemes
- Energy Srisailam Hydro Electric Project

(II) Administration (Technical Control) of Pay & Accounts Office Organisation (Projects)

(III) Service matters of Non-Gazetted staff in PAO Organisation.

(IV) Statutory inspection of Pay & Account Officer’s Offices once in four years.
8. LEGISLATURE DEPARTMENT

STATE SUBJECTS

Andhra Pradesh Legislature Secretariat Service.
Commonwealth/Indian Parliamentary Association.
Conferences and Committees of Legislative Bodies in India.
Andhra Pradesh State Legislature (Vacation of Seat on Simultaneous Membership) Act.
Coordination of answers to questions.
Elections to the Rajya Sabha by the Members of the Assembly - Conduct of Establishment.
Leaders of the Opposition - all matters relating to Leaders of Opposition in the Legislative Assembly.
Legislator’s quarters and Hostel - Administration of.
Legislature Library.
Members of the Legislature.
Presiding Officers - All questions relating to the Speaker, the Deputy Speaker, Chairmen of the Committees.
Rules of Procedure and Conduct of Business in the Legislative Assembly.
State legislature - Business relating to the Legislative Assembly under the Constitution and the Rules of Procedure and Conduct of Business.
Summoning of the State Legislature, Prorogation and Dissolution.
Watch and Ward of the Legislature Buildings.

UNION SUBJECTS

Members of Parliament.
9. LAW DEPARTMENT

STATE SUBJECTS

Family Courts:
Law Officers, i.e. matters relating to Public Prosecutors, Additional Public Prosecutors, Assistant Public Prosecutors, Government Pleaders including Advocate – General.
Matters relating to the Judiciary/High Court.
State Higher Judicial Service-District and Sessions Judges and Additional District and Sessions Judges - First and Second Grade, including Chief Judge and Additional Chief Judges of the Hyderabad City Civil Court and the Chief Judge, Small causes Court.
State, law reports.
Administration of Justice, constitution and organisation of all Courts except the Supreme Court and the High Court; including sanction of posts of Additional District and Sessions Judges’ staff and other matters relating to Courts; officers and Servants of the High Court, Fees taken in all courts except the Supreme Court.
Andhra Pradesh Court Fees and Suits and Valuation Act, 1956.
Civil Courts except the Constitution and Organisation of High Court
Judicial and executive functions – Separation of Magistrates (Other than Honorary) – Suspension, Removal etc.

CONCURRENT SUBJECTS

Adoption
Arbitration
Bar Councils Act
Evidence and Oaths,
Infants and Minors
Transfer of Property (other than agricultural land)
Civil Procedure including all matters included in the Code of Civil Procedure at the commencement of the Constitution. Court Fees Act 1870
Jurisdiction and Power of all Courts except the Supreme Court with respect to any of the matters in the concurrent list.

GENERAL SUBJECTS

Acts.
Advising Government: - in matters of litigation, Appeals etc, and on legal questions which are not of sufficient importance to necessitate reference to the Advocate-General
Bills-non-official-scrutiny of.
Generally to assist other Departments in all matters of legal nature that may be referred to law Department.
General questions relating to Legal Assistance
Government Bills-Drafting and Scrutiny
Law Officers-Reference to Matters connected with the fixation of fee of Law Officers of the State Government
Law Officers-References from the Central Government or other State Governments to the Legal Remembrancer for certification of the reasonableness of the fees claimed by the Law Officers in the cases conducted by them in the courts in Andhra Pradesh State on behalf of Central Government or other State Governments.
Legal and Legislative Publications such as Codes, Acts, Manuals other than Departmental Manuals.
Legislation – Legislative Projects and Legislative Procedure and all Secretariat works connected with Legislation.
Legislature-Rules of procedure and Standing orders– Scrutiny of.
Notifications, agreements and all convenience-Scrutiny of.
Subsidiary Legislation viz, Statutory rules and orders and Local Rules and Orders-Scrutiny and compilation of
All matters relating to the Coordination and consolidation of the recommendations of the Committee on Subordinate Legislation.
Translation of Acts etc.,
### III. THIRD SCHEDULE

*(See rules 13 and 15)*

**CASES TO BE BROUGHT BEFORE THE COUNCIL, CHIEF MINISTER AND GOVERNOR**

<table>
<thead>
<tr>
<th>CASES</th>
<th>CABINET</th>
<th>CHIEF MINISTER</th>
<th>GOVERNOR</th>
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**Human Resource matters**

1. **Advocate-General.** Proposals for the appointment or removal of the Advocate-General.

2. **Public Service Commission.** Any proposal involving any action for the dismissal, removal or suspension of a Member of the Public Service Commission.

1. **Officers of Secretariat, Heads of Department and Judiciary.** Proposals for the appointment, posting and promotion of the following officers:
   (i) Chief Secretary, Special Chief Secretaries, Principal Secretaries, Secretaries, Special Secretaries, Additional Secretaries, Joint Secretaries, Draftsmen, Deputy Secretaries and Assistant Secretaries to Government and officers of the rank of Assistant Secretary and above in the Legislature Department.
   (ii) Heads of Departments.

1. **Council of Ministers.** Proposals for the appointment of the Chief Minister and other Ministers.
<table>
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<tr>
<th>CASES</th>
<th>CABINET</th>
<th>CHIEF MINISTER</th>
<th>GOVERNOR</th>
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<tr>
<td>3. <strong>Vigilance Commissioner.</strong> Any proposal involving any action for the dismissal, removal or suspension of the Andhra Pradesh Vigilance Commissioner.</td>
<td>(iii) Collectors.</td>
<td>(v) Chief Electoral Officer.</td>
<td>2. <strong>Governors establishment.</strong> Cases pertaining to the Governor’s personal establishment and Raj Bhavan matters.</td>
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<td>(iv) Superintendents of Police.</td>
<td>(vi) District Judges and other officers of the same grade in the Judicial Department.</td>
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<td>4. <strong>Judicial service.</strong></td>
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<td>3. <strong>Special appointees.</strong></td>
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<td>(i) Proposals for the making of rules under Article 234 or amending them contrary to or otherwise different from the provisions in the rules contained in Part II of the Andhra Pradesh State and Subordinate Service Rules.</td>
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<td>(i) Proposals for the appointment of Chairman and Members of the State Public Service Commission.</td>
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<td>(ii) Proposals for the issue of a notification under Article 237.</td>
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<td>2. <strong>All India Services.</strong> The following proposals relating to members of Indian Administrative Service, Indian Police Service and Indian Forest Service and other All-India Services.</td>
<td>(i) the appointment, posting and promotion</td>
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<td>(ii) Proposals for the appointment of the Andhra Pradesh Vigilance Commissioner.</td>
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<td>(ii) Proposals for the appointment and acceptance of resignation of the Advocate-General and for determining or varying the remuneration payable to him.</td>
<td></td>
<td>(iii) Proposals for the appointment and acceptance of resignation of the Advocate-General and for determining or varying the remuneration payable to him.</td>
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(ii) lending the services to the Government of India or to any State Government or on foreign service
(iii) proposed rules affecting the pay, allowances or pension payable to or in respect of officers.

   (i) all proposals for posting and promotion of officers at the level of the Head of Department and one stage below, whether temporary or regular, except when the period of temporary promotion is expected to be less than 3 months; and imposition of penalties on them.
   (ii) Issue of special rules to State Services and amendments thereto except amendments of routine nature.

4. Legal/judicial/quasi-judicial appointees: Proposals for the appointment and/or promotion of the following officers:
   (i) Advocate General (including proposals for determining or varying the remuneration payable to him);
5. Special appointees. Proposals for the appointment of the following.
   (i) Chairman, Members and Secretary of the State Public Service Commission.
   (ii) Andhra Pradesh Vigilance Commissioner.

6. Non-official appointments. Cases relating to nomination or appointment by the Government of,
(i) Directors or Members including the Chairmen of the Corporations or Companies whether wholly or jointly owned by the State Government.
(ii) Members of Trust Boards or Managing Committees of institutions, the statutes, bye-laws or Memoranda of Association of which provide for such nomination or appointment.

7. Posts creation. Cases relating to the creation or upgradation of posts in any category, either under any 'plan' or 'non-plan' and purchase of vehicles.

8. Deputations/foreign visits. The following proposals in relation to the officers listed at item 1:
   (i) lending the services to the Government of India or to any State Government or on foreign service; and
   (ii) the deputation of officers for special study or training outside India.
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<th>CASES</th>
<th>CABINET</th>
<th>CHIEF MINISTER</th>
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<tr>
<td>9. <strong>Gazetted officers.</strong> All cases relating to relaxation of rules in favour of gazetted officers except medical reimbursement cases.</td>
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<tr>
<td>10. <strong>Service extension/re-employment.</strong> Cases relating to grant of extension/re-employment in service or rejection of such cases.</td>
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<td>11. <strong>Governors establishment.</strong> Cases pertaining to the Governor’s personal establishment and Raj Bhavan matters.</td>
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<td>12. <strong>Reservations.</strong> All proposals for the reservation of appointments and posts for the Scheduled Castes, Scheduled Tribes and Backward Classes.</td>
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<td>13. <strong>APPSC advice.</strong> All cases in which it is proposed to deviate from the advice tendered by the Andhra Pradesh Public Service Commission.</td>
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<td>14. <strong>Vigilance.</strong></td>
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<td>(i) Cases relating to the imposition of</td>
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<td>(i) Cases relating to the imposition of any of the penalties specified in rule 9 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991 on the Gazetted officers above the third level categories in the State Service. However it shall not be necessary to circulate cases to frame articles of charge and for appointment of Inquiring Authority as per the prescribed procedure.</td>
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<td>(ii) All cases in which it is proposed to deviate from the advice of the Andhra Pradesh Vigilance Commissioner or the recommendation of the Tribunal for Disciplinary Proceedings, as the case may be.</td>
<td></td>
<td>(ii) All cases in which it is proposed to deviate from the advice of the Andhra Pradesh Vigilance Commissioner or the recommendation of the Tribunal for Disciplinary Proceedings, as the case may be.</td>
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<td>(iii) All cases in which the work or conduct of officers of the All-India Services and Heads of Departments has come up for adverse notice.</td>
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<td>Crime, law and order</td>
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<td>15. <strong>Law and order</strong> Cases which affect or are likely to affect the peace and tranquility of the State or any part thereof.</td>
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<td>4. <strong>Grant of pardon</strong> Proposals for the grant of pardon in pursuance of Article 161 of the Constitution.</td>
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<td>16.</td>
<td>Grant of pardon. Proposals for the grant of pardon in pursuance of Article 161 of the Constitution.</td>
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<td>5. Sentences. Proposals to suspend, remit or commute sentences passed on convicted persons in important cases.</td>
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<td>17.</td>
<td>Detention of persons. Constitution of an Advisory Board under Article 22 (4) (a) for the detention of persons without trial.</td>
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<td>6. Mercy petitions. Cases relating to petitions for mercy from or on behalf of persons sentenced to death.</td>
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<td>18.</td>
<td>Sentences. Proposals to suspend, remit or commute sentences passed on convicted persons in important cases.</td>
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<td>19.</td>
<td>Mercy petitions. Cases relating to petitions for mercy from or on behalf of persons sentenced to death.</td>
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<td>20.</td>
<td>Prosecution. Any proposal for the institution of a prosecution by Government against the advice tendered by the Law Department.</td>
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<tr>
<td>Legislative matters</td>
<td>5. Dissolution of Assembly. Proposals to dissolve the Legislative Assembly of the State.</td>
<td>21. Legislature matters. All cases relating to summoning and prorogation of the Legislature, dissolution of the Legislative Assembly, removal of disqualification of Members at elections to the Legislature, nomination of Members to Legislative Assembly, fixing of dates of elections to the Legislature and other connected matters.</td>
<td>7. Legislature matters. All cases relating to summoning and prorogation or dissolution of the Legislative Assembly, removal of disqualification of members at elections and nomination of Members to the Legislative Assembly, fixing of dates of elections to the Legislative Assembly and other connected matters.</td>
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<td>6. Disqualification of legislators. Decision on questions arising as to whether a Member of the Legislature of the State has become subject to any disqualification under Article 191 and any proposal to refer such questions for the opinion of the Election Commission; or to recover or to waive the recovery of the penalty due under Article 193.</td>
<td>22. Nomination of MLA. Proposal to nominate a Member of the Anglo-Indian Community to the Legislative Assembly under Article 333 of the Constitution.</td>
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<td></td>
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<td>23. Disqualification of Members of Legislative Assembly.</td>
<td>9. Ordinances. All cases relating to the promulgation and withdrawal of ordinances.</td>
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<td>CASES</td>
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<td>8. Ordinances.</td>
<td>Any proposal for legislation including the issue of an Ordinance under Article 213.</td>
<td>24. Legislature committees. All cases relating to the observations or recommendations of the Committee on Estimates or other Committees of the Legislature or their sub-committees; and where any such case deals with financial matters, it shall also be circulated through the Finance Minister.</td>
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<tr>
<td>9. Bills.</td>
<td>Cases in which the attitude of the Government to any resolution or a Bill to be moved in the Legislature is to be determined in important cases.</td>
<td>25. Financial Statements. Cases relating to the recommendation of the Governor for presentation to the Legislative Assembly of Annual Financial Statements and statements relating to supplementary, additional or excess grants and Appropriation Bills.</td>
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<tr>
<td>10. Governor’s address / messages to the Legislative Assembly.</td>
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<td>10. Scheduled Areas. Cases relating to the application of Acts of Parliament or of the State Legislature to the Scheduled Areas and the making of regulations for the peace and good governance of those areas.</td>
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<td></td>
<td></td>
<td>26. Ordinances. All cases relating to the promulgation and withdrawal of Ordinances.</td>
<td>11. Governors address. Cases relating to the Governor's Address and messages to the Legislative Assembly.</td>
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</table>
Financial matters

11. Budget. The annual financial statements to be laid before the Legislature and demands for supplementary, additional or excess grants.

Note: Any supplementary statement of expenditure to be laid before the Legislature may, instead of being considered at a meeting of the Council of Ministers, be circulated to all the Ministers for orders.

27. Scheduled Areas. Cases relating to the application of Acts of Parliament or the State Legislature to the Scheduled Areas and the making of regulations for the peace and good governance of those areas.

28. Governor's address. Cases relating to the Governor’s Address and messages to the Legislative Assembly.

29. Overruling finance. All cases where the opinion of Finance and Planning (Finance Wing) Department is sought to be overruled, shall be circulated through the Secretary of the concerned Administrative Department and the Finance Secretary, Minister in-charge and Minister (Finance).
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<tr>
<th>CASES</th>
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<td>12. <strong>Taxes, loans, guarantees.</strong> Proposals for the imposition of a new tax or any change in the method of assessment or the pitch of any existing tax or land revenue or irrigation rates or for the raising of loans on the security of the revenues of the State or for the giving of a guarantee by the State Government for amounts exceeding Rs.1,00,000.</td>
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<td>13. <strong>Finances.</strong> Any proposal which affects the finances of the State which has not the consent of the Finance Minister.</td>
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<td>14. <strong>Re-appropriation.</strong> Any proposal for re-appropriation to which the consent of the Finance Minister is required and has been withheld.</td>
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<td>30. <strong>Alienation of property.</strong> All proposals involving the alienation, either temporary or permanent, or of sale, grant or lease of Government property worth Rs.2,00,000 and below in value, except when such alienation, sale, grant or lease of Government property is in accordance with the rules in force.</td>
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15. **Asset alienation.** Proposals involving the alienation either temporary or permanent or of sale, grant or lease of Government property exceeding Rs. 2,00,000 in value, except when such alienation, sale or grant or lease of Government property is in accordance with the rules or with a general scheme already approved by the Council:

Provided that in the case of alienation of Government land, other than tank beds, on market value where Government orders are required, up to an extent of 25 acres or up to a value of Rs. 25 lakhs, orders in circulation to the Chief Minister shall be obtained and a list of such cases approved shall be placed before the Council for information.

Note.- Cases in respect of sale at market value of land irrigable or likely to be brought under irrigation from an irrigation project under execution of Sivajamadars who may have spent an appreciable amount in improving it, when the value of the land exceeds Rs. 20,000 shall, subject to the orders of the Chief Minister, be placed before the Council.

31. **State guarantee.** Cases of loans for less than one crore rupees taken by Companies / Corporations / Boards from various financial institutions for which the State Government is required to stand guarantee (such files should be circulated through Finance Minister).

32. **Stay on revenue collection.** Proposals involving stay of collection of Government revenue.
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<td>16. New services or schemes. Non-Plan cases in respect of New Services</td>
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<td>or Schemes or otherwise where recurring expenditure is Rs. 20,00,000</td>
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<td>and above and non-recurring expenditure is Rs. 1,00,00,000 and above:</td>
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<td>Provided that this rule shall not apply to a plan scheme.</td>
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<td>Provided further that where it is proposed to create any post or up-</td>
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<td>grade any post, whether the expenditure is under non-plan or plan,</td>
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<td>such cases shall invariably be placed before the Council of Ministers,</td>
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<td>for prior approval except in respect of up-gradation or creation of</td>
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<td>ex-cadre posts in the matter of posting of All India Service Officers,</td>
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<td>due to administrative exigencies.</td>
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Provided also that where it is proposed to create any supernumerary post in the case of direct recruits who have to undergo the prescribed induction training in the department or foundational course in a State-Level or designated training institution during the period of their probation, before they assume charge in a regular post in the department, such cases need not be placed before the Council of Ministers and orders will be issued with the approval of the Chief Secretary, provided that such posts automatically stand lapsed the moment the public servant concerned is relieved to assume charge in a regular post.

Note: Cases where expenditure is budgeted and has been voted in the Legislature for specific schemes / programmes with no deviation, orders will be issued with the concurrence of Finance and Planning (Finance Wing) Department and then quarterly sanction statement shall be placed before the Council of Ministers.

17. Proposals relating to—
(i) Creation of new Corporations or Companies either wholly owned or partially financed by the State Government or by a public sector undertaking;
(ii) participation by the State Government or a public sector undertaking other than Andhra Pradesh State Industrial Development Corporation and Andhra Pradesh State Financial Corporation in providing share capital to a new or an existing corporation or company;
(iii) providing share capital exceeding rupees fifty lakhs by Andhra Pradesh Industrial Development Corporation and the Andhra Pradesh State Financial Corporation to a new or an existing corporation or company;
(iv) winding up, amalgamation or such other major schemes of structural reorganisation of public sector undertakings;
(v) increase in capital cost estimates of State owned public corporations, companies, enterprises and projects where such increase is more than twenty percent or rupees twenty five lakhs, whichever is less.
(vi) expansion of existing schemes or establishing of new schemes or new lines of production by any State owned public corporation, company, enterprise or project where such expansion or establishing involves —
(a) a capital outlay of not less than rupees fifty lakhs; or
(b) a capital outlay of not less than twenty five percent of the 'Gross Block' of such Corporation, enterprise or project other than Andhra Pradesh State Industrial Development Corporation and Andhra Pradesh State Financial Corporation; and the total investment is not less than rupees twenty five lakhs; and
(c) grant of loans by Andhra Pradesh State Industrial Development Corporation and Andhra Pradesh State Financial Corporation in excess of the limits laid down by the Industrial Development Bank of India for purposes of refinancing.
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<tr>
<td>18. Abandonment of existing revenues. Schemes involving the abandonment of existing revenue including recurring losses of revenue to be written off by the Government involving an amount of Rs. 2,50,000 and above per annum and non-recurring losses of revenue to be written off by the Government involving an amount of Rs. 10,00,000 and above or when the scheme involves a change of policy. Note: The reference to the Council of Ministers of schemes referred to in items 16 and 18 above may be waived in such special cases and subject to such conditions as may be specified by the Government from time to time.</td>
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<td>19. <strong>Public Accounts Committee.</strong> The annual audit review of the finances of the State and the report of the Public Accounts Committee.</td>
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<td><strong>Other matters</strong></td>
<td>20. <strong>Policy changes.</strong> Proposals involving any important change of policy or practice.</td>
<td>33. <strong>Policy questions.</strong> Cases raising questions of policy and cases of administrative importance not already covered in cases listed at column (2) of Third Schedule.</td>
<td>12. <strong>Relations with GoI/ Judiciary.</strong> Cases which affect the relations of the State Government with the Government of India, any other State Government, the Supreme Court or the High Court.</td>
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21. **Administrative system changes.** Proposed circulars embodying important changes in the administrative system of the State.

22. **Committee/Commission reports.** Reports of the Committees/Commissions of Inquiry appointed in pursuance of a resolution of the Council of Ministers or of the State Legislature.

23. **Scheduled Areas.** Cases which affect or are likely to affect materially the good governance of Scheduled Areas.

24. **Altering cabinet decisions.** Proposals to vary or reverse a decision previously taken by the Council of Ministers.

25. **Amendments to column (2) of Third Schedule of the Business Rules.**

26. **Cases required by the Chief Minister to be brought before the Council.**

34. **Weaker section interests.** Cases involving questions of policy which affect or are likely to affect the interests of any minority community, Scheduled Castes, Scheduled Tribes and Backward Classes.

35. **Relations with GoI/ Judiciary.** Cases which affect the relations of the State Government with the Government of India, any other State Government, the Supreme Court or the High Court.

36. **Changes in uniformed forces.** All proposals involving any important change in the strength or distribution of any police force, whether civil or military.

13. **Important cases.** Such other cases of administrative importance as the Chief Minister might consider necessary or as the Governor may wish to see.
## CABINET

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<td>27. Where in any case the Governor considers that any further action should be taken or that action should be taken otherwise than in accordance with the orders passed by the Minister in-charge, the Governor may require the case to be laid before the Council for consideration whereupon the case shall be so laid: Provided that the notes, minutes or comments of the Governor in any such case shall not be brought on the Secretariat record unless the Governor so directs.</td>
<td>37. <strong>Important cases.</strong> All cases which the Secretary concerned considers to be of major importance or which any Minister may ask to have circulated to the Chief Minister.</td>
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<td>28. All cases of purchase of new vehicles.</td>
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<td>38. <strong>Local bodies.</strong> Cases relating to the constitution, abolition/supersession and dissolution of Municipal Councils/Municipal Corporations/Mandal Parishads and Zilla Parishads and cases relating to the removal of Chairpersons of Municipalities, Mayors of the Municipal Corporations, the President, the Vice-President or any member of a Mandal Parishad and the Chairman, the Vice-Chairman or any Member of a Zilla Parishad.</td>
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<td>39. Lok Ayukta reports. Reports furnished by the Lok Ayukta or Upa Lok Ayukta.</td>
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<td>40. Deviation from GoI advice. All cases in which it is proposed to deviate from the advice tendered by the Central Government.</td>
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<td>41. Directives to autonomous corporations. Cases relating to issue of directive to any autonomous corporation, under the Articles of Association of the said Corporation.</td>
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<td>42. Deviations of business rules. Cases of departure from these rules which come to the notice of Chief Secretary or the Secretary of any Department.</td>
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<td>43. Cases required by the Chief Minister to be brought before him. Any other cases or classes of cases which the Chief Minister specially directs to be submitted to him.</td>
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