GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT  


GENERAL ADMINISTRATION (GA-I) DEPARTMENT

G.O.Ms.No. 547  

Read the Following:-

3. From the O.M.C., Ir No. 287/OMC/SPF.Ser./AP9-14, dated 13-6-1991.
4. From the Secretary, APPSC. Ir No. 1753/RR/4/93, dated 18-8-1993.

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ORDER:

In the Government Order 2nd read above, orders were issued entrusting to the One Man Commission, the task of comprehensively examining and updating the existing service rules of various departments. The One Man Commission accordingly took up the examination of rules Governing the gazetted posts in Andhra Pradesh Special Commissioner’s Establishment and A.P. Government Guest House, New Delhi and submitted draft rules for consideration of Government.

2. The Government after careful consideration reissue the following rules governing the Gazetted posts in Andhra Pradesh Government Guest House, New Delhi.

3. The following notification shall be published in Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article-309 of the Constitution of India and in supersession of the Special Rules issued with G.O.Ms.No.1402, General Administration Department, dt. 23.9.1959, the Governor of Andhra Pradesh hereby makes the following Special Rules for the Gazetted posts in the Special Commissioner’s Establishment and Andhra Pradesh Government Guest House, New Delhi Service.

RULES

1. Short Title and commencement:-

(a) These rules may be called the Andhra Pradesh Special Commissioner’s Establishment and Andhra Pradesh Government Guest House, New Delhi Service Rules.
(b) They shall come into force with immediate effect.
2. **Constitution:-**

The Service shall consist of the following categories of post in the Special Commissioner’s Establishment and the Andhra Pradesh Government Guest House, New Delhi Service:

Category (1) … Additional Special Commissioner / Officer – In charge/ Joint Commissioner.

Category (2) … Reception Officer, Andhra Pradesh Government Guest, House New Delhi including Assistant Commissioner, Special Commissioner’s Office, New Delhi.

Category (3) … Assistant Accounts Officer.

3. **Method Of Appointment And Appointing Authority:-**

Subject to the other provisions in these rules, the method of appointment and appointing authority for the several categories shall be as specified in the Table below:

<table>
<thead>
<tr>
<th>Category</th>
<th>Method of appointment</th>
<th>Appointing authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>By posting an officer borne on the IAS cadre Or By transfer on tenure basis of a Special Grade Deputy Collector or Revenue Department of Andhra Pradesh State Government or equivalent cadre in a Government Department.</td>
<td></td>
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<tr>
<td>(2)</td>
<td>By appointment by transfer of Superintendents of the Special Commissioner’s Establishment and A.P. Government Guest House, New Delhi from a combined seniority list. (1)(a) If no qualified or suitable person is available for appointment by method (i) (a) by appointment by method (i) (a) above by transfer on tenure of an Assistant Comptroller/Deputy Comptroller of Guest House Department from Hyderabad on his own scale of pay. Or (ii) By appointment on contract.</td>
<td></td>
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<tr>
<td>(3)</td>
<td>Special Commissioner.</td>
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</tbody>
</table>
3. Assistant Accounts Officer. By transfer on tenure basis of an Assistant Audit Officer of Local Fund Audit Department of the Andhra Pradesh State Government. Or Accounts officer of Treasuries and Account Department.

Special Commissioner in consultation with Director of Local Fund (Accounts) Director of Treasuries and Accounts.

4. Tenure :-

The appointment to all posts shall be in tenure basis that shall not ordinarily be for more than three years at a time.

Provided that nothing in this rule shall preclude the appointing authority from repatriating personnel appointed on tenure basis to their respective parent department before expiry of the period of tenure, if it is considered necessary to do so on administrative grounds.

5. Qualification :-

(i) **By Governor :-** No person shall be eligible for appointment as Reception Officer/ Assistant Commissioner unless he possesses the minimum General Educational qualification and must have experience and knowledge of Accounts. Catering, furnishing and reception for not less than five years.

(ii) **Appointment by Direct Recruitment/ on contract :-**

No person shall be eligible for appointment as Reception Officer/ Assistant Commissioner unless he possesses the following qualifications.

(a) Must not have completed the age of 30 years on the first day of July of the year in which the selection is made;

(b) Must hold B.A. or B.Sc., degree of a University in the State or any other equivalent qualification;

(c) Must have had experience in a reputed hotel or a Boarding House in entertaining guests; and

(d) Must pass Accounts Best for Subordinate Officers, Part-I before the completion of the probationary period.

Provided that preference shall be given to those possessing a Diploma in Catering from an institute recognised by the Government or any such equivalent qualification.

6. Minimum Service :-

No person shall be eligible for appointment by transfer unless he has fun in not less than three years of service in the category from which such appointment is made.
7. **Probation:**

    Every person appointed to any of the posts by appointment by transfer shall from the date on which he commences probation, be creation for a total period of one year on duty within a continuous period of two years.

8. **Transfers and postings:**

    The appointing authorities specified in Column-3 in the Table to rule-3 shall be competent to effect the transfers and postings of persons in the respective categories.

    **(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

    **K. JAYABHARATH REDDY,**

    **CHIEF SECRETARY TO GOVERNMENT**

To
The Director of Printing, Stationery and Stores Purchases for publication of the notification in Andhra Pradesh Gazette.
The Special Commissioner,
    Government of Andhra Pradesh, New Delhi.
The Secretary,
    Andhra Pradesh Public Service Commission, Hyderabad. (copies).
The Director of Local Fund Accounts/ Director of Treasuries & Accounts, Andhra Pradesh, Hyderabad.

**Copy to:**
The General Administration (Service) Department.
The Law (E) Department.
The Revenue Department.
SF/SCs.

    // FORWARDED : : BY ORDER //

    **SECTION OFFICER.**