NOTIFICATION BY GOVERNMENT

&&&&
AGRICULTURE AND COOPERATION DEPARTMENT
(Agri –IV)

SPECIAL RULES FOR ANDHRA PRADESH AGRICULTURAL SUBORDINATE SERVICE
(G.O.MS.NO.167 Agriculture & Cooperation (AGRI –iv) Department, dated.17th april,1997)

In exercise of the powers conferred by the proviso to Article 30 of the constitution of India and in supersession of the Rules issue in G.O.MS.NO.2675 Food & Agriculture dated.17.11.1964 an amendments issued thereon the Governor of Andhra Pradesh hereby make the following special Rules for the Andhra Pradesh Agricultural Subordinate Service.

ANDHRA PRADESH GAZETTE EXTRAORDINARY

PART –I

Short title and commencement: -
(1) These rules may be called the Andhra Pradesh Agricultural Subordinate Service Rules.

(2) Constitution: -
The service ashall consist of the following categories pf posts in the Andhra Pradesh Agricultural Subordinate Service : -
Class –A:
Category (1) : - Agricultural Officer, Grade –I
(including Sub –Assistant , Gr.I)
Category (2) : - Agricultural Extension Officer, Grade –II
(including Sub –Assistant , Gr.I)
Category (3) : - Agricultural Extension Officer, Grade –III
(including Filed Assistant , Gr.I)
Category (4) : - Lab Assistant
Category (5) : - Lady Sub Assistant

Class B : -
Category (1) : - Assistant Engineer (Agriculture )
Category (2) : - Mechanic, Grade –I
CATEGORY (3) : - Draughtsmen Grade –I
Category (4) : - Mechanic Grade –II
Category (5) : - Line Inspector
<table>
<thead>
<tr>
<th>Category (6)</th>
<th>Mechanic, Grade III (By merger of Mechanic Grade III &amp; IV)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category (7)</td>
<td>Draughtsmen, Grade II</td>
</tr>
<tr>
<td>Category (8)</td>
<td>Electrician</td>
</tr>
<tr>
<td>Category (9)</td>
<td>Senior Tractor Driver (including lorry Driver and Bus Driver)</td>
</tr>
<tr>
<td>Category (10)</td>
<td>van Driver including Jeep Driver</td>
</tr>
<tr>
<td>Category (11)</td>
<td>tracer</td>
</tr>
<tr>
<td>Category (12)</td>
<td>Junior Tractor Driver including Assistant Tractor operator</td>
</tr>
<tr>
<td>Category (13)</td>
<td>Oil Engine Driver</td>
</tr>
<tr>
<td>Category (14)</td>
<td>Carpenter</td>
</tr>
<tr>
<td>Category (15)</td>
<td>Helper</td>
</tr>
</tbody>
</table>

**CLASS C:**

<table>
<thead>
<tr>
<th>Category (1)</th>
<th>Foreman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category (2)</td>
<td>Mechanic Minor including chief Machine Minder</td>
</tr>
<tr>
<td>Category (3)</td>
<td>Camera Operator –cum-plate Maker</td>
</tr>
<tr>
<td>Category (4)</td>
<td>Assistant Machine Minder including the post of senior Mechanic Grade –II, which will be converted into the category of Assistant Mechanic Minder as and when the present incumbent of the post of Senior Mechanic, Grade –II vacates the post (by retirement or for any reason).</td>
</tr>
<tr>
<td>Category (4-A)</td>
<td>Assistant Camera Operator Senior Mechanic, Grade –II – No future recruitment (post will be converted as Assistant Machine Minder as and when the present incumbent vacates the post of Senior Mechanic, Grade –II)</td>
</tr>
<tr>
<td>Category (5)</td>
<td>Assistant Camera Operator – cum-plate maker</td>
</tr>
<tr>
<td>Category (6)</td>
<td>compositor</td>
</tr>
<tr>
<td>Category (7)</td>
<td>Binder</td>
</tr>
<tr>
<td>Category (8)</td>
<td>Offset press operator</td>
</tr>
<tr>
<td>Category (9)</td>
<td>Machine Man</td>
</tr>
<tr>
<td>Category (10)</td>
<td>Assistant offset press operator</td>
</tr>
<tr>
<td>Category (11)</td>
<td>compositor –cum-tread men.</td>
</tr>
</tbody>
</table>

**CLASS –D:**

<table>
<thead>
<tr>
<th>Category (1)</th>
<th>Statistical Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category (2)</td>
<td>Computer</td>
</tr>
<tr>
<td>Category (3)</td>
<td>Camera Man</td>
</tr>
<tr>
<td>Category (4)</td>
<td>Artist</td>
</tr>
<tr>
<td>Category (5)</td>
<td>Artist –cum-photographer</td>
</tr>
<tr>
<td>Category (6)</td>
<td>Librarian</td>
</tr>
<tr>
<td>Category (7)</td>
<td>cinema Operator /project film operator</td>
</tr>
</tbody>
</table>
Category (8) : - Dark Room Assistant

3. Method of appointment and appointing authority :
Subject to the provisions . 1. these rules . The method of appointment and appointing authority for the several categories shall be as follows: -

<table>
<thead>
<tr>
<th>Class Category</th>
<th>Method of appointment</th>
<th>appointing authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLASS –A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Agricultural Extension Officer, Grade .I Including Sub- asst. Grade –I)</td>
<td>By promotion of agricultural Extension officer, Grade .II</td>
<td>joint Director of Agriculture</td>
</tr>
<tr>
<td>2. Agricultural Extension Officer, Grade .II (including Sub-Assistant Grade –II)</td>
<td>By promotion of agricultural extension officer, Grade .III</td>
<td>Joint Director of Agriculture</td>
</tr>
<tr>
<td>3. Agricultural Extension officer Grade .III (including filed Assistant )</td>
<td>no future recruitment</td>
<td></td>
</tr>
<tr>
<td>4. Lab Assistant</td>
<td>by direct recruitment</td>
<td>Joint Director of Agriculture</td>
</tr>
<tr>
<td>5. Lady Sub Assistant</td>
<td>No future recruitment</td>
<td></td>
</tr>
</tbody>
</table>

CLASS –B :

<table>
<thead>
<tr>
<th></th>
<th>Method of appointment</th>
<th>appointing authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Assistant Engineer (Agriculture)</td>
<td>1) by direct recruitment</td>
<td>Director of agriculture</td>
</tr>
<tr>
<td></td>
<td>2) by promotion of Mechanic Gr.I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3) By promotion of Mechanic Gr.II if no Qualified person is Available for promotion During any year, the Shortfall if any shall be Filled by direct recruitment</td>
<td></td>
</tr>
<tr>
<td>2. Mechanic Grade .I</td>
<td>No future recruitment</td>
<td></td>
</tr>
<tr>
<td>3. Draughtsmen Grade.II</td>
<td>By promotion draughtsmen Grade.II.</td>
<td>Director of Agriculture</td>
</tr>
<tr>
<td>4. Mechanic Grade.II</td>
<td>by promotion from Mechanic Grade.III</td>
<td>Director of Agriculture</td>
</tr>
<tr>
<td>5. Line Inspector</td>
<td>No future recruitment</td>
<td></td>
</tr>
</tbody>
</table>
6. Mechanic
   Grade .III
   (by merger of
   Existing mechanic
   Grade.III & IV
   By direct recruitment
   Director of
   Agriculture

7. Draughtsmen
   Grade .II
   By promotion from tractor
   if no qualified tracer is available,
   by direct recruitment.
   Director of
   Agriculture

8. Electrician
   By direct
   Joint
   Director of
   Agriculture.

9. Sr.Tractor
    Driver
    Deleted from these rules,
    in view of separate set of
    Rules framed for the posts
    of Drivers in G.O.Ms, No. 172,

10. van Drivers
    Including
    Jeep Drivers
    Deleted from these rules. In view of
    the separate set of rules framed for
    posts of DRIVERS IN g.o.ms.no.172,

11. Tractor
    No further recruitment

12. Jr.Tractor
    Driver including
    Asst.Tractor
    operator
    No further recruitment

13. Oil Engine
    Driver
    No further recruitment

14. carpenter
    no further recruitment

15. Helper
    no further recruitment

CLASS –C

1. Foremen
   (offset press)
   i)By promotion from Machine
      Minder including chief Machine
      Minder/camera operator-cum-
      plate maker
      Director of
      Agriculture
   ii)if no qualified or eligible
      machine Minder including
      chief machine minder /camera
      operator –cum-plate maker is
      available by direct recruitment.

2. Machine
   Minder
   including
   chief Machine
   Minder
   by promotion from Asst.
   Machine Minder

3. Camera
   Operator –
   Cum-plate
   maker
   by promotion from Asst.
   Camera operator- cum-
   plate maker.
4. Assistant

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) By direct recruitment</td>
<td>Director of Agriculture/Joint director of Agriculture, as the case may be.</td>
</tr>
<tr>
<td>ii) By appointment by transfer of persons in equivalent rank from any other state Govt. press, if qualified persons are available for direct recruitment.</td>
<td></td>
</tr>
</tbody>
</table>

4.A. Senior Mechanic Grade.II

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO further recruitment</td>
<td></td>
</tr>
</tbody>
</table>

5. Assistant camera operator-cum-plate maker.

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO further recruitment</td>
<td></td>
</tr>
</tbody>
</table>

6. compositor

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO further recruitment</td>
<td></td>
</tr>
</tbody>
</table>

7. Binder

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) By direct recruitment</td>
<td>joint director of Agrl.(Admn)/Joint Director of Agrl. As the case may be.</td>
</tr>
<tr>
<td>ii) By appointment by transfer of persons in equivalent rank from any other state Govt., press, if no qualified persons are available, for direct recruitment.</td>
<td></td>
</tr>
</tbody>
</table>

8. offeset Press operator

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) By promotion of Asst. Offset press operator.</td>
<td>Director of Agrl. Joint Director of Agrl. As the case may be.</td>
</tr>
<tr>
<td>ii) If, no qualified or eligible for promotion by Appointment by transfer of persons in equivalent rank from any state Govt., Press.</td>
<td></td>
</tr>
</tbody>
</table>

9. Machine man

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) By Direct recruitment</td>
<td>joint Director of Agrl.(Admn)/Joint Director of Agrl. as the case may be.</td>
</tr>
<tr>
<td>ii) By appointment by transfer of persons in equivalent rank from any state Govt. press, if no qualified persons are available, for direct recruitment</td>
<td></td>
</tr>
</tbody>
</table>

10. Asst.Offset Press operator

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) By direct recruitment</td>
<td>joint director of Agrl.(Admn)/Joint Director of Agrl. as the Incase may be.</td>
</tr>
<tr>
<td>ii) By appointment by transfer of persons in equivalent rank from any state Govt., Press if, no qualified persons are available for direct recruitment</td>
<td></td>
</tr>
</tbody>
</table>
11. compositor-cum-Tread leman

i) by direct recruitment
Joint director of Agrl (Admn)
Joint Director of Agrl as the case may be.

ii) by appointment by transfer of persons in equivalent rank from any state Govt., press, if, no qualified persons are available for direct recruitment

CLASS-D

1. Statistical Assistant

i) By direct recruitment
DIRECTOR OF AGRICULTURE

II) By promotion from computers.

iii) if, no qualified persons are available by appointment, by transfer on tenure basis of persons in equivalent rank from Economic & Statistics Department.

2. Computer

i) By direct recruitment
director of agriculture

ii) By appointment by transfer are regular Jr.Assts/ Steno-Typists of APMS of Agriculture Department.

iii) If, no qualified persons are available by transfer on tenure basis of persons in equivalent rank from Economic s & Statistics Department.

3. camera man

By direct recruitment
Director of Agriculture

4. Artist

By Direct recruitment
Director of Agriculture

5. Artist–cum-Photographer

By direct recruitment
Director of Agriculture

6. Librarian

By Direct recruitment
Director of Agriculture

7. cinema operator

By direct recruitment
Director of Agriculture

Projector Film Operator

8. Dark Room Assistant. No further recruitment

Note: - 1: the posts of A.E.Os Gr.I and A.E.Os Gr.II shall be filled by the promotion of A.E.O Gr.II and Gr.III respectively till all the eligible persons in the latter categories are available. After the persons in the feeder categories of A.E.O.Gr.II and A.E.O Gr.III including A.E.O. Gr.I vacate their posts, either due to promotion or for any other reason, the said posts vacated by them shall be abolished for creation of higher category posts of Agricultures officers in A.P.A.S.

2 The post of Mechanic Gr.I shall be converted to that of Mechanic Gr.II as and the posts falls vacant for any reasons.

3. the posts of compositor (category 6 under class –C) Shall be filled by direct recruitment

3(a) 50% of the substantive vacancies in the category of Assistant Engineer (Agriculture) shall be filled by direct recruitment

3(b) the appointments to the category of Assistant engineer (Agriculture) other than by direct recruitment shall be made by the promotion mechanic Grade-I till all the eligible persons in Mechanic Grade-I are exhausted and Mechanic Grade –II in the remaining vacancies.

4(a) 25% of substantive vacancies in the categories of statistical Assistant and computer shall be filled by direct recruitment
25% substantive vacancies in the categories of statistical Assistant and computer shall be filled by appointment by transfer of persons in equivalent rank from Economics & statistical Department.

Statistical Assistant within the period of promotion

1) Agriculture Department Test
2) Accounts Test for Subordinate service Part-I

11. **Unit of appointment:**

For purpose of recruitment, appointment, discharge for want of vacancy, reappointment, seniority, promotion, transfer and posting and appointment as full member to the post specified in column (2) of the table below the unit of appointment shall be as specified in column (3) thereof:

<table>
<thead>
<tr>
<th>Class &amp; category</th>
<th>post</th>
<th>unit of appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class – B</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Asst.Engineer (Agrl.)</td>
<td>Zone- I Comprising Srikakulam, Vizianagaram, and Visakhapatnam, District.</td>
</tr>
<tr>
<td></td>
<td>2. Mechanic Gr.I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. Draghatsman Gr.I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4. Mechanic Gr.II</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5. Line Inspector</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7. Draughtsman Gr.II</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit-III Zone- III :- Comprising Guntur, Prakasam &amp; Nellore Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit-IV Zone- IV : Chittoor, Chaddapah, Kurnool, &amp; Ananthapur Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit-V Zone-V : Adilabad, Karminagor, Warangal &amp; Khammam, Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit-VI Zone- VI – Comprising Hyderabad, Nizambad, Mahabubunagar, Medak, Nalagonda and Ranga Reddy Districts.</td>
</tr>
<tr>
<td>Class – C : -</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Foreman</td>
<td>Unit -I Office of the Director of Agriculture</td>
</tr>
<tr>
<td></td>
<td>2. Machine Minder</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Including Chief</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Machine Minder</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. Camera operator Cum-plate maker</td>
<td>Zone : I comprising Srikakulam, Vizianagaram, and Visakhapatnam Districts.</td>
</tr>
<tr>
<td></td>
<td>5. Asst. Camera operator Cum-plate maker</td>
<td>Zone- III: Comprising Guntur, Prakasam &amp; Nellore Districts</td>
</tr>
<tr>
<td>Class – D : -</td>
<td>1. Statistical Asst.</td>
<td>Unit -V Zone-IV: Comprising Chittoor, Cuddapah, Karnool,</td>
</tr>
</tbody>
</table>
2. Computer and Ananthapuram Districts.
3. Artist
4. Artist –cum-
Photographer Unit-VI Zone-V: Comprising Adilabad, Karminagar, Warangal, and Khammam, Hyderabad, Districts.
5. Librarian
6. Cinema operator / Projector Film Operator Unit –VII Zone –vi: comprising Hyderabad, Nizambad, Mahabubnagar, Medak, Nalgonda and Ranga Reddy, DISTRICTS.

Class –A: -
1. Agricultural Extension Officer, Gr.I X
2. Agricultural Extension Officer, Gr.II X
3. Agricultural Extension Officer, Gr.III X
4. Lab –Assistant X
5. Lady sub-Assistant X

CLASS –B: -
8. Electrician X
9. Sr. Tractor Driver X
10. Van Driver X
11. Tracer X
12. Jr. Tractor Driver X
13. Oil Engine Driver X
14. Carpenter X
15. Helper X

Class-C: -
6. Compositor X
7. Binder X
8. Offset Press Operator X
9. Machineman X
10. Asst. Offset Press operator X
11. Compositor –cum-Treadleman X

CLASS-D: -
8. Dark Room Assistant X

(C) The Appointment, other than by direct recruitment and transfer of persons in equivalent rank from Economics & Statistics Dept. to the post of Statistical Assistant shall be made by promotion from the category of computer in the relevant zones and the Directorate shall be considered against the seventh vacancy in a Unit of 7 vacancies in each zone.

(d) The Appointments other than by direct recruitment and transfer of persons in equivalent rank from Economics & Statistics Dept. to the post of Computers, shall be made by transfer from the Category of Junior Asst./Typist /Junior Stenographer etc. in the Agriculture Department to the post of Computer in the relevant zones and Directorate.

Provided that with standing anything contained in notes (10),(2),(3) and (4) in this rule, the Seniority of the persons appointed in the above categories of posts, by different methods shall be governed by the provisions of General Rule 33 of the Andhra Pradesh State and Subordinate Service Rules.

4. Reservation of appointment :

   a) The rule of Special Representation (general Rule 22) shall apply to appointments by direct recruitment to the various posts in this service except the following posts:-

1) Librarian -- (Class-D-- Category 6)
2) Camera Operator-cum-Plate Maker -- (Class-C—Category 3)
b) In the matter of direct recruitment to the various posts, Women shall be selected to an extent of at least 33 1/3% of posts in each category of OC, BC-A, BC-B, BC-C, BC-D, SC and ST quota, provided that if sufficient number of Women candidates are not available such vacancies may be filled by Men Candidates.

5. Qualifications:

No person shall be eligible for appointment to the Categories specified in column (1) of the Annexure to the rules by the method Specified, in Column (2) unless he posses the qualifications specified in the corresponding entry in column (3) thereof.

6. Age:

No person shall be eligible for appointment by direct recruitment, if he has completed 28 years of age on the first day of July of the year in which the Notification for selection is made.

7. Minimum Service:

No person shall be eligible for appointment by transfer or promotion unless he has put in not less than three years of services in the Category from which promotion or appointment by transfer is made.

8. Probation:

Every person appointed to any post in the Service shall, from the date on which he Commences probation, be on probation for a total period of one year on duty within the continuous period of two years, if appointed by promotion/transfer, and for a total period of two years on duty within a continuous period of three years, if appointed by direct recruitment.

9. Training:

a) Every person appointed by direct recruitment or by promotion to the post an Asst. Engineer (Agri.) shall undergo 2 months training course in General Administration, Departmental Programmes, Accounts and Auditing and recent Agricultural Research Developments and all other subjects prescribed by the Director of Agriculture from time to time.

b) Every person appointed by direct recruitment shall before the commencement of training, execute an Agreement Bond that he shall serve the department for a period of three years after the completion of training referred to in sub Rule (a).

He will be liable to refund to the Government the pay and allowances and other remuneration received by him in addition to the amount spent by the Government on his training.

i) If he fails to serve the Department for a period of three years after the completion of the training for any reason; or

ii) If he discontinues the training or is discharged from training course for misconduct or any other reason; or

iii) If he services any other employment, elsewhere than under the State Government.
c) The period of training shall count for purpose of probation, increments, leave and pension and for all other purposes.

d) A Direct recruitment who is selected and appointed, shall be eligible, during the period of training, for the initial ay of the post with usual allowances admissible at the place of training.

10. Test:

a) The following tests shall be passed by persons appointed by direct recruitment to the post of Assistant Engineer (Agri.) within the period of probation:-

1) Agriculture Departmental Test.

2) Accounts Test for P.W>O officers and Subordinates.

b) The following tests shall be passed by persons appointed by direct recruitment to the post of

Provided that the posts of Statistical Assistants in the office of the Director of Agriculture and other State level officers shall be filled by transfer of Statistical Assistant from each of the zonal Units equitably in the ratio of the basic cadre strength of the posts in the respective zonal units.

12. Transfer and Posting:

The appointing authorities specified in Column (3) in table of persons in the respecting Categories within the Units mentioned in Column (3) in the Table in Rule (11).

13. Repeal and savings:

The Special and Adhoc Rules mentioned below, as amended from times to time are hereby repealed:-


Provided that nothing in these rules shall effect the appointments in accordance with the repealed rules prior to the coming into force of these rules.

V. ANAND RAO
## ANNEXURE
(See Rule 5)

<table>
<thead>
<tr>
<th>Class &amp; Category</th>
<th>Method of appointment</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1)</td>
<td>(2)</td>
</tr>
</tbody>
</table>

**Class-A:**

4. Lab Asst.  
By direct recruitment.  
Must have passed 10th Class Examination or its equivalent examination.

**Class-B:**

1. Asst. Engineer (Agriculture)  
By direct recruitment.  
Must possess a Degree in Agricultural Engineering recognized by University/Institution.

By Promotion  
I) Must have passed Agricultural Department Test  
II) Must have passed Accounts Test for P.W.D. Officers and subordinates.

6. Mechanic  
Grade-III  
By direct recruitment  
Must have a Degree or diploma in Agricultural Engineering or Mechanical Engineering or any equivalent qualification recognized by University /Institution.

7. Draughtsmen  
Grade-II  
By direct Recruitment  
Must possess an I.T.I. Certification in Draughtsman Trade or an equivalent qualification.

8. Electrician  
By direct recruitment  
Must possess an I.T.I Certification in Electrician Trade or an equivalent qualification.
### ANNEXURE
(See Rule 5)

<table>
<thead>
<tr>
<th>Class &amp; Category</th>
<th>Method of appointment</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
</tr>
</tbody>
</table>

#### Class-C:

1. **Foreman**
   - by direct recruitment
   - i) Must have passed 10th class Examination.
   - ii) Must have passes a Diploma in Printing technology awarded by the A.P.State Board of Technical Education or an equivalent qualification.

2. **Machine Minder**
   - by promotion
   - i) Must have passed 10th class or any equivalent qualification
   - ii) Must have ability to handle offset Machine with or without automatic feeding independently and must give stipulated out turn.

3. **Camera Operator –cum-Plate maker.**
   - By promotion
   - i) Must have passed 10th class or any equivalent qualification.
   - ii) Must have a good knowledge of handling a process camera expose and develop line and half tone work and must have knowledge of processing chemical used in a process section.
   - iii) Must have ability to Maintain and run offset Camera as well as step and repeat Camera.
   - iv) must be fully acquainted with all the chemical solutions and various machines used in printing and etching of the offset plates.
   - V) Must have practical experience of 3 years in photos graphy.

4. **Asst. Machine Minder**
   - by direct recruitment
   - i) Must have passed 10th class or any equivalent qualification.
   - ii) Must have ability handling letter press printing machine both handfed and automatic.
   - iii) Must give the out turn stipulated.
Must have a good knowledge of single and multi colour work. Particularly cutting overlays and interlays for process blocks and subsequent printing.

iv) Must possess practical experience of 3 years in machine minding.

7. Binder by DIRECT RECRUITMENT
   i) Must have passed 10th class or its equivalent examination.
   ii) Must possess trade certificate in Binding issued by any ITI in the state or its equivalent examination.
   iii) Must possess practical experience of 3 years in various binding operations and styles Binding, Papers Sizes and Machine used.

8. Offset press operator
   i) Must have passed 10th class or its equivalent examination.
   ii) Must possess Trade certificate in offset press by any I.T.I. in the state or its equivalent examination.
   iii) Must have 3 years experience in offset press operator.

9. Machine MAN by direct recruitment
   i) Must have passed 10th class or any equivalent Examination.
   ii) Must possess trade certificate in print I.T.I., in the state or is equivalent examination.
   iii) Must have 2 years in printing.

10. Assistant offset press operator BY direct recruitment
    i) Must have passed 10th class or its equivalent examination.
    ii) Must have 2 years experience as offset press operator.

11. Compositor-cum-Trade-Leman by direct recruitment
    i) Must have passed 10th class or its equivalent examination.
    ii) Must possess setting speed average of 800 corrected words per hour including distribution and should know display work and tabular matter.
    iii) Must have knowledge at least two languages viz, Telugu and English or Hindi or Urdu.
    iv) Must have experience for at least 3 years in composing.

CLASS – D :

1. Statistical Assistant by direct recruitment or by Appointment by transfer From the department, or Economics & Statistics.
   Must possess post Graduation degree in one of the subjects of Statistics or Computer Science from a recognized University or Institution recognized by the U.G.C. or any equivalent recognized qualification.

   By promotion
   Must have
   a) Agriculture Department Test.
b) Accounts Test for Subordinate officers Part –I

2. Computer by direct recruitment
   Or
   By appointment by transfer
   Or
   On deputation from Economics and Statistics Department.
   Must possess a bachelor's degree in Statistics, applied Statistics or computer Science from any University in India established or incorporated by or under & state Act or a Central Act or an Provincial Act or an Institution recognized ByU.G.C.or its equivalent qualification.

3. Camera Man By direct recruitment
   Must possess & Diploma in Photo-igraphy issued by the college of fine Arts and Architecture, Hyderabad or an equivalent qualification.

May 7, 1997 ANDHRA PRADESH GAZETTE EXTRAORDINARY

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<thead>
<tr>
<th>Class &amp; Category</th>
<th>Method of appointment</th>
<th>qualifications</th>
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<tbody>
<tr>
<td>4. Artist</td>
<td>By direct requirement</td>
<td>I) Must have passed 10th Class examination or its equivalent examination.</td>
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<td>II) Must possess a diploma in painting Commercial Art from a Recognized College (Fine Arts and Architecture).</td>
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<td>III) Must possess a certificate of proficiency in advance photography artist work granted aphic firm under which he has worked for a period of not less than 2 years.</td>
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<td>5. Artist Cum-Photographer</td>
<td>By direct requirement</td>
<td>IV) Must have passed 10th class examination of its equivalent examination.</td>
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<td>V) Must possess a diploma in painting or commercial Art from a recognized college or institution (Fine Arts and Architecture).</td>
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<td>VI) Must possess a certificate of proficiency in advanced photography and artist work granted by a reputed photographic firm under which he has worked for a period of not less than 2 years.</td>
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</tbody>
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6. Librarian By direct requirement
   Must possess a Degree in Librarian Science of a
University in India or an equivalent qualification established or incorporated by or under a State Act or a Central Act a Provisional Act or an Institution recognized by the U.G.C.

7. Cinema Operator / Projector / Film Operator

By direct requirement

I) Must have passed 10th Class examination equivalent.

II) Must possess Diploma in Cinema Operator.

V. ANAND RAO
PRINCIPAL SECRETARY TO GOVERNMENT