GOVERNMENT OF ANDHRA PRADESH

ABSTRACT


REVENUE (EXCISE.I) DEPARTMENT

G.O.Ms.No. 950


Read the following:-

2. G.O.Ms.No. 172, Revenue, Dt. 08.02.1980.
4. G.O.Ms.No. 58, Revenue, Dt. 06.01.1981.

*****

ORDER:

The appended Notification shall be published in the Andhra Pradesh Gazette.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J. RAMBABU
PRINCIPAL SECRETARY TO
GOVERNMENT
To
The Commissioner of Printing, Stationery & Stores Purchase,  
A.P. Hyderabad. (He is requested to supply 100 copies of Notification)
The Commissioner of Prohibition and Excise, A.P., Hyderabad.
The Secretary, Andhra Pradesh Public service Commission,  
Hyderabad. (With covering letter)
All the Deputy Commissioner of Prohibition & Excise.
The General Administration (Services-D) Department.
The General Administration (Rules) Department.
The Law Department.
The Finance and Planning (FW) Department.
The Social Welfare Department.
Sf/Sc.

//FORWARDED :: BY ORDER//

SECTION OFFICER
NOTIFICATION

The following Notification will be published in the Andhra Pradesh Gazette:-

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the Special Rules issued with G.O.Ms.No. 202, Genel. Admn. (Rules) Dept., dated the 16th February, 1961, and as subsequently amended, issued from time to time the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Excise Sub-Ordinate service.

RULES

1. **Short Title:-**

   (i) These Rules may be called the Andhra Pradesh Prohibition and Excise Sub-Ordinate Service Rules.

   (ii) They may come into force with immediate effect.

2. **Constitution:-**

   The Service shall consist of the following categories of posts in the Andhra Pradesh Prohibition and Excise Sub-Ordinate Service:

   Category:-(i) Assistant Chemical Examiner.

   Category:-(ii) Prohibition and Excise Sub-Inspector.

   Category:-(iii) Prohibition and Excise Head Constable.

   Category:-(iv) Prohibition and Excise Constable. (Including Tree Maker)

   Category:-(v) Steward-cum-caretaker.

3. **Method of Appointment and Appointing Authority:-**

   Subject to the other provisions in these rules, the method of appointment and appointing authorities for the several categories shall be as specified in the table.

<table>
<thead>
<tr>
<th>Category</th>
<th>Method of Appointment</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Assistant Chemical Examiner</td>
<td>By direct recruitment</td>
<td>Deputy Commissioner of Prohibition and Excise.</td>
</tr>
<tr>
<td>(ii) Prohibition and Excise Sub-Inspector</td>
<td>1) By direct recruitment. 2) By promotion from category (iii) Prohibition</td>
<td>Deputy Commissioner of Prohibition and Excise.</td>
</tr>
</tbody>
</table>
and Excise Head Constable.

3) By appointment by transfer of Junior Assistants working in the Excise Dept.

(iii) Prohibition and Excise Head Constable.

1) By promotion from category (iv) Prohibition and Excise Constable.
2) By appointment by transfer of Drivers (Heavy vehicle, light vehicle) working the Excise Dept.

(iv) Excise Constable

1) By direct recruitment.
2) By appointment by transfer of Attenders in the A.P. Last Grade Service working in Excise Dept.

(v) Steward-cum-Caretaker

By direct recruitment.

Secretary to the Commissioner of Prohibition and Excise.

Note: (1) (a) 50% of the substantive vacancies in the category of Prohibition & Excise Sub-Inspector shall be filled by direct recruitment.

(aa) The remaining 50% of the vacancies to be filled up by the following methods.

(a) 25% of the vacancies to be filled up by transfer from the Junior Assistants from the A.P. Ministerial Services working in the Excise Department.

(b) 25% of the vacancies to be filled up by the promotion from the category of Nakedars, Petty Officers (Andhra) and Head Constables.

(b) In the matter of appointment to the post of Prohibition and Excise Sub-Inspector in a cycle of (2) vacancies, the first to fifth and twelfth to sixteenth vacancies shall be filled by direct recruitment; the 6th, 7th, 10th, 17th and 18th vacancies shall be filled by promotion of Head Constables, the 8th, 9th, 11th and 20th vacancies shall be filled by appointment by transfer of Junior Assistants as show below:
1\textsuperscript{st} Vacancy : By direct recruitment
2\textsuperscript{nd} Vacancy : -do-
3\textsuperscript{rd} Vacancy : -do-
4\textsuperscript{th} Vacancy : -do-
5\textsuperscript{th} Vacancy : -do-
6\textsuperscript{th} Vacancy : By promotion of Prohibition and Excise Head Constable.
7\textsuperscript{th} Vacancy : -do-
8\textsuperscript{th} Vacancy : By appointment by transfer of Jr. Asst.
9\textsuperscript{th} Vacancy : -do-
10\textsuperscript{th} Vacancy : By promotion of Prohibition and Excise Head Constable
11\textsuperscript{th} Vacancy : By appointment by transfer of Jr. Asst.
12\textsuperscript{th} Vacancy : By direct recruitment.
13\textsuperscript{th} Vacancy : -do-
14\textsuperscript{th} Vacancy : -do-
15\textsuperscript{th} Vacancy : -do-
16\textsuperscript{th} Vacancy : -do-
17\textsuperscript{th} Vacancy : By promotion of Prohibition and Excise Head Constable
18\textsuperscript{th} Vacancy : -do-
19\textsuperscript{th} Vacancy : By appointment by transfer of Jr. Asst.
20\textsuperscript{th} Vacancy : -do-

Note: (2) (a) In a cycle of (10) vacancies in the category of Prohibition and Excise Head Constables the first nine vacancies shall be filled by appointment by promotion of Prohibition and Excise Constables and the 10\textsuperscript{th} vacancy shall be filled by appointment by transfer from the category of Drivers.

(b) for purposes of appointment by transfer of Drivers as Prohibition and Excise Head Constables a combined seniority list of Heavy motor vehicle drivers and light motor vehicle drivers will be prepared in which the Heavy vehicle drivers shall be placed on top of the list arranged in the order of seniority in that category, followed by Light motor vehicle drivers who will be in the order of seniority in that category.

Note: (3) In the category of Prohibition and Excise Constables, in a cycle of (20) vacancies the first nine and 11\textsuperscript{th} to 18\textsuperscript{th} vacancies shall be filled by direct recruitment and the 10\textsuperscript{th}, 19\textsuperscript{th} and 20\textsuperscript{th} vacancies shall be filled by appointment by transfer of the Attendees of Andhra Pradesh Last Grade Service working in the Excise Department.

Note: (4) (a) Appointment of Prohibition and Excise Sub-Inspectors by transfer or by promotion shall be made by the Deputy Commissioner concerned from a list of candidates approved by the Commissioner.

(b) No addition to or removal from any of the list of approved candidates shall be made without the approval of the Commissioner of Excise. Provided that notwithstanding anything contained in the above notes, the seniority of persons appointed by different methods to
any post in the service shall be governed by General Rule 33 of the Andhra Pradesh State and Subordinate Service Rules.

4. Reservation of Appointment:

(i) Except in so far as it relates to physically handicapped persons, the rule of special representation (Genl. Rule 22 of Andhra Pradesh State Sub-ordinate Service Rules) shall apply to appointments made by direct recruitment to all categories for which there is a provision for direct recruitment.

(ii) The General Rule 22 of the Andhra Pradesh State and Subordinate Service Rules shall also be applicable to appointment by transfer to the post of Excise sub-Inspectors, except in so far as it relates to physically handicapped persons and Backward Classes.

(iii) (1) In the matter of direct recruitment to posts for which women are better suited than men, preference shall be given to women;

Provided that such absolute preference to women shall not result in total exclusion of men in any category of posts.

(2) In the matter of direct recruitment of posts for which women and men are equally suited, there shall be reservation to women to an extent of 33 1/3% of the posts in each category of Open Competition, Backward Classes (Group-A), Backward Classes (Group-B), Backward Classes (Group-C), Backward Classes (Group-D), Scheduled Caste, Scheduled Tribes and Ex-Servicemen quota.

(3) In the matter of direct recruitment to posts which are reserved exclusively for being filled by women, they shall be filled by women only.

5. Qualifications:

No person shall be eligible for appointment to the categories specified in Col. (1) of the Annexure to these rules by the method specified in Col. (2) thereof, unless he possesses the qualification prescribed in the corresponding entry in Col. (3) thereof.

6. Age:

No person shall be eligible for appointment by direct recruitment to the posts of Assistant Chemical Examiner, Proh. & Excise Sub-Inspector, Prohibition and Excise Constable and Steward-cum-caretaker, if he has completed 28 years of age on the first day of July, of the year in which the notification for selection is made.

7. Physical requirements:-

(a) Every candidate for appointment by direct recruitment or by transfer or by promotion to the posts of Prohibition and Excise Sub-Inspectors and Prohibition and Excise Constables shall possess the following physical standards:
a) For Men  
   (i) Must not be less than 165 cms. in height.  
   (ii) Must not be less than 81 cms. Round the Chest on full expiration with a minimum expansion of 5 cms;

   Provided that in the case of candidates belonging to S.Ts. where the required quota cannot be fully utilized for want of sufficient candidates possessing the requisite height, it may be relaxed by 5 cms. So that it shall not be less than 160 cms;

   Provided further that members of the Andhra Pradesh Ministerial Services working the Proh. & Excise Department, Drivers and Attenders shall possess a minimum height of 163 cms., if they are otherwise qualified to the appointed as Prohibition and Excise Sub-Inspectors or Prohibition and Excise head Constables respectively.

b) for Women  
   (i) Must not be less than 152.5 cms. in height.  
   (ii) Must not weigh less than 45.5 kgs.

(ii) Visual Standards:

   All candidates, including women for direct recruitment and appointment by transfer or by promotion as Prohibition and Excise sub-Inspectors, Prohibition and Excise Constables must be certified by an Ophthalmic Surgeon (of the rank of Civil Surgeon in Govt. Service) to possess the following visual standards:

   (a) (i) Right Eye:  
          Near Vision       0.5 (Snellen)  
          Distant          6/6

   (b) (ii) Left Eye:  
          Near Vision       0.5 (Snellen)  
          Distant          6/6

   (b) Each eye must have a full field of vision.

   (c) Colour blindness, squint or any borldlid condition of the eyes or lids of either eye, knock, knees, pigeon chest, flat foot vericos veins, hammer-toes, fractured limbs or decayed teeth shall be deemed to be disqualification.

8. Minimum Service:-

   No person shall be eligible for appointment by transfer or promotion to any category, unless, he has put in not less than (3) years of service in the category from which promotion or appointment by transfer is made.

9. Probation:-

   (a) Every person appointed by direct recruitment to any of the posts in this service shall from the date of which he joins duty, be on probation for a total period of (2) years on duty within a continuous period of 93) years.
(b) Every person appointed to any of the posts either by promotion or by transfer shall, from the date on which he joins duty, be on probation for a total period of one year within a continuous period of two years.

10. Tests:

Every person appointed by direct recruitment to the post of Prohibition and Excise Sub-Inspector shall pass the following tests within the period of probation:

(i) Excise Departmental Tests;
(ii) Accounts Test for Executive Officers.
(iii) Third Class language test in any two of the following languages of which one shall be Telugu:
   (i) TELUGU  (ii) URDU  (iii) HINDI

Explanation:- A pass in the test, examination or examinations specified in item (1) or (2) below shall be regarded as equivalent to a pass in Test (a) Criminal Law which is included in the Excise Departmental Test.

1. (A) The examination of a Degree in Law of a recognized University.

   (B) Part-II (Criminal) of the apprentices examination held by the High Court of A.P. or the examination in the Law of practice and procedure held by the Bar Council.

2. The Criminal Judicial Test conducted by the A.P. Public Service Commission.

11. Training:

(i) Every person appointed by direct recruitment or by transfer to the categories of Prohibition and Excise Constables, Prohibition and Excise Head Constables, Prohibition and Excise Sub-Inspectors, and Assistant Chemical Examiners shall, immediately after appointment, undergo a course of training for such period as per such programme and syllabus as may be prescribed by the Commissioner of Excise from time to time.

(ii) Every person appointed by direct recruitment shall, before the commencement of training, execute an agreement to the effect that he shall serve that department for a period of three years, after completion of training referred to in Sub-rule (i) He will be liable to refund to the Government the pay and allowances or any other remuneration received by him in addition to the amount spent by the government, on his training, if:

   (a) he fails to serve the department for a period of (3) years after completion of his training for any reason; or

   (b) he discontinues the training or is discharged from training course for misconduct or any other reasons; or
(c) If he secures any other employment elsewhere other than under the State Government.

(iii) The period of training shall count for purposes of probation, increments, leave and pension.

(iv) A direct recruit shall be eligible, during the period of training, for the initial pay of the post with usual allowances admissible at the place of training.

12. Pre-service posting:-

(1) Every person before appointment as Proh. & Excise Head Constables by transfer from the category of Driver shall be posted to work as Proh. & Excise Constable for a period of atleast one year before he is posted as Proh. & Excise Head Constable. During the period of posting as Proh. & Excise Constable, he shall continue to draw the pay and allowances as a Driver and this period shall not count for probation in the category of Proh. & Excise Head Constable.

13. Unit of appointment:-

For the purpose of recruitment, discharge, want of vacancy, seniority, promotion, transfer and appointment as full member, the unit of appointment for the various categories of posts shall be as specified in Column (3) of the Table below:

<table>
<thead>
<tr>
<th>Category (1)</th>
<th>Post (2)</th>
<th>Unit of appointment (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(I)</td>
<td>Prohibition and Excise Sub-Inspector.</td>
<td>Zone-I comprising of Srikakulam, Visakhapatnam Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Zone-II comprising East Godavari, West Godavari and Krishna Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Zone-III comprising Guntur, Prakasam and Nellore Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Zone-IV comprising Chittor, Cuddapah, Ananthapur and Kurnool Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Zone-V comprising Adilabad, Karimnagar, Warangal and Khammam Districts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Zone-VI comprising of Rangareddy, Hyderabad, Nizamabad, Mahaboobnagar, Medak and Nalgonda Districts.</td>
</tr>
<tr>
<td>(II)</td>
<td>Prohibition and Excise Head Constables and Prohibition and Excise Constables</td>
<td>Each Revenue District.</td>
</tr>
<tr>
<td>(III)</td>
<td>Steward-cum-caretaker.</td>
<td>Head Quarter.</td>
</tr>
</tbody>
</table>
Provided that the posts of Prohibition and Excise Sub-Inspectors in the offices of the Assistant Commissioner, Distilleries and Distillery Officers, shall be filled on tenure basis by drafting persons, equitably from different zones and the period of tenure shall not ordinarily exceed three years.

14. Transfers and Postings:-

The appointing authorities specified in Column (3) of the table under Rule 3 shall be competent to effect transfers and postings of persons in the respective categories within the Units referred to in Column (3) in the table in Rule 13.

However that the Director of Distilleries of Distilleries and Breweries is competent to effect transfers and postings of persons working in the Distilleries Wing within his jurisdiction.

15. Savings:-

Nothing in these rules shall affect the appointments made in accordance with the repealed rules prior to the coming into force of these rules.

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## ANNEXURE
### (See Rule-5)

<table>
<thead>
<tr>
<th>Category</th>
<th>Method of Appointment</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Assistant Chemical Examiner.</td>
<td>By Direct Recruitment</td>
<td>Must hold a Bachelor’s Degree in Science with Chemistry or B.Sc., (Pharmacy) of any University in India established or incorporated by or under a Central Act, a Provincial Act or a State Act or the Institutions recognized by the University Grants Commission or an equivalent qualification.</td>
</tr>
<tr>
<td>(ii) Prohibition and Excise Sub-Inspector.</td>
<td>By Direct Recruitment.</td>
<td>Must hold a Bachelor’s Degree of any University in India established or incorporated by or under a Central Act, a Provincial Act or a State Act or the Institutions recognized by the University Grants Commission or an equivalent qualification.</td>
</tr>
<tr>
<td></td>
<td>By Promotion / Transfer</td>
<td>Must have passed: (i) Excise Departmental test (ii) Accounts Test for Executive Officers or Account Test for Subordinate Officers Part-I and II. (iii) Third Class Language Test in any two of the following languages of which, one shall be Telugu. (i) TELUGU (II) URDU (III) HINDI</td>
</tr>
<tr>
<td>(iii) Prohibition and Excise Head Constable.</td>
<td>By promotion</td>
<td>Must have passed S.S.C., or its equivalent examination.</td>
</tr>
<tr>
<td></td>
<td>By appointment by transfer</td>
<td>Must have worked for one year as Excise Constable as a trainee.</td>
</tr>
<tr>
<td>(iv) Prohibition and Excise Constable</td>
<td>By direct recruitment and by appointment by transfer</td>
<td>Must have passed S.S.C., or its equivalent examination.</td>
</tr>
<tr>
<td>(v) Steward-cum-caretaker</td>
<td>By direct recruitment.</td>
<td>Must possess a recognized Diploma in Food Technology or its equivalent Qualification.</td>
</tr>
</tbody>
</table>