GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

ANDHRA PRADESH (Special Police Battalions) Sub-ordinate Service – Special Rules – Issued.

HOME (POLICE. D) DEPARTMENT

G.O.Ms.No. 69, Dated : 7th April, 1997,

Read :-

1. G.O.Ms.No. 1015, General Administration Department Rules Department, dated : 7-7-60.

ORDER :-

As per the orders issued in G.O.Ms.No. 4433, General Administration (SER. A) Department dated 4-12-1986, the One Man Commission took up the examination of the service rules for the various posts under the State Government. It has been felt that it would be advisable to frame separate set of rules for the various posts in the Police Department which has district wings Special Police Battalions constitute a distinct wing in the Department and there is generally no movement of personnel from this wing to other wings of the Department. One Man Commission in consultation withal concerned have drafted the Special Rules governing the non-gazetted posts in the special Police Battalions of the Police Department.


(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

V.S. RAVI
Principal Secretary to Government

To
The Director General and Inspector General of Police, Hyderabad.
All the Commandants
The Commissioner of Printing, Stationery and Stores purchase, with a request to publish in the next A.P. Gazette and send 500 copies of the same to the Government.
Copy to General Administration Department,
Copy to Law (E) Department,
All Police Sections in Home Department,
P.S. to Prl. Secy. to Govt. Home Dept.

\Forwarded :: By Order \n
SECTION OFFICER
NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh in supersession of the Special Rules issued in G.O.Ms.No. 1015, G.A.D. dt. 7-7-60 as amended from time to time hereby makes the following special rules for the Andhra Pradesh Police (Special Police Battalions) Subordinate Service.

1. **SHORT TITLE:** These rules may be called the A.P. Police (Special Police Battalions) sub-ordinate Service Rules, 1996.

2. **CONSTITUTION:** The service shall consist of the following categories of posts in the Andhra Pradesh Police (Special Police Battalions) Sub-ordinate Service:

   - **Category (1):** Reserve Sub-Inspector
   - **Category (2):**
     - (a) Assistant Reserve Sub-Inspector
     - (b) Assistant Reserve Sub-Inspector (Bugler)
     - (c) Assistant Reserve Sub-Inspector (Armoury)
     - (d) Assistant Reserve Sub-Inspector (Blacksmith)
     - (e) Assistant Reserve Sub-Inspector (Web Equipment Repairer)
   - **Category (3):**
     - (a) Head Constable
     - (b) Head Constable (Driver)
     - (c) Head Constable (Armoury)
     - (d) Head Constable (Web Equipment Repairer)
     - (e) Head Constable (Blacksmith)
     - (f) Head Constable (Bugler)
   - **Category (4):**
     - (a) Police Constable including Police Constable (Armoury), Police Constable (Cleaner) Police Constable (Web Equipment Repairer)
     - (b) Police Constable (Bugler)
     - (c) Police Constable (Driver)
     - (d) Police Constable (Blacksmith)

3. **Method of appointment and appointing authority:**

   Subject to the other provisions in these rules, for the categories specified in Column (1) of the Table below the method of appointment and appointing authority shall be as specified in the corresponding entry in Columns (2) and (3) respectively there of:

   **TABLE**

<table>
<thead>
<tr>
<th>Category</th>
<th>Method of appointment</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
</tr>
<tr>
<td></td>
<td>ii) By promotion of Assistant Reserve Sub-Inspectors (all Categories in Category-2) from a combined seniority list.</td>
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</tr>
<tr>
<td>2.(a) Asst. Reserve Sub-Inspector</td>
<td>By promotion of Head Constable.</td>
<td>Commandant of each Battalion.</td>
</tr>
</tbody>
</table>
(b) Asst. Reserve Sub-Inspector (Bugler)  By Promotion of Head Constable (Bugler)  Commandant of each Battalion.

(c) Asst. Reserve Sub-Inspector (Armoury)  By Promotion of Head Constable (Armoury)  Commandant of each Battalion.

(d) Asst. Reserve Sub-Inspector (Blacksmith)  By Promotion of Head Constable (Blacksmith)  Commandant of each Battalion.

(e) Asst. Reserve Sub-Inspector (Web Equipment Repairer)  By Promotion of Head Constable (Web Equipment Repairer)  Commandant of each Battalion.

3. (a) Head Constable (Driver)  By promotion of Police Constable  Commandant of each Battalion.

(b) Head Constable (Armoury)  By promotion of P.C. (Driver) And Cleaner from a combined Seniority list  Commandant of each Battalion.

(c) Head Constable  By promotion of Police Constable (Armoury)  Commandant of each Battalion.

(d) Head Constable (Web Equipment Repairer)  By promotion of Police Constable (Web Equipment Repairer)  Commandant of each Battalion.

(e) Head Constable (Blacksmith)  By promotion of Police Constable (Blacksmith)  Commandant of each Battalion.

(f) Head Constable (Bugler)  By promotion of Police Constable (Bugler)  Commandant of each Battalion.

4. (a) Police Constable Including Police Constable (Armoury) Police Constable (Cleaner) Police Constable (Web Equipment Repairer)  By direct recruitment  Commandant of each Battalion.

(b) Police Constable (Bugler)  By transfer from Category of Police Constable (Category 4 (a)) with reference to their Suitability  Commandant of each Battalion.

(c) Police Constable (Driver)  

(d) Police Constable (Blacksmith)  

NOTE (a) :

i. 66.2/3% of the number of substantive vacancies in the category of Reserve Sub-Inspector shall filled by direct recruitment.

ii. The vacancies other than those to be filled by direct recruitment shall be filled by promotion of Assistant Reserve Sub-Inspectors Category-2 including Assistant Reserve Sub-Inspectors of the various trades from a combined seniority list, with reference to the seniority in the category of Assistant Reserve Sub-Inspector had they been promoted in their turn as Assistant Reserve Sub-Inspector from the category of Police Constable to Head Constable and from the Head Constable to
Assistant Reserve Sub-Inspector irrespective of the cates of promotion to special trade posts of Assistant Reserve Sub-Inspectors or Head Constables, as the case maybe.

**NOTE (B):** 7% of the number of substantive vacancies in the category of police Constables shall be filled by direct recruitment. 20% of the number of vacancies in the category of Police Constables, shall be filled by direct recruitment by selection, from among qualified and eligible Home Guards and 1% of the number of vacancies in the category of Police Constables, shall be filled by direct recruitment, by selection, from among qualified and eligible Meritorious Sportsman.

**EXPLANATION:** For definition of the word “Meritorious Sportsmen”, rule 3 of the Andhra Pradesh State and Sub-Ordinate Service Rules may be referred to with reference to their dates of appointment as Police Constables.

**NOTE (C):** The Promotion of Police Constables as Head Constables shall in so far as the posts in Special trades are concerned shall be made from the Police Constables in the relevant trades. But for the purpose of promotion to the posts of Head Constable 9Category-3 (a) , the Police Constables, in respective of the trades shall be considered.

**4. QUALIFICATIONS:**

No person shall be eligible for appointment to the category specified in column (1) of Annexure to these rules unless he possesses the qualifications specified in the corresponding entry in column (3) thereof.

**5. AGE:**

(a) No person shall be eligible for appointment by direct recruitment, to the post of Reserve Sub-Inspector if he has not completed twenty one years but completed twenty five years of age on the first day of July of the year in which the notification for selection is made.

(b) No person shall be eligible for appointment by direct recruitment, to the post of Police Constable (Category-4) unless he has completed the age of 18 years and has not completed the age of 22 years on the first day of July, of the year in which the notification for selection is made.

Provided that in the case of Home Guards, they must have completed the age of eighteen years and must not have completed the age of thirty years.

Provided further that a candidate who has served in any of the defence forces namely the Army, the Navy and the Airforce of Territorial Army shall be eligible for appointment, if his age, after deduction of the period of such service, is below 25 years or 22 years on the first day of July of the year in which the notification for selection is made, as the case may be.

**6. MINIMUM SERVICE:**

No person shall be eligible for appointment by promotion unless he is an approved probationer and has put in not less than three years of service in the category from which promotion is made.

**7. PROBATION:**

(a) Every person appointed by direct recruitment to any posts in the service shall, from the date on which he commences probation, be on probation for a total period of two years on duty within a continuous period of three years.
(b) Every person appointed to any of the posts either by promotion or by transfer shall, from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of two years.

Provided that services rendered by the Sub-Ordinate Police Officers, on deputation to such other posts or organizations as may be declared by the State Government as equivalent to the service in the posts in the State Police, from time to time, shall be countable towards the probation of the individuals concerned.

8. PHYSICAL REQUIREMENTS:

A candidate for appointment by direct recruitment or by selection from Home Guards to the posts covered in this service shall satisfy the following physical requirements.

1. (a) Must not be less than 167.6 Cms. In height
   (b) Must not be less than 86.3 Cms. Round the chest on full inspiration with a minimum expansion of 5 Cms;

Provided that in the case of candidates belonging to S.T. and Aboriginal Tribes where the reserved quota can not be fully utilized for want of sufficient candidates possessing the required physical standards shall be as specified below:

Must not be less than 160 Cms. In height and must not be less than 80 Cms. Round the chest on full inspiration with minimum expansion of 3 Cms.

2. (a) Must be certified to possess the visual standards specified below without glasses:

<table>
<thead>
<tr>
<th>STANDARD -I</th>
<th>Right eye</th>
<th>Left eye</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Distant Vision</td>
<td>6/6</td>
<td>6/6</td>
</tr>
<tr>
<td></td>
<td>0/5</td>
<td>0/5</td>
</tr>
<tr>
<td></td>
<td>(Snellen)</td>
<td>(Snellen)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STANDARD -II</th>
<th>Better eye</th>
<th>Worse eye</th>
</tr>
</thead>
<tbody>
<tr>
<td>Near Vision – Reads</td>
<td>0.6</td>
<td>Reads 1.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STANDARD -III</th>
<th>Better eye</th>
<th>Worse eye</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distant Vision – V</td>
<td>V. Without glasses not below 6/24 and after correction with glasses not below 6/12.</td>
<td></td>
</tr>
<tr>
<td>Near Vision – Read 0.8</td>
<td>Reads 1.</td>
<td></td>
</tr>
</tbody>
</table>

(b) Each eye must have a full field of vision.

(c) Colour blindness, squint or any morbid condition of the eyes or lies of either eye, Knocks-Kness and pigeon chest, Flat foot, vericos veins, hommer toes fractured limbs,
and decayed teeth shall be deemed to be disqualifications.

9. **TRAINING** :-

(a) A person selected for appointment as Police Constable may be deputed to undergo training, if necessary, to perform duties as Police Constable (Armoury) or Police Constable (Cleaner) or Police Constable (Web Equipment Repairer) or Police Constable (R.T.Operator). A person deputed to undergo a course of training under the Superintendent of Police Communications for a period of not less than six months and not more than nine months as the Superintendent of Police Communications may decide. Such a person during the period of such training, shall be attached to the Battalion to which the incumbent belongs and will draw such pay and allowances as will be admissible if he had not deputed for training.

(b) Every person appointed by direct recruitment shall, before, the commencement of training, execute an agreement bond that he shall serve the department for a period of five years after the completion of training referred to in sub-rule (a)

He will be liable to refund to the Government the Pay and allowances and any other remuneration received by him in addition to the amount spent by the Government on his training :-

i) if he fails to serve the Department for a period of three (3) years after the completion of his training for any reason; or

ii) If he discontinues the training or is dis-charged from training courses for misconduct or any other reasons; or

iii) If he secures any other employment elsewhere other than the State Government.

(c) The period of training shall count for purposes of probation, increments, leave and pension.

(d) A direct recruit shall be eligible, during the period of training, for the initial pay of the post with the usual allowances admissible at the place of training.

The trainees, other than the trainees who are direct recruits, will be eligible to draw their usual pay and allowances which they would have drawn but for their training.

10. **TESTS** :

Every person appointed by direct recruitment to the various posts in this service shall pass, within the period of probation, the departmental tests, that may be prescribed by the Director General and Inspector General of Police, from time to time.

11. **SENIORITY** :

(a) The seniority of Assistant Reserve Sub-Inspector and the Head Constables, belonging to the same batch in the promotion list, shall be fixed on the basis of the marks obtained by them in the examination conducted at the end of the six months training course referred to in rule 10.

(b) In the case of directly recruited Reserve Sub-Inspector of Police, the seniority shall be fixed on completion of their training in the Police Training college and seniority shall be determined in accordance with the aggregate marks obtained by each probationer :

i) in respect of his record in the Police Training College and

ii) at the final examination.
In determining such seniority, no account shall be taken of marks awarded to a probationer in any subject in which he has failed, but such seniority shall be liable to revision by the Deputy Inspector General of Police concerned, if he considers it necessary before completion of probation.

(c) The seniority of qualified special policeman appointed by transfer as Constables in this service shall be determined by the date of their first appointment in this service.

12. TRANSFER FROM ONE BATTALION TO ANOTHER :-

(a) Transfer of Reserve Sub-Inspectors from one special Police Battalion to another shall be made by the Deputy Inspector General of Police, Andhra Pradesh Special Police Battalions.

(b) A number of the service shall be liable to serve in any part of the state of Andhra Pradesh or, when so ordered by the State Government, in any part of India outside the said State;

Provided that nothing contained in this sub-rule shall affect the operation of the provisions of Chapter XII in part VII of the Fundamental Rules with regard to the transfer of Officers to foreign service.

Provided further that no such member shall be posted or transferred to any post unless he possesses such special qualifications and has passed such tests as may be prescribed.

(c) All transfers and postings shall, subject to the other provisions of this rule, be made by the appointing authority concerned.

Provided that any authority in the Police Department to whom the appointing authority is administratively Sub-ordinate will, in respect of any post within the jurisdiction of the appointing authority, also be competent to effect transfers and postings to a post within the jurisdiction aforesaid.

(d) Constables, whether in service or retrenched for want of vacancies shall be eligible for transfer or appointment in the Armed Reserve provided they possess the required educational qualifications. Such transfer or appointment may be made at the discretion of the Director General and Inspector General of Police.

SECTION OFFICER
<table>
<thead>
<tr>
<th>Category</th>
<th>Method of Appointment</th>
<th>Qualifications</th>
</tr>
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<tbody>
<tr>
<td>1. Reserve Sub-Inspector of Police</td>
<td>By direct recruitment (other than Scheduled Caste and Scheduled Tribes)</td>
<td>Must possess a Bachelor’s degree of a University or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.</td>
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<td>(i) Must have passed Intermediate examination conducted by the Board of Intermediate Examination in the State or its equivalent examination;</td>
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<td>and (ii) Must have ability to read and write one of the three languages namely, Telugu, Urdu and Hindi.</td>
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<tr>
<td>4. Police Constable (other than Police Constable (Driver) and Police Constable (Blacksmaith))</td>
<td>By direct recruitment (Scheduled Caste and Scheduled Tribes)</td>
<td>i) Must have passed 10th class examination. Provided that in the case of candidates belonging to the Scheduled Tribes in the Agency areas of Adialbad, East Godavari, Khammam, Mahaboobnagar Srikakulam, Warangal, West Godavari, Visakhapatnam and Vizianagaram Districts where the reserved quota cannot be fully utilized for want of sufficient number of candidates possessing the qualifications, specified below may be selected.</td>
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<tr>
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<td>Must have studied up to Vth Class.</td>
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<tr>
<td></td>
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<td>(ii) Must be able to read and write one of the three languages namely Telugu, Urdu and Hindi.</td>
</tr>
</tbody>
</table>
4. (a) Police Constable

By direct recruitment by Selection from Home Guards, who fulfil the physical standards.

(i) Must have passed 10th class examination;

and

(ii) Must be able to read and write one of the three languages namely Telugu, Urdu and Hindi.

SECTION OFFICER