GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services- State Services- Andhra Pradesh Handlooms and Textiles Services Special Rules-Issued.

INDUSTRIES & COMMERCE (HL) DEPARTMENT


2. G.O.Rt.No.4433, General Administration Department, Dated 4-12-1986.
3. From V.Sunderesan, I.A.S., (Retd), One Man Commission (SPF. Services) General Administration Department, Letter No. 44/OMC(SPF. Services-II)/87-12, dated 15.6.1989.

*****

ORDER:-

In the G.O. 2nd read above, orders were issued entrusting to the One Man Commission (SPF. Services) the task of comprehensively examining and updating the existing service rules of various Departments. The One Man Commission has accordingly took up the examination of Rules covering the Gazetted Posts in Andhra Pradesh State Handlooms and Textiles Services and furnished draft Special Rules for consideration of Government.

2. Government after careful consideration hereby issues the following rules governing the Gazetted Posts in the Andhra Pradesh State Handlooms and Textiles Services.

3. The following Notification shall be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Special Rules issued in G.O.Ms.No. 399, Industries & Commerce (HL) Department, dated 23.9.85 as amended from time to time and all the rules issued in so far as they apply to the posts included in this service the (Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Handlooms and Textiles Service.

1.SHORT TITLE:-

These rules may be called the Andhra Pradesh Handlooms and Textiles Services Rules.

2.CONSTITUTION:

The Andhra Pradesh Handlooms and Textiles Service shall consists of the following categories of posts namely:-

Category : Additional Director
Category : Joint Director
Category : Deputy Director
3. METHOD OF APPOINTMENT AND APPOINTING AUTHORITY:

Subject to the other provisions in these rules, the method of appointment and appointing authority for the several categories shall be as follows:

<table>
<thead>
<tr>
<th>Category (1)</th>
<th>Method of appointment (2)</th>
<th>Appointing Authority (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Additional Director</td>
<td>By promotion from Category (2)</td>
<td>Government</td>
</tr>
<tr>
<td>(2) Joint Director</td>
<td>By Promotion from Category (3)</td>
<td>Government</td>
</tr>
<tr>
<td>(3) Deputy Director</td>
<td>By promotion from Category (4)</td>
<td>Commissioner and Director of Handlooms and Textiles (Amended vide G.O.Ms.No. 37, Industries &amp; Commerce. (Textiles) Dept. Dtd.13.3.2000)</td>
</tr>
<tr>
<td>(4) Assistant Director</td>
<td>(i) By direct recruitment</td>
<td>Commissioner for Handlooms and Director of Handlooms and Director of Handlooms and Textiles</td>
</tr>
<tr>
<td></td>
<td>(ii) By transfer of development Officer (H &amp;T) in the Andhra Pradesh Handlooms and Textiles Subordinate Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(iii) By promotion from Category (5)</td>
<td></td>
</tr>
<tr>
<td>(5) Section Officer</td>
<td>No further recruitment</td>
<td></td>
</tr>
<tr>
<td>(Textiles)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note(1):- The post of Assistant Directors shall be filled by the methods of appointment as follows:-

1st Vacancy : By transfer from the category of Development Officer (Handloom and Textiles)
2st Vacancy : By transfer from the category of Development Officer (Handloom & Textiles)
3rd Vacancy : By transfer from the category of Development Officer (Handloom and Textiles)
4th Vacancy : Direct Recruitment.
5th Vacancy : By Promotion of Section Officer(Text Tiles)
6th Vacancy : By transfer from the category of Development Officer (Handloom & Textiles)
7th Vacancy : By transfer from the Category of Development Officer (Handloom & Textiles)
8th Vacancy : By transfer from the Category of Development Officer (Handloom & Textiles)
9th Vacancy : Direct recruitment
10th Vacancy : By transfer from the Category of Development Officer
Note(2) The fifth vacancy in the cycle mentioned in Note (1) above, shall be earmarked for the category of Section Officer (Textiles) till the present incumbent in the post of Section Officer (Textiles) vacates the post on being promoted to the category of Assistant Director or otherwise. After the present incumbent vacant vacates the post of Section Officer (Textiles), the fifth vacancy assigned to that post in the above mentioned cycle, shall be filled by direct recruitment.

4. RESERVATION OF APPOINTMENT:

In the matter of direct recruitment to the post of Assistant Director of Handlooms and Textiles, for which women and men are equally suited, other thing being equal, preference shall be given to Women and they shall be selected to an extent of at-least 30% of the posts in each category of Open Competition, Backward Class, Scheduled Caste and Scheduled Tribe Quota.

5. PROBATION:

Every person appointed to any post in the service shall, from the date on which he commences probation for a total period of one year on duty within a continuous period of two years, if appointed by promotion or transfer, and a total period of two years on duty within a continuous period of three years, if appointed by direct recruitment.

6. QUALIFICATION:

No person shall be eligible for appointment to the category specified in column (2) unless he possesses the qualifications specified in corresponding entry in column (3) thereof.

<table>
<thead>
<tr>
<th>Category (1)</th>
<th>Method of appointment (2)</th>
<th>Qualification (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Deputy Director</td>
<td>By promotion</td>
<td>Must have passed: (a) The examinations in Cooperation, Auditing, Banking keeping conduct by the Central Cooperative Institute of the State or the Cooperative Training College run by the National Cooperative Union. (B) Accounts Test for Executive Officers OR Accounts Test for Subordinate Officers, Parts and II.</td>
</tr>
</tbody>
</table>
| 4. Assistant Director | (1) By Direct Recruitment | Must possess a Degree in Textile Technology.  
(b) A Bachelor's Degree from a recognized University in India along with a Diploma in Handlooms and Textiles Technology recognized by Ministry of Textiles or the State Board of Technical Education (Amended vide G.O.Ms.No.390, Ind. & Com.(Tex.) Dept. dt.21.7.200)  
Must have passed:  
(a) the examination in Cooperation, Auditing, Banking and Book Keeping conducted by the Andhra Pradesh State Cooperative Training Institute or the Cooperative Training Institute run by the National Cooperative Union, or Cooperative Union.  
(b) Accounts Test for Executive Officers.  
Accounts Test for Subordinate Officers, Parts I and II.  
Note: In the case of the incumbent holding the post of Section Officer(Textiles) on the date of issue of these rules the recruitment that he must have passed Accounts Test for Executive Officers or Accounts Test for Subordinate Officers, Parts I and II before he is promoted shall not apply but he shall pass the said test after promotion, as Assistant Director within the period of probation. |

7. **AGE:**

No person shall be eligible for appointment by direct recruitment to the post of Assistant Director in category 4, if he has completed twenty eight years of age on the first day of July of the year in which the notification for selection is made.
8. MINIMUM SERVICES:-

No person shall be eligible for promotion or appointment by transfer to the next higher category of post unless he has put in three years of service, after the made of commencement of his probation, in the category from which such promotion or appointment by transfer is made.

9. TRAINING:

(a) Every person appointed by direct recruitment as Assistant Director (Handlooms and Textiles) shall undergo training in the Higher Diploma in Cooperative Management Course in the Institute of Cooperative Management, Rajendra Nagar or any other Institution recognized by the Government in this regard and shall pass the examination conducted by the said Institution at the end of the Training course and shall also undergo such other training including practical training in a post of Development Officer (Handloom and Textiles) according to the scheme of training drawn up by the Director of (Handlooms & Textiles) (Amended vide G.O.Ms.No.234, Ind.& Com.(Tex) Department, dt. 23-7-1999).

(b) In the event of failure to pass the examination conducted by the Cooperative Training Institute, Rajendaranagar, or any other institution prescribed by the Government in this regard, at the end of the training conducted by it, the person who has been appointed by direct recruitment as Assistant Director shall pass the examination in Cooperation, Auditing, Banking and Book keeping conducted by the Andhra Pradesh Cooperative Union or the Andhra Pradesh State Cooperative Institute, within the period of probation.

(c) The period of training count for purposes of probation, increment, pension and leave.

(d) Every person appointed to the service by direct recruitment to category 4 (Assistant Director) shall, before the commencement of training, execute an agreement bond that he shall serve the department for a period of three years after the completion of training referred to in sub-rule(a).

(e) He will be liable to refund to the Government the pay and allowances and any other remuneration received by in addition to the amount spent by the Government on his training.

(ii) if he discontinues the training or is discharged from training course for misconduct or any other reason; or

(iii) if he secures any other employment elsewhere than under the State Government.

10. TESTS: Every person appointed as Assistant Director, by direct recruitment shall pass the Accountant Test for Executive Officers within the period of probation.

11. TRANSFER AND POSTINGS:

All transfers and postings in the case of Assistant Director and Section Officers (Textiles) shall be made by the commissioner for
Handlooms and Textiles and in the case of other categories the
Government shall effect transfers and postings.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH )

N.S.HARIHARAN,
SECRETARY TO GOVERNMENT (IFR &HL)

To,
The Commissioner for Handlooms and Director of Handlooms and
Textiles, Hyderabad.