GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services – Subordinate Services – Andhra Pradesh Drugs control Administration
Subordinate service Special Rules – Issued.

HEALTH MEDICAL & FAMILY WELFARE (L2) DEPARTMENT

G.O.Ms.No. 411

Dated: 11-08-1994

Read the following:-

2. From the Director, Drugs Control Administration, D.O.Letter No.2871/E1/86-11, dated 5-7-1989.
3. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 7-3-1991
4. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 12-7-1991
5. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 10-12-1991
6. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 14-10-1992
7. From the Secretary, Andhra Pradesh Public service Commission, Letter No.4670/RR/3/93, dated 4-8-1994

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ORDER:-

In G.O.Rt.No. 4433 General administration Department, dated 4-12-1986, Government have appointed the one Man Commission to comprehensively examine, review, up date the existing Rules for the various posts under state Government. The One Man Commission was also entrusted with framing of Rules for the post for which no rules exist. Accordingly, the One Man Commission took up the Rules governing the Non-Gazetted in Andhra Pradesh Drugs Control Administration for examination among others. For the above purpose, the One Man Commission after thorough discussions with the Director, Drugs control Administration and officers of Health, Medical and Family welfare Department, finalized the Rules. Keeping in view the needs of the Department, the observations of pay Reviion Commission on Service Rules and the provisions of presidential order, the Government after careful consideration hereby accept the recommendations of One man Commission with certain modifications and issue the following Rules:-

The following Notification shall be published in Andhra Pradesh Gazette:

NOTIFICATION

RULES

1. Short Title:

These Rules may called the Andhra Pradesh Drugs Control Administration Subordinate Service Rules.

2. Constitution:

The Service shall consist of the following categories of posts in the Andhra Pradesh Drugs Control Administration Subordinate Services:

- Category-1: Junior Analyst
- Category-2: Assistant Librarian
- Category-3: Laboratory Technician
- Category-4: Electrician
- Category-5: Laboratory Attendant
- Category-6: Xerox Operator
- Category-7: Animal keeper

3. Method of Appointment and Appointing Authority:

Subject to the other provisions in these rules. The method of appointment and Appointing Authority for the several categories of posts shall be made as follows:

<table>
<thead>
<tr>
<th>Category Of post</th>
<th>Method of Appointment</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Junior Analyst</td>
<td>(i) By direct recruitment</td>
<td>Director</td>
</tr>
<tr>
<td></td>
<td>(ii) By promotion of Laboratory Technician</td>
<td></td>
</tr>
<tr>
<td>2. Assistant Librarian</td>
<td>(i) By appointment by transfer of Junior Assistant in Andhra Pradesh Ministerial Services in the Drugs Control Administration Department</td>
<td>Director</td>
</tr>
<tr>
<td></td>
<td>(ii) By Direct recruitment, if no qualified person is available for appointment by the method specified under item (i) above.</td>
<td></td>
</tr>
<tr>
<td>3. Laboratory Technician</td>
<td>(i) By promotion of Laboratory Attendant</td>
<td>Director</td>
</tr>
<tr>
<td></td>
<td>(ii) By Direct recruitment, if no qualified person is available for appointment by the method specified under item (i) above.</td>
<td></td>
</tr>
<tr>
<td>4. Electrician</td>
<td>By direct recruitment</td>
<td>Director</td>
</tr>
<tr>
<td>5. Laboratory</td>
<td>(i) By appointment by transfer of Attenders and other members of Andhra Pradesh Last Grade Service in the Drugs Control Administration Department.</td>
<td>Director</td>
</tr>
<tr>
<td></td>
<td>(ii) By Direct recruitment, if no qualified candidate is available for appointment by the method specified</td>
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</tbody>
</table>


6. Xerox Operator
   By appointment by transfer of
   Attenders in the Drugs Control
   Administration Department
   Director

7. Animal keeper
   By direct recruitment
   Director

NOTE: 80% of the number of the substantive vacancies in the category of
Junior Analyst shall be filled by direct recruitment and the remaining
shall be filled by promotion from the category of Laboratory
Technician.

4. Preference in Appointment:

   In the matter of direct recruitment to the posts, the rule of
   reservation as laid down under Rule 22 of state and Subordinate service
   Rules shall be followed. If women and men are equally suited, preference
   shall be given to women and they shall be selected to an extent of at least
   30% of the posts in each category of OC., BC(A), BC(B),
   BC(C), BC(D), SC and ST quota.

5. Qualifications:

   No person shall be eligible for appointment to the categories
   specified in column (1) of the Annexure to these rules by the method
   specified in column (2) unless he possesses the qualifications specified in
   the corresponding entry in column (3) there of.

6. Age:

   No person shall be eligible for appointment by direct recruitment,
   if he/she has completed the age of Twenty eight years on the first day of July
   of the year in which the Notification for selection is made.

7. Minimum Service:

   No person shall be eligible for appointment by transfer or promotion
   unless he/she is an approved probationer and has put in not less than three
   years of service in the category from which promotion or appointment by
   transfer is made.

8. Probation:

   Every person appointed by direct recruitment shall be on probation
   for a total period of two years on duty within a continuous period of three
   years and every person appointed to any of the posts either by promotion
   or by transfer shall be on probation for a total period of one year on duty
   within a continuous period of two years from the date on which one
   commences probation.

9. Training:

   (a) Every person appointed by direct recruitment to the post of Junior
       Analyst shall undergo training for a period of one month as per such
       programme and syllabus, as may be prescribed by the Director, Drugs
       Control Administration, Hyderabad, from time to time.

   (b) Every person appointed by direct recruitment shall, before the
       commencement of training, execute an agreement bond that he/she shall serve
       the Department for a period of not less than three years after the completion of
       training referred to in sub-rule (a):-
He/She will be liable to refund to the Government the pay and Allowances or other remuneration received by him/her in addition to the amount spent by Government on his/her training.:-

(i) He/she fails to serve the Department for a period not less than three years after the completion of his/her training for any reason: or

(ii) He/She discontinues the training or is discharged from the training course for misconduct or any other reason; or

(iii) He/she secures any other employment, elsewhere than under the State Government.

© The period of training shall count for purposes of probation, increment, leave and pension.

(d) A direct recruit, who is selected and appointed, shall be eligible during the period of training for the initial pay of the post with usual allowances admissible at the place of training.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHR RADESH)

B.V.RAMARAO,
Special Chief Secretary to Government

To
The Director, Drugs Control Administration, Vengalraonagar, Hyderabad.
The Commissioner, Printing Stationery & Stores purchase (printing wing) Department, Chenchalguda, Hyderabad (2 copies) for publication of the Notification in the Andhra Pradesh Gazette and furnishing (100) copies to Government
The Accountant – General, Andhra Pradesh, Hyderabad.
The General Administration (Ser.D) Department.
The General Administration (SPF.A) Department.
The Law Department.
The Finance & Planning (FW) Department.
The Secretary, Andhra Pradesh Public Service Commission Hyderabad (with covering letter and 10 copies) s.f/s.cs

//Forwarded: by order//
<table>
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<th>Category of post</th>
<th>Method of Appointment</th>
<th>Qualifications</th>
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<tbody>
<tr>
<td>1. Junior Analyst</td>
<td>By Direct Recruitment or by promotion</td>
<td>Must possess a Bachelor’s Degree in pharmacy or M.Sc., or its equivalent in chemistry or Bio-Chemistry or Microbiology or B.Sc., with Chemistry as one of the subjects of a University established or incorporated by or under a Central Act or State Act of a provincial Act or an institution recognized by the University Grants Commission or its equivalent examination with AIC in chemistry (Associate Diploma of the Institute of Chemistry) by passing the said examination with analysis in drugs and pharmaceuticals.</td>
</tr>
<tr>
<td>2. Assistant Librarian</td>
<td>By appointment by transfer or by direct recruitment</td>
<td>Must possess a Bachelor’s Degree in Arts, Science or Commerce with a Bachelor’s Degree in Library Science of a University established or incorporated by or under a Central act or State Act or a provincial Act or an institution recognized by the University Grants Commission or its equivalent examination.</td>
</tr>
<tr>
<td>3. Laboratory Technician</td>
<td>By promotion By direct recruitment</td>
<td>Must have passed 10th class or its equivalent examination. Must have passed B.Sc. Degree examination with Chemistry of a University established or incorporated by or under a Central Act or State Act or a Provincial Act or an Institution recognized by University Grants Commission or its equivalent examination.</td>
</tr>
<tr>
<td>4. Electrician</td>
<td>By direct recruitment</td>
<td>Must possess an ITI Certificate in Electrian’s Trade or an equivalent Examination.</td>
</tr>
<tr>
<td>5. Laboratory Attendant</td>
<td>By appointment By transfer or By direct recruitment</td>
<td>Must have passed 10th Class Examination or its equivalent examination.</td>
</tr>
<tr>
<td>6. Xerox operator</td>
<td>By appointment By transfer</td>
<td>Must possess a certificate of training in the operation of Xerox and automatic photocopying machine, issued by a reputed company or authorized Agent of the respective Manufacturing Company.</td>
</tr>
<tr>
<td>7. Animal keeper</td>
<td>By Direct recruitment</td>
<td>Must have passed 5th class examination and must he/she two years experience in the upkeep of Laboratory Animals.</td>
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