

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Women Development Child Welfare and Disabled Welfare Dept. – Integrated Child Development Scheme – Appointment of Extension Officer Grade-I (supervisor) and Extension Officer Grade-II (Supervisor) – Guidelines – Issued.

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WOMEN DEVELOPMENT CHILD WELFARE & DISABLED WELFARE (ESTT) DEPT.

G.O.Ms.No.14

Dated 10.05.2000.

Read the following:-

1. G.O.Ms.No.856 P.R. Dept. dated 02-08-1965.
2. From the Govt. of India, Min of H.R.D.Dept. of W. &C.W. C.D. Section Lr.No.1(29)/88 C.D. dated 06-10-1988.
3. G.O.Ms.No.209 W.D.C.W. & L. Dept. dated 28-11-1991.
4. G.O.Ms.No.8 W.D. &C.W. (Estt.A1) Dept. dt.4-2-1991.
5. G.O.Ms.No.4 W.D. &C.W. (Estt.) Dept. dt. 27-01-1997.
6. From the Govt. of India, Min. of H.R.D. Dept. of W.& C.D. Lr. dated 13-08-1997.
7. G.O.Ms.No.10; W.D. & C.W. Dept. dated 02-02-1998.
8. Govt. Memo.No.3633/Estt.A1/98-1, dated 23-05-1998.
9. From the Commissioner, W.D.& C.W, Note for circulation No.14075/C1/97, dated 23-11-1998.
10. From the Commissioner, W.D.& C.W, Note for circulation No.15097/C1/97, dated 02-12-1998.
11. From the Commissioner, W.D.& C.W, Lr.No.14075/C1/98, dated 12-02-1999.
12. Judgment of A.P.A.T. in O.A.No.2217 of 1997. Dated 15-12-1998.
13. From the Commissioner, W.D.& C.W, Lr.No.14075/C1/98, dated 10-03-1999.
14. From the Commissioner, W.D.& C.W, Lr.No.14075/C1/98, dated 15-03-1999.
15. From the Secretary, A.P.P.S.C, Hyderabad, Lr.No.315/RR/2/99, dated 05-05-1999.
16. From the Commissioner, W.D.& C.W, Lr.No.14075/C1/98, dated 15-07-1999.
17. From the Commissioner, W.D.& C.W, Lr.No.14075/C1/98, dated 04-04-2000.

ORDER:

The Integrated Child Development Scheme in Andhra Pradesh has come into existence in 1975. In the Empowered Committee Meeting held on 01-07-1991, it was decided to have two tier system of Extension Officer Grade-I(Supervisors Grade-I) and Extension Officer Grade-II(Supervisors Grade-II) and according a separate set of rules called “The Andhra Pradesh Women’s Development and Child Welfare Subordinate Services Rules” governing the said posts are under finalization. With a view to have effective monitoring of Integrated Child Development Scheme Government issued certain guidelines for filling up of the post of Extension Officers (Supervisors) pending issue of Special Rules vide G.O.Ms.No.209, W.D. & C.W. (Estt.A1) Department dated 28-11-1991 read with G.O.Ms.No.8 W.D. & C.W. (Estt.) Dept. dated 04-02-1991. and G.O.Ms.No.4 W.D.& C.W.(Estt.) Dept. dated 27-01-1997. The guidelines issued in G.O.Ms.No.209 while providing recruitment to the posts of Extension Officer (Supervisors) from more than one method of appointment Not indicate the cycle to be followed and as such it has become necessary to issue further orders providing for the cycle for appointing persons by more than one method of recruitment. In orders to avoid confusion by issuing several orders on the same issue and to have a consolidated order on the

guidelines for appointing Extension Officers (Supervisors) pending issue of special rules governing the posts the Government hereby issue the following the guidelines supersession of all the guidelines issued earlier in the references 3<sup>rd</sup> and 4<sup>th</sup> read above.

1.

- i. There shall be two categories of posts of Supervisors viz. Extension Officer Grade- I (Supervisor) and Extension Officer Grade- II (Supervisor) in the ratio of 1:1.
- ii. The post of Extension Officer Grade-I (Supervisor) shall carry a pay scale of Rs.4430-9300 or as revised by the government from time to time.
- iii. The post of Extension Officer Grade-II (Supervisor) shall carry a pay scale of RS 3290-6500 or as revised by the Government from time to time.

2. The Sectors in each Integrated Child Development Scheme Project to be manned by Grade-I and Grade-II (Extension Officer (Supervisors) shall be as notified by the Government from time to time.

3. Notwithstanding the categorization of Grade-I and Grade-II Extension Officers (Supervisors) whenever suitable and qualified persons are not available in any grade or whenever any exigency of work arises, there shall be no objection to post a Grade-I Extension Officer (Supervisor) in a Grade-II post or vice versa.

Appointment to the posts of Extension Officer Grade-I (Supervisor) and Extension Officer Grade-II(Supervisor) shall be made on the following guidelines.

Sl.no	Category	Method of Appointment	Qualifications	Appointing Authority	Ratio
1	2	3	4	5	6
1.	<u>CATEGORY-I</u> <u>Class –A</u> Extension Officers (Supervisor)	i). By direct recruitment	i. Must possess a Bachelor's Degree in Home Science/ B.S.W.  ii. Aptitude to work in Rural, Tribal and urban Slum area.	Regional Deputy Director.	30%
		ii) <u>By transfer</u> By transfer from among V.D.Os. Grade-I (W)	i) should be an approved Probationer.  ii) should have completed 3 years of service	R.D.D	10%
		iii) <u>By Promotion</u>  a) from among Extension Officers Grade-II Supervisor)(W) I.C.D.S.	i) should be an approved Probationer  ii) should have completed 3 years of service	R.D.D.	50%
		b) Teachers working in W.D.&C.W. Dept. (Creches, Balwadies, Balavihars, Sate Homes, Service Homes W.& C.W. Centers and also Women Welfare organizers working in Women Welfare branches (G.O.Ms.No.21, W.D.C.W,Dept., dt. 13.07.2000)) except Graduate teachers and are working in regular scales.	i) Should be an approved probationer.  ii) should have completed 3 years of service	R.D.D	5%
		c) From V.D.Os (W) Grade –II.	i) Should be an approved probationer.  ii) should have completed 3 years of service	R.D.D	5%

2.	<u>CATEGORY-II</u> <u>Class-A</u> Extension Officer ( Grade-II) (Supervisor)	i). By direct recruitment a) From among eligible Anganwadi workers Including those working in R.A.S.S. Tirupati.	i) should have passed S.S.C.  ii) should not have completed 45 years of age as on 1 <sup>st</sup> July of the recruiting year.  iii) should have put in a continuous service 10 years as on 1 <sup>st</sup> July of the recruiting year	R.D.D	80%
		b) from the category of Co-ordinators /Instructors (W)etc. i.e. teaching staff of M.L.T.C. run by A.P.A.U, A.W.T.Cs. Voluntary Organization including R.A.S.S. and T.B.M.P.P.	i) Should have passed S.S.C. ii) should not completed 45 years of age as on 1 <sup>st</sup> July of the Recruitment year.  iii) should have put in a continuous service of 10 years as on 1 <sup>st</sup> July of the recruitment year	R.D.D	10%
		c) from among the category of Mobile Creche Teachers (W)	i) should have passed S.S.C.  ii) should not have completed 45 years of age as on 1 <sup>st</sup> july of the recruitment year. iii) should have continous service of 10 years as Mobile Creche Teachers	R.D.D.	10%

### CYCLE POINT

Proposed cycle for the posts is as follows:

For Extension Officer Grade-I (Supervisor)		
1 <sup>st</sup> vacancy	...	Direct Recruitment
2 <sup>nd</sup> vacancy	...	By transfer (V.D.O. Grade-I)
3 <sup>rd</sup> vacancy	...	By promotion Extension officers Grade-II (Supervisor)
4 <sup>th</sup> vacancy	...	By promotion Extension officers Grade-II (Supervisor)
5 <sup>th</sup> vacancy	...	By promotion Extension officers Grade-II (Supervisor)
6 <sup>th</sup> vacancy	...	Direct Recruitment
7 <sup>th</sup> vacancy	...	By promotion Extension officers Grade-II (Supervisor)
8 <sup>th</sup> vacancy	...	By promotion Extension officers Grade-II (Supervisor)
9 <sup>th</sup> vacancy	...	Direct Recruitment
10 <sup>th</sup> , 30 <sup>th</sup> , 50 <sup>th</sup> , 70 <sup>th</sup> , and 90 <sup>th</sup> vacancy	...	by promotion (Teachers in Creches, Balwadies, Women and Child Welfare Centres, Balvihars, State Homes, Service Homes etc.)
20 <sup>th</sup> , 40 <sup>th</sup> , 60 <sup>th</sup> , 80 <sup>th</sup> , and 100 <sup>th</sup> vacancy	...	By promotion (V.D.O.(W) Grade-II)



Commissioner/ Director of Women Development and Child Welfare and notify the vacancy position by first of July of the recruiting year to the Commissioner/Director of Women Development and Child Welfare.

The appointing authority shall appoint the Extension Officer Grade-II (Supervisor) from the list of persons selected by the Selection Committee in the order of ranking assigned in the list by the Selection Committee.

The seniority of Extension Officer (Supervisor) selected for Grade- II posts shall be in the order of ranking assigned in the list by the Selection Committee.

NOTE:- (1) The seniority of the individuals selected either by promotion or by transfer to the posts of Extension Officer Grade-I / Grade-II shall be counted from the date of their joining in that cadre in the respective zones.

(2) In case of non-availability of suitable candidates for appointment by transfer from the category of V.D.Os. (W) Grade- I and by promotion Grade-II from in any recruitment year, the vacancies may be filled up by promotion from category of Extension Officer (W) Grade-II (Supervisor)during that recruitment year in that category in that zone

UNIT OF APPOINTMENT: For Purpose of appointment, discharge for want of vacancy seniority, promotion, transfer in respect of Extension Officer Grade- I (Supervisor) and Extension Officer Grade- II (Supervisor) Service the unit of appointment shall be as specified in the table below:-

Zones	Districts
Zone- I	Srikakulam, Vizianagaram and Visakapatnam
Zone- II	East Godavari, West Godavari and Krishna
Zone- III	Guntur, Prakasam and Nellore
Zone- IV	Chittoor, Cuddapah, Ananthapur and Kurnool
Zone- V	Adilabad, Karimnagar, Warangal and Khammam
Zone- VI	Hyderabad, Rangareddy, Nizamabad, Mahabubnagar, Meadk and Nalagonda

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GAYATHRI RAAMCHANDRAN  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner, Women Development and Child Welfare, Hyderabad.

The Accountant General, Andhra Pradesh, Hyderabad.

The Director of Treasuries and Accounts, Andhra Pradesh, Hyderabad.

The Pay and Accounts Officer, Hyderabad.

The Secretary, Andhra Pradesh Public Service Commission/ Hyderabad.

Copy to:

All Districts Collectors.

All Districts Treasury Officers.

All Regional Deputy Directors, women Development and Child Welfare, (Hyderabad/Warangal/Eluru/ Visakhapatnam/Ongole/Kurnool).

General Administration (Services -D) Department.

The Finance & Planning (Fin. Wing.) Department.

The Law Department.

P.S. to Minister (WD & CW).

P.S. to Principal Secretary to Govt. WD, CW&CW Dept.

//FORWARDED BY ORDER//

SECTION OFFICER