

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Public Services – Rules relating to Andhra Pradesh Survey and Land Records Services – Re-issued – Notification – Published.

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**REVENUE (SS) DEPARTMENT**

**G.O.Ms.No. 339.**

**Dated : 7.7.1995.**

**Read the Following:**

1. From the One Man Commission (SPF Services) G.A. Department, Lr.No.262/OMC(SPF.Ser.) 89-9, dated 17.10.1990.
2. Govt. Memo No. 103239/SS.2/90, dated 28.11.1990.
3. From the CSS&LR., Hyderabad Lr. Ref. No. E1/4335/89, dated 18.6.1992 and 18.12.1993.
4. From the Secretary, APPSC, Hyderabad Letter No. 3022/RR/4/94, dated 27.3.1995.

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**ORDER:**

The Government in G.O.Rt.No. 4433, General Administration (Ser.A) Department dated 4.12.1986, have requested the One Man Commission to comprehensively examine, revise and up-date the Service Rules for the various posts under the State Government. One Man Commission has submitted its report relating to Andhra Pradesh Survey and Land Records Service Rules.

2. The Government after due consideration and after obtaining the concurrence of Andhra Pradesh Public Service Commission, issue the following notification in Supersession of the Special Rules issued in G.O.Ms.No. 1432, General Administration (Rules) Department, dated 29.9.1959 as amended from time to time.
3. The following notification shall be published in the Andhra Pradesh Gazettee.

**NOTIFICATION**

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the Special Rules issued with G.O.Ms.No. 1432, General Administration (Rules) Department dated the 29<sup>th</sup> September, 1959 the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Survey and Land Records Service:-

**RULES**

1. Short Title: These rules shall be called the Andhra Pradesh Survey and Land Records Service Rules, 1994.
2. Constitution: The Service shall consist of the following categories of posts.

Category (1) : : Joint Director  
Category (2) : : Deputy Director  
Category (3) : : Assistant Director  
Category (4) : : Assistant Director (Printing)

### **3. Method of Appointment and Appointing Authority:**

Subject to the other provisions in these rules, the method of appointment and appointing authority for the several categories of posts shall be as follows:

Category	Method of Appointment	Appointing Authority
1) Joint Director	By promotion of Deputy Director (Category -2)	Government
2) Deputy Director	By Promotion of Assistant Director (Category-3)	Government
3) Assistant Director	(i) By Direct Recruitment (ii) By appointment by transfer of Inspectors in the Andhra Pradesh Survey and Land Records Subordinate Service.	Commissioner of Survey, Settlement and Law and Records.
4) Assistant Director (Printing)	By appointment by transfer of Foreman(Plate Making) and Foreman (Printing) in the Andhra Pradesh Survey and Land Records Subordinate Service.	Commissioner of Survey, Settlement and Land Records.

Note: The substantive vacancies in the category of Assistant Director shall be filled by Direct Recruitment and appointment by transfer in the ratio of 1:2.

**4. Minimum Service:** No person shall be eligible for appointment by transfer or by promotion unless he is an approved probationer and has put in not less than three years of service in the category from which the promotion or transfer is made.

**5. Qualification:** No person shall be eligible for appointment to the categories specified in column (1) of the Annexure to these rules by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entry in column (3) thereof appended to these rules.

**6. Probation:**

- Every person appointed to a category by direct recruitment shall be on probation for a total period of two years within a continuous period of three years and.
- Every person appointed to any category by promotion on transfer shall be on probation for a total period of one year with a continuous period of two years from the date on which one commences probation.

**7. Training:**

- Every person appointed by direct recruitment to the category of Assistant Director (Category-3) shall, during the period of probation, undergo training for a period of 9 months on all aspects of cadastral survey and settlement as may be prescribed by the Commissioner, Survey,

Settlement and Land Records, training in the survey Training Institute (Survey of India), Hyderabad; for a period of 6 months in “Advanced methods of Land Surveying and mapping” and 3 months institutional training in the Institute of Administration, Hyderabad.

- b) Every person appointed by direct recruitment shall before the commencement of training, execute an agreement bond that he shall serve the Government for a period of three years after the completion of training referred to in sub rule (a). He will be liable to refund to the Government the pay and allowances or other remuneration received by him in addition to the amount spent by the Government on his training:-
- i) If he fails to serve the Government for a period of three years after the completion of his training for any reason; or
  - ii) If he discontinues the training or is discharged from the training course for misconduct or any other reason; or
  - iii) If he secures any other employment elsewhere than under the State Government as per the instructions issued in G.O.Ms.No. 268, Finance (FR.II) Department, dated 8.9.1980.
- c) The period of training shall count for purposes of probation, increments, leave and pension.

- 8. Tests:** Every person appointed by Direct Recruitment to the post of Assistant director of Survey and Land Records shall within the prescribed period of probation pass the following tests namely:-
- (i) the examination in subjects connected with Land Revenue Administration held at the end of the course of training prescribed in Sub-Rule (a) of rule 7.
  - (ii) The accounts test for Executive Officers.
  - (iii) Survey Inspectors Test or Survey and Settlement Inspector’s Test. Parts-1 and II (theory) and the Practical part of the Test.

- 9. Unit of Appointment:** For purposes of appointment, discharge for want of vacancy, seniority, promotion, transfer and appointment as full member, the unit of appointment to the category of Assistant Director (Category-3) shall be as follows:-

Category (1)	Post (2)	Unit of appointment (3)
1	Assistant Director	<p>Multi-Zone-I: Comprising Srikakulam, Vizianagaram, Visakhapatnam, East-Godavari, West Godavari and Krishna Districts.</p> <p>Multi-Zone-II: Comprising Guntur, Prakasam, Nellore, Chittoor, Cuddapah, Anantapur and Kurnool Districts.</p> <p>Muti-Zone-III: Comprising Adilabad, Karimnagar, Warangal, Khammam, Hyderabad Ranga Reddy, Nizamabad, Mahaboobnagar, Medak and Nalgonda Districts.</p>

Provided that the post of Assistant Director of Survey and Land Records in Mobile Survey Party, Traverse Survey Party, Hyderabad Central Survey Office, Hyderabad and the Office of the Director of Survey, Settlement and Land Records shall be filled on tenure basis by drafting persons from time to time, for a period not exceeding three years at a time equitably in proportion to the basic strength from the three multi-zonal units of appointment.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**N. MADAN MOHAN REDDY  
SECRETARY TO GOVERNMENT**

To  
The Commissioner, Survey, Settlement and Land Records,  
Hyderabad. (50 copies)  
The Director, Survey, Settlement and Land Records,  
Hyderabad.  
The Secretary, Andhra Pradesh Public Service Commission ,  
Hyderabad. (10 copies)  
The General Administration (Ser.D) Department (10 copies)  
The Commissioner of Printing, Stationery and Stores Purchase  
(Printing) for publication of Notification in the Andhra Pradesh  
Gazette. (5 copies) .  
The Pay and accounts Officer, Andhra Pradesh, Hyderabad.  
The Accountant General, Andhra Pradesh, Hyderabad.  
The Finance and Planning (FW) Department.  
Copy to SF/SC

**\\FORWARDED::BY ORDER\\**

**SECTION OFFICER**

**ANNEXURE TO G.O.MS.NO. 339, DATED: 7.7.1995.**

**(See Rule 5)**

<b>Category (1)</b>	<b>Method of Appointment (2)</b>	<b>Qualification (3)</b>
1) Assistant Director	By Direct Recruitment	Must possess B.E., (Civil) or B.Tech. (Civil) Engineering degree of any University in India established or incorporated by or under a Central Act or a State Act or an institution recognized by the University Grants Commission or any other equivalent qualification recognized by Government of Andhra Pradesh.
	By appointment by transfer	i) Must have passed the Survey Inspectors Test Parts I and II or Survey and Settlement Inspectors Test Parts I and II and practical part of the test. ii) Must have passed Accounts Test for Executive Officers or Accounts Test for Subordinate Officers Part I and II.
2) Assistant Director (Printing)	By appointment by transfer	i) Must have undergone training in the feeder category for a period of 8 months which shall include 3 months familiarization training in advanced printing process in the Government Central Press or Text Book Press or both at Hyderabad, 2 months training in advanced scrutiny and map reproduction at the pilot map production center, Survey of India, Hyderabad and 3 months Departmental training in principles of Cadastral Survey and map plotting as may be prescribed by the Commissioner of Survey Settlement and Land Records, Selection for appointment by transfer shall take into account the performance in training to determine which test shall be considered:

- ii) Must have passed Accounts Test for Executive Officers or Accounts Test for Subordinate Officers Part I and II.

**N. MADAN MOHAN REDDY  
SECRETARY TO GOVERNMENT.**

**//FORWARDED:: BY ORDER//**

**SECTION OFFICER.**