

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

**PUBLIC SERVICES** – Panchayati Raj Rural Development and Relief Department – Andhra Pradesh Panchayati Raj and Rural Development Engineering Subordinate Service – Comprehensive Rules – Re- issued.

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**Panchayati Raj Rural Development & Relief (Estt.II) Department**

**G.O.Ms.No.296,**

**Dated:20-05-1994,**  
**Read the following:-**

1. D.O.Letter No.1/OMC/SPF.SER.II/86-1, Dated: 10-12-1986.
2. From the Chief Engineer, Panchayati Raj (General) Lr.No.F1/39035/89, dated: 11-11-1989.
3. From the Engineer-in-Chief, Panchayati Raj Lr.No.F1/39035/89, dated:9-6-1991.
4. From One Man Commission (SPF.Services) G.A.Department Lr.No.337/OMC (SPF.SER) 89-8; dated: 8-11-1991.

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**ORDER:**

The following Notification shall be published in the Andhra Pradesh Gazette:-

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the governor of Andhra Pradesh hereby makes the following rules for the Andhra Pradesh Panchayati Raj and Rural Development Engineering Subordinate Service.

The Special Rules issued in G.O.Ms.No.244, Planning and Panchayati Raj (Establishment-I) Department, Dated: 6<sup>th</sup> March, 1963, as amended from time to time are hereby repealed.

**RULES**

1. **Short Title:** - These rules shall be called the Andhra Pradesh Panchayati Raj and Rural Development Engineering Subordinate Services Rules.
2. **Constitution:** - The service shall consist of the following classes and categories of posts namely:-

**CLASS-(A)**

CATEGORY (1)	:	Assistant Engineer.
CATEGORY (2)	:	Draughtsman Special Grade.
CATEGORY (3)	:	Draughtsman, Grade-I.
CATEGORY (4)	:	Draughtsman, Grade-II.
CATEGORY (5)	:	Draughtsman, Grade-III.
CATEGORY (6)	:	Tracer.
CATEGORY (7)	:	Blue Print Operator.

CLASS-B: (RIGS DIVISION)

CATEGORY (1)	:	Foreman.
CATEGORY (2)	:	Mechanic including Assistant Foreman, Upholsterer, Carpenter and Machinist
CATEGORY (3)	:	Electrician.
CATEGORY (4)	:	Blacksmith.
CATEGORY (5)	:	Welder.
CATEGORY (6)	:	Time keeper.
CATEGORY (7)	:	Helper.

CLASS-C:

CATEGORY (1)	:	Junior Water Analyst.
CATEGORY (2)	:	Sample Collector.

- 3 (a) **Method of Appointment**:- The method of appointment to several categories shall be as follows:-

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Class and Category (1)		Method of appointment (2)
1. Assistant Engineer.	i)	By Direct Recruitment.
	ii)	By promotion of Draughtsman Grade-II If no qualified Draughtsman Grade-II; Available by promotion of qualified Draughtsman Grade-III.
	iii)	By appointment by direct recruitment of work Inspector Grade-III.
2. Draughtsman, Special Grade		By promotion of Draughtsman Grade-IV
3. Draughtsman, Grade-I.		By promotion of Draughtsman Grade-II
4. Draughtsman, Grade-II.		By promotion of Draughtsman Grade-III.
5. Draughtsman, Grade-III.	i)	By direct recruitment.
	ii)	By promotion of Tracers.
	iii)	By direct recruitment from work charged establishment with prescribed qualifications.
6. Tracer.	i)	By promotion of Blue Print Operator.
	ii)	If no qualified or suitable Blue Print Operator is available for promotion, by direct recruitment.
7. Blue Print operator	i)	By appointment by transfer of a person in Andhra Pradesh Last Grade Service working In the Panchayat Raj and Rural Development Engineering Department
	ii)	If no qualified or suitable person in the Andhra Pradesh Last Grade Service in the Panchayati Raj and Rural Development Engineering Department is available by direct recruitment.

CLASS-B: (Rigs Division)

1. Foreman	1. By promotion	Must have five years experience as Assistant Foreman
	2. By direct recruitment	a) B.E. (Mechanical) or b) Must possess LME/LAE/LEE and must possess practical experience for not less than three years in a recognized Government workshop.
2. Mechanic including Asst,Foreman, Upholster Carpenter& Mechanist	By direct recruitment or by promotion.	Must possess a Trade Certificate-in relevant trade issued by any ITI in the State or its equivalent - qualification.
3. Electrician		
4. Blacksmith		
5. Welder		
6. Time keeper	By promotion or by direct recruitment	Must possess minimum general educational qualification as defined in Schedule to Part II of the Andhra Pradesh State and Subordinate Service rules.
7. Helper	By direct Recruitment	Must have passed 8 <sup>th</sup> Class examination.

CLASS-C

8. Junior Water Analyst	By direct recruitment	Must possesses a M.Sc., Degree of a recognized University in India established or incorporated by or under a Central Act Provincial Act or a State Act or an Institution recognized By the University Grants Commission Or any equivalent qualification or A.I.C. (with Water Analyst Subject).
9. Sample Collector	By direct recruitment	Must possesses the Intermediate Certificate with Science subjects Given by the Andhra Pradesh State Board of Intermediate or its equivalent Qualification

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**G.SUDHIR**  
**Secretary to Government and**  
**Financial Commissioner**

**SECTION OFFICER**

5. Draughteman Grade – III	By any method	a) LCE Diploma or any other equivalent qualification OR b) A pass in the special examination for group certified in building drawing group prescribed for Draughtsman in the Government Technical Examination OR c) A pass in the special examination for group certified in Civil Engineering in Government Technical Examination OR d) A pass in Draughtsman Course.
6. Tracer	By promotion or by direct recruitment	Must have passed SSC with Engineering as a special subject in the bifurcated courses in Secondary school; Or Must have passed Lower Grade Technical Examination in Geometrical Drawing, building Drawing and Estimates and Freehand outline in Modern Drawing; Or Must have passed Group Certificate course of Draughtsman accurse in four subject from any ITI in the state or equivalent qualification Or Must have passed Higher Secondary(multipurpose) School Certificate with syllabus including Maths Engineering (Applied Maths) General Section Engineering, Agricultural Science, Domestic Science(Applied Section), Geometrical Drawing, Workshop Practicals (Mechanical Drawing) and Engineering Course Or Must have passed Trade Test, Draughtsman, Civil or Mechanical Course From ITI in this State or its equivalent examination.
7. Blue Print Operator	By transfer or by direct recruitment	i) Must have passed 10 <sup>th</sup> Class examination ii) Must have three months practical experience in Blur Printing Work.

Note: (3):

As a result of the fixation of ratio as between the cadre strength of Assistant Executive Engineers and Assistant Engineers (Non-Gazetted) as per the orders issued in G.O.Ms.No.356,P.R., dated: 23-5-1990 notwithstanding the provisions in Rule-3, direct recruitment may not be made for the post of Assistant Engineers including in the service, till such time as the specified cadre strength of Assistant Engineers is brought down to the numerical cadre strength, with reference to the stipulated ratio, fixed for this category.

4. **RESERVATION OF APPOINTMENT FOR WOMEN:**

In the matter of direct recruitment to the posts of Assistant Engineer, Draughtsman and Tracer for which women and men are equally suited, other things being equal preference shall be given to women and they shall be selected to an extent of at least 30% of the posts in each category of OC, BC, SC and ST quote in terms of Rule 22-A (2) of Part-II of Andhra Pradesh State and Subordinate Service Rules.

(a) **RESERVATION OF APPOINTMENT TO PHYSICALLY HANDICAPPED PERSONS:**

On the matter of Direct Recruitment General Rule 22 shall also apply in respect of Physically Handicapped persons.

5. **Qualifications:** No person shall be eligible for appointment to the categories specified in Column (1) of the Annexure to these rules by the method specified in column (2) unless he possess the qualifications specified in the corresponding entry column (3) thereof.

6. **AGE:** No person shall be eligible for appointment by direct recruitment, if he has completed 28 years of age on the first day of July in which the notification for selection is made.

Provided that this age restriction shall not apply to the appointment of Work Inspector, Grade-I by direct recruitment as Assistant Engineer or for appointment to the post of Draughtsman Grade-III.

7. **Minimum Service:** Unless otherwise specified elsewhere in these rules, no person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the category from which such promotion or appointment by transfer is made.

8. **Probation:** (a) Every person appointed by direct recruitment shall, from the date on which he commences probation, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed either by promotion or by transfer shall, from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of two years.

9. **Training:** (a) Every person appointed by direct recruitment from open market or from Work Inspector, Grade-I or by probation from the category of Draughtsman, Grade-II, immediately after appointment, a course of training for such period and as per such programme and syllabus as may be prescribed by the Engineer-in-Chief from time to time.

(b) Every person appointed by direct recruitment, other than the Work Inspector, Grade-I to the post of Assistant Engineer shall, before the commencement of training, execute an agreement bond that he shall serve the department for a period of three years after the completion of training referred to in sub-rule (a).

He will be liable to refund to the Government the pay and allowances and any other remuneration received by him in addition to the amount spent by the Government on his training:-

(i) If he fails to serve the department for a period of three Years after the completion of his training for any reason;

Or

(ii) If he discontinues the training or is discharged from training course for misconduct or any other reason;

or

(iii) If he secures any other employment elsewhere than the State

Government, the instructions issued in G.O.Ms.No.268,  
Fin.(Fin. FR.I) Dept, dated:8-9-1980 shall be followed in this  
Regard.

- (c) A direct recruit (other than the Work Inspector, Grade-I) shall be eligible, during the period of training, for the initial pay of the post with usual allowances admissible at the place of training.
- (d) The period of training shall count for purposes of probation, increments, leave and pension.

10. **Tests:** Every person appointed by direct recruitment as Assistant Engineer or Junior Water Analyst shall pass within the period of their probation, the Account Test for Public Works Department Officers and Subordinates.

No persons shall be appointed by promotion or by recruitment by transfer as Assistant Engineer or Junior Water Analyst as the case may be unless he/she passes the Account Test for Public Works Department Officers and Subordinates.

11. **Unit of appointment:** For purpose of recruitment/appointment, discharge for want of vacancy, reappointment, seniority, promotion, transfer and posting and appointment as full member to the posts specified in column (2) thereof:-

Class and Category (1)	Unit of appointment (2)
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**CLASS: A**

- |                                   |  |
|-----------------------------------|--|
| 1. Assistant Engineer.            | <p>Zone-I: Comprising Srikakulam, Vizianagaram and Visakhapatnam Districts.</p> <p>Zone-II: Comprising East Godavari, West Godavari and Krishna Districts.</p> <p>Zone-III: Comprising Guntur, Prakasam and Nellore Districts.</p> <p>Zone-IV: Comprising Chittoor, Cuddapah, Ananthapur, and Kurnool Districts.</p> <p>Zone-V: Comprising Adilabad, Karimnagar, Warangal and Khammam Districts.</p> <p>Zone-VI: Comprising Hyderabad, Nizamabad, Mahboobnagar, Medak, Nalgonda and Ranga Reddy Districts.</p> |
| 2. Draughtsman,<br>Special Grade. | Office of the Engineer-in-Chief/Chief Engineer.  |
| 3. Draughtsman,<br>Grade-I.       |  |
| 4. Draughtsman,<br>Grade-II.      | Each of the Circles specified as Units of appointment  |
| 5. Draughtsman,<br>Grade-III.     |  |

6. Tracer.
7. Blue Print Operator. Each of the Divisions specified as Units of appointment .
8. All Categories In Class-B. The Unit of the Special Establishment.

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Provided that the post of Assistant Engineer, Draughtsman, Grade-I, Grade-II and Grade-III, Tracers and Blue Print Operators in the Office of the Engineer-in Chief/Chief Engineer, Panchayati Raj and Rural Development Engineering Department shall be filled by transfer on tenure of persons in the respective categories from the Zonal or Circle or District cadres equitably with reference to the basic cadre strength of the respective posts in each of such cadres. The tenure shall not ordinarily exceed three years at a time.

Provided further the posts of Assistant Engineers, Draughtsman of all grades, Tracers and Blue Print Operators in the special Offices/Establishments shall be filled on tenure basis by drafting the members of the said category from the local cadre in the area served by such office or establishment and the numbers so drawn from each local cadre shall, as far as practicable, be in proportion to the basis strength of each such cadre.

12. **Transfers and Postings**: The authority competent to order transfers and postings within the units specified in rule 11 for the categories specified in column (1) of the table below shall be the authority specified in the corresponding entry in column (2) thereof:-

Post (1)	Competent Authority (2)
(1) Assistant Engineer	Engineer-in-Chief.
(ii) (a) Assistant Engineer and Draughtsman (All Grades) from- the Office of the Engineer-in-Chief/ Chief Engineer or to the offices Notified as special Establishment/ Offices and vice versa.	Engineer-in-Chief.
(b) Assistant Engineer and Draughtsman (All Grades) from the Division to another Division, within the Circle.	Superintending Engineer concerned.
(c) Tracers and Blue Print Operators from one Division to another Division Within the District.	Superintending Engineer concerned.
(iii) Assistant Engineer, Draughtsman (All Grades) Tracer, Blue Print Operator within the Division	Executive Engineer Concerned.
(IV) Foreman, Mechanic including Assistant Foreman, Upholster, Carpenter and Machinist, Electrician, Blacksmith, Welder and Time Keeper.	Superintending Engineer concerned.
(V) Helper within the Division.	Executive Engineer concerned.

vi) Junior water Analyst and Sample  
Collectors

Engineer in Chief Chief Engineer(RWS)  
Panchayat Raj and Rural Development  
Engineering Department

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**(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)**

**G.SUDHIR**  
**Secretary to Government and**  
**Financial Commissioner**

To  
The Commissioner of Printing, Hyderabad  
For publication in the A.P.Gazette  
The Engineer-in-chief, Panchayat Raj and Rural Development, Hyderabad  
The Chief Engineer (PR), Hyderabad  
The Chief Engineer (CRP), Hyderabad  
The Chief Engineer (Designs), (PR), Hyderabad  
All Superintending Engineers (PR)  
Through Engineer-in-chief, PR, Hyderabad

Copy to:

The Secretary, A.P. Public Services Commissioner, Hyderabad  
(10 Copies)  
All District Development Officer s, Zilla Praja Parishad.  
The Accountant-General, A.P. Hyderabad  
The Pay & Accounts Officer, Hyderabad  
The Director, Local Fund Audit, Hyderabad  
The Director, Institute of Preventive Medicine, Narayanguda, Hyderabad  
The Director of Treasuries & Accounts, Hyderabad  
The General Administration (Ser.E)/ (Ser.F) Dept.(five Copies each)  
The General Administration (SPF.A) Department  
The Finance & Planning (Fin.Dept)  
The Irrigation & Command Area Development Department  
The Municipal Administration & Urban Development Department  
The Transport, Roads & Buildings Department  
The Law Department  
The P.S. to Minister for Panchayathi Raj  
The P.S. to Principal Secretary to Govt. (PRRD & R Dept)  
The P.S. to Secretary & FC to Govt., PRRD & R Dept  
All Senior and Junior Officer s, PRRD & R Dept  
All Sections in PRRD & R Dept  
SF/SC

**:: FORWARDED BY ORDER::**

**SECTION OFFICER**



**ANNEXURE**  
(See rule-5)

Class and category	Method of Appointment	Qualifications
1.	2.	3.
Class- A: 1. Assistant Engineer	i) By direct recruitment and by promotion	B.E. Degree (Civil) or B.E.Degree (Mechanical) of any university in India established or incorporated by or under a Central Act or an Equivalent qualification.  Or U.S. or LCE or MCE or LAE or LSE pr DCE Diploma issued by the state Board of Technical Education and Training A.P. of any other qualification recognized as equivalent thereto.
	ii)By direct recruitment of work Inspectors Grade-I	i. Must posses a diploma in Civil or Mechanical Engineering awarded by the Andhra Pradesh state board of Technical Education or its equivalent qualification; and ii. Must have put in 10 years of Service in work charged establishment of which three years shall be as work Inspector Grade -1
2.Draughtsman Special Grade 3. Draughtsman Grade- I 4. Draughtsman Grade-II	By Promotion	Must posses a diploma in Civil or Mechanical Engineering awarded by the Andhra Pradesh state board of Technical Education or its equivalent qualification  Or Must posses a Trade Certificate in Draughtsman (Civil) Courses or Draughtsman (Mechanical) Course of an ITI in the state or its equivalent examination.  Or Must have passed the Intermediate Vocational Course Certificate issued by the Board of Intermediate Education with the following subjects: 1.English 2.Mathematics 3.Applied Sciences 4.Engineering Drawing 5. Engineering Mechanics 6.Roads 7.Construction materials 8.Estimates and quality surveying: and 9. Civil Engineering.
5.Draughtmen Grade – III	By any method	e) LCE Diploma or any other equivalent qualification OR f) A pass in the special examination for group certified in building drawing group prescribed for Draughtsman in the Government Technical Examination OR g) A pass in the special examination for group certified in Civil

		Engineering in Government Technical Examination
6. Tracer	By promotion or by direct recruitment	<p>h) A pass in Draughtsman Course. Must have passed SSC with Engineering as a special subject in the bifurcated courses in Secondary school;</p> <p style="text-align: center;">Or</p> <p>Must have passed Lower Grade Technical Examination in Geometrical Drawing, building Drawing and Estimates and Freehand outline in Modern Drawing;</p> <p style="text-align: center;">Or</p> <p>Must have passed Group Certificate course of Draughtsman accurse in four subject from any ITI in the state or equivalent qualification</p> <p style="text-align: center;">Or</p> <p>Must have passed Higher Secondary(multipurpose) School Certificate with syllabus including Maths Engineering (Applied Maths) General Section Engineering, Agricultural Science, Domestic Science(Applied Section), Geometrical Drawing, Workshop Practicals (Mechanical Drawing) and Engineering Course</p> <p style="text-align: center;">Or</p> <p>Must have passed Trade Test, Draughtsman, Civil or Mechanical Course From ITI in this State or its equivalent examination.</p>
7. Blue Print Operator	By transfer or by direct recruitment	<p>i) Must have passed 10<sup>th</sup> Class examination</p> <p>ii) Must have three months practical experience in Blur Printing Work.</p>

CLASS-B: (Rigs Division)

1. Foreman	1. By promotion	Must have five years experience as Assistant Foreman
	2. By direct Recruitment	<p>a) B.E. (Mechanical) or</p> <p>b) Must possess LME/LAE/LEE and Must possess practical experience For not less than three years in a recognized Government workshop.</p>
2. Mechanic including Asst,Foreman, Upholster Carpenter& Mechanist	By direct recruitment or by promotion.	Must possess a Trade Certificate-in relevant trade issued by any ITI in the State or its equivalent - qualification.
3. Electrician		
4. Blacksmith		
5. Welder		
6. Time keeper	By promotion or by direct recruitment	Must possess minimum general educational qualification as defined in Schedule to Part II of the Andhra Pradesh State and Subordinate Service Rules.

