

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

PUBLIC SERVICES –State Services – Andhra Pradesh Insurance and Medical Subordinate Services Rules – Issued.
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HEALTH MEDICAL & FAMILY WELFARE (Q1) DEPARTMENT

G. O. Ms.No.183.

Dated: 04-5-1996.

Read the following:-

1. From the General Administration (SPF.Services) Lr.No.244/OMC (SPF. Ser. II)/88-3, dt: 7-10-1989.
2. From the Director, Insurance Medical Services, A.P. Hyderabad, Lr.No.16313/IMS/W/88, and dt: 30.1.1990.
3. From the Director, Insurance Medical Services, Lr.No.16313/IMS/AA/88, and dt: 9-10-1992.
4. From the Director of Insurance Medical Services Letter No.16313/ IMS/W/88, Dated: 31-5-1993.
5. From the Secretary, A.P.P.S.C. Hyderabad, Letter No. 1470/RR/3/94. dt. 12-10-1994.

ORDER:

In G.O.Rt.No.4433, General Administration (Ser. A) Department, dt:4-12-1986, Government appointed the One Man Commission to comprehensively examine, revise and up-to-date the Service Rules for the various posts under the State Government. The One Man Commission was also requested to frame rules for posts for which there are no rules existing. Accordingly, the One Man Commission took up the rules governing the Gazzeted post in the Andhra Pradesh Insurance Medical Services Rules for examination among others. For the above purpose, the One Man Commission, after through discussion with Director, Insurance Medical Services and Secretary to Government, Health, Medical & Family Welfare Department, the observations of pay Revision Commissioner on Service Rules and the provisions of Presidential Orders. The Government have, after careful consideration, hereby accept the recommendations of One Man Commission with certain modifications and decided to issue them.

2. The following Notification will therefore be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the provision to Article 309 of the Constitution of India and of all other powers here in to enabling and also in supersession of orders issued in (1) G.O.Ms.No.535, L.E.N. & T.E., dt:9-8-1982; (2) G.O.Ms.No.849, dt: 13-4-1983, dt: 23-11-1982, (3) G.O.Ms.No.126, L.E.N. & T.E., dt:13-4-1983, (4) G.O.Ms.No.138, L.E.N. & T.E., dt:21-4-1984, (5) G.O.Ms.No.210, L.E.N. & T.E., dt:11-7-1984, (6) G.O.Ms.No.232, L.E.N. & T.E., dt:8-8-1984, and (7) G.O.Ms.No.231, L.E.N. & T.E., dt:22-6-1985, as amended from time to time the Governor of Andhra Pradesh, hereby makes the following Special Rules for the Andhra Pradesh Insurance Medical Services.

S P E C I F I C R U L E S

1. SHORT RULES:

These rules may be called 'The Andhra Pradesh Insurance Medical Service Rules.

2. CONSTITUTION:

The service shall consist of the following categories of posts.

CLASS-A

Category (1)		Director
Category (2)		Special Grade Civil Surgeon.
Category (3)	(a)	Civil Surgeon (Specialist)
	(b)	Civil Surgeon (R.M.O.) including Deputy Director.
Category (4)	(a)	Deputy Civil Surgeon.
	(b)	Deputy Civil Surgeon (Dental)
	(c)	Deputy Civil Surgeon (Specialist) (Also designated as Junior Specialist)
Category (5)	(a)	Civil Assistant Surgeon.
	(b)	Dental Assistant Surgeon.

CLASS-B

Category (1)	(1)	Nursing Superintendent, Grade-I
Category (2)	(2)	Nursing Superintendent Grade -II.

CLASS-C

Category (1)	(1)	Dietician
Category (1)	(2)	Bio-Chemist.

CLASS-D

Category (1)	(1)	Assistant Director (Stores)
Category (2)	(2)	Lay Secretary and Treasure, Grade-I including Administration Assistant, Welfare Officer and Adult Officer.
Category (3)	(3)	Lay Secretary and Treasurer, Grade-II.

3. METHOD OF APPOINTMENT:

Subject to the other provisions in these rules, the method of appointment for the several categories shall be as follows:-

Class and Category (1)	Method of Appointment (2)
<u>CLASS-A</u>	
1. Director	By promotion of Special Grade Civil Surgeon.
2. Special Grade Civil Surgeon	By promotion of Civil Surgeon (Specialist) and Civil Surgeon (RMO) including Deputy Director.
3. (a) Civil Surgeon (Specialist)	(i) By promotion of Deputy Civil Surgeon (Specialist) (ii) If no qualified Deputy Civil Surgeon (Specialist) is available, then by promotion of Deputy Civil Surgeon. (iii) If no is available for appointment by the methods (i) and (ii) above, by promotion of Civil Assistant Surgeon.
(b) Civil Surgeon (RMO) including Deputy Director	By promotion of Deputy Civil Surgeon.
4. (a) Deputy Civil Surgeon	By promotion of Civil Assistant Surgeon.
(b) Deputy Civil Surgeon	By promotion of Dental Assistant Surgeon.
(c) Deputy Civil Surgeon (Specialist)	By promotion of Civil Assistant Surgeon.
5. (a) Civil Assistant Surgeon	By Direct Recruitment
(b) Dental Assistant Surgeon	By Direct Recruitment
<u>CLASS: B</u>	
1. Nursing Superintendent Grade-I	By promotion of Nursing Superintendent Grade-II
2. Nursing Superintendent Grade-II	By appointment by transfer of Head Nurse.
<u>CLASS: C</u>	
1. Dietician	(i) By appointment by transfer from Staff Nurse and Health Visitor (ii) If no qualified person is available by direct recruitment.
2. Bio- Chemist	(i) By appointment by transfer of

Junior Analyst.

(ii) If no qualified person is available by direct recruitment.

CLASS: D

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| 1. Assistant Director
(Stores) | By promotion Lay Secretary and
Treasurer, Grade-I |
| 2. Lay Secretary and Treasurer
Grade-I including Administrative
Assistant, Welfare Officer and
Audit Officer. | By promotion Lay Secretary and
Treasurer, Grade-II |
| 3. Lay Secretary and Treasurer
Grade-II | By appointment by transfer of
Superintendent/ Accountant in
the Insurance Medical Services
Department. |

NOTE: Appointment by transfer to the category of Dietician shall be made from the categories of Staff Nurse and Health Visitor in the ratio of 1:1.

4. PREFERENCE OF APPOINTMENT:

- (a) In the matter of direct recruitment to the posts of Civil Assistant Surgeons and Dental Assistant Surgeons, other things being equal preference shall be given to Women and they shall be selected to an extent of at least 30% of the posts in each category of open competition (O.C); Backward Class (A); Backward Class(B) Backward Class(C); Backward Class (D); Scheduled Caste and Scheduled Tribe quota.
- (b) There shall be reservation to Orthopedically handicapped persons.

5. QUALIFICATION:

No person shall be eligible for appointment to the categories specified in column (1) of the Annexure to these rules by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entry in column (3) thereof.

6. AGE:

No person shall be eligible for appointment by direct recruitment, if he has completed THIRTY years of age on the first day of July of the year in which the Notification for selection is made.

7. MINIMUM SERVICE:

No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than THREE years of Service in the category from which promotion or appointment by transfer is made.

8. PROBATION:

- (a) Every person appointed by direct recruitment to the post of Civil Assistant Surgeon and Dental Assistant Surgeon shall

be on probation for a total period of two years on duty within a continuous period of two years on duty within a continuous period of three years from the date on which one commences probation.

- (b) Every person appointed to any of the posts either by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

9. TESTS:

- (a) Every person appointed by direct recruitment to the post of Civil Assistant Surgeon and Dental Assistant Surgeon shall pass the Accounts Test for Executive Officers within the period of probation.
- (b) No person shall be eligible for appointment by transfer or by promotion to the post of Assistant Director (Stores), Lay Secretary and Treasurer Grade-I including Administration Assistant, Welfare Officer and Audit Officer and Lay Secretary and Treasurer Grade-II unless he has passed Accounts Test for Executive Officers or Accounts Test for Subordinate Officers, Part-I and Part-II.

10. PRIVATE PRACTICE:

No member appointed to the service shall engage himself in private practice.

11. UNIT OF APPOINTMENT:

For the Purpose of recruitment, appointed, discharge for want of vacancy, re-appointment, seniority, promotion, transfer and posting and appointment as full member to the posts specified in Column (2) of the table below, the unit of appointment shall be as specified in Column (3) thereof.

Class and Category (1)	Post (2)	Unit of Appointment (3)
1. CLASS-B		
Category (2)	Nursing Superintendent Grade-II.	<u>Zonal Cadres:</u> Zone-I --- Comprising of Srikakulam, Vizianagaram and Visakhapatnam districts. Zone-II --- Comprising of East Godavari, West Godavari & Krishna Districts. Zone-III--- Comprising of Guntur, Prakasham & Nellore districts. Zone-IV--- Comprising of Chittoor, Cuddapah, Ananthapur & Kurnool districts. Zone-V --- Comprising of Adilabad, Karimnagar, Warangal and Khammam districts. Zone-V--- Comprising of Medak, Nizamabad, Mahboobnagar, Nalgonda, Ranga Reddy and Hyderabad districts.

2. CLASS-D

Category (3) Law Secretary and Treasurer Grade-II Multi Zone -I Comprising of Srikakulam, Vizianagaram and Visakhapatnam, East Godavari, West Godavari & Krishna, Guntur, Prakasham & Nellore, Chittoor, Cuddapah, Ananthapur & Kurnool (i.e. Zones-I to IV)

Multi Zone -II
Adilabad, Karimnagar, Warangal, Khammam, Medak, Nizamabad, Mahboobnagar, Nalgonda, Ranga Reddy and Hyderabad (i.e., Zones-V and VI)

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**A.P.V.N. SARMA
SECRETARY TO GOVERNMENT**

To
The Director of Insurance Medical Services, Hyderabad.
The Director of Printing, Stationery and Stores purchase (P.W) for
Publication of the Notification in the A.P. Gazette and furnish 100
copies to Government (with 2 copies)
The Accountant General, A.P. Hyderabad.
The Pay and Accounts Officer, Hyderabad.
All District Treasury Officers in the State.
Copy to G.A.(SPF.D) Department
Copy to G.A.(SPF) Department
Copy to Law Department
Copy to Finance & Planning (FW.EBS.VIII) Deptt.
Copy to Secretary, A.P. Public Service Commission, Hyderabad. (With
covering letter)
Copy to S.F./S.Cs.

//FORWARDED BY ORDER //

SECTION OFFICER

ANNEXURE
(See Rules-5)

Class and Category (1)	Method of Appointment (2)	Qualification (3)
<u>CLASS-A</u>		
3 (a) Civil Surgeon (Specialist)	By promotion	(i) Must possess M.B.B.S. Degree or an equivalent qualification as entered in the schedule to the Indian Medical Council Act, 1956 as subsequently amended; and (ii) Must possess post graduation Degree qualification in the specialty in which the post of Civil Surgeon Specialist is available.
(b) Civil surgeon (Resident Medical Officer)	By promotion	(i) Must possess M.B.B.S. Degree or an equivalent qualification as entered in the schedule to the Indian Medical Council Act, 1956 as subsequently amended; and (ii) Must possess post graduation Degree qualification in Master in Hospital Administration (M.H.A.)

NOTE: If sufficient number of candidates are not available with Master in Hospital Administration qualification, the post of Civil Surgeon (R.M.O.) may be filled with persons possessing M.B.B.S. qualification.

Class and Category (1)	Method of Appointment (2)	Qualification (3)
4(c) Deputy Civil Surgeon (Specialist)	By promotion	(i) Must possess M.B.B.S. Degree or an equivalent qualification as entered in the schedule to the Indian Medical Council Act, 1956 as

subsequently amended; and

(ii) Must possess post graduation Degree qualification in any of the following specialists mentioned against each specialty of any University in India established or incorporated by or under a Central Act, or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or any other equivalent qualification recognized by the Medical Council of India.

<u>Specialty</u>	<u>Post Graduate Qualification</u>
General Surgery	M.S. or F.R.C.S (G.S)
Orthopedic Surgery	M.S. or ERCS (Orthopedic)
General Medicine	M.D. (General Medicine) or M.R.C.P.
Obstetrics/ Gynecology	M.D. (Obstetrics & Gynecology) or M.R.O.O.G.,
Pediatrics	M.D., (Pediatrics) or M.D.(General Medicine) + D.Ch.,
Ophthalmology	M.S. (Ophthalmology) or F.R.C.S.
Ear, Nose, Throat	M.S.(Ear, Nose, Throat) or F.R.C.S.
Radiology	M.D., (Radiology) or M.D. (General Medicine) + D.M.R.,
Anesthesia	M.S. (Anesthesia) or M.R.C.P. (Anesthesia) or F.R.C.S. (Anesthesia) M.D. (General Medicine) + Diploma in Anesthesia M.S. (General Surgery) + Diploma in Anesthesia F.R.C.S. (General Surgery)+ Diploma in Anesthesia
Cardiology	M.D. (General Medicine) + Diploma in Cardiology or M.D. (General Medicine) + 5 years experience in Cardiology
Psychiatry	M.D. (Psychiatry) M.D. (General Medicine) + D.P.M.
Microbiology	M.D. (Microbiology)
Tuberculosis	M.D. (Tuberculosis); M.D. (General Medicine) + DTCD M.R.C.P. (General Medicine) + DTCD
Dermatology	M.D. (Dermatology)
Pathology	M.D. (Pathology)

NOTE:

As and when any post for a new specialist is created, the qualifications for that specialty shall be prescribed by the Director of Insurance Medical Services Department.

5(a) Civil Assistant Surgeon.	By Direct Recruitment	(i) Must possess M.B.B.S. Degree or an equivalent qualification as entered in the schedule to the Indian Medical Council Act, 1956 as subsequently amended. (ii) Must be permanent registered medical practitioner with in the meaning of law for the time being existing in the state.
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5(b) Dental Assistant Surgeon.	By Direct Recruitment	Must possess a degree in Dental Surgery (viz.) B.D.S. of a university in India established or incorporated by or under Central Act or a State Act or a Provincial Act or an Institution recognized by the Commission or any other equivalent qualification India or Foreign recognized as equivalent thereto by the Dental Council of India.
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<u>CLASS: B</u> 1.Nursing Superintendent Grade - I	By promotion	<u>Must possess:</u> (i) A Certificate of at least THREE years training in a General Hospital of 100 beds or more, approved by the Andhra Pradesh Nurses and Mid-Wives Council and Certificate of having passed the examination held at the end of the said courses of training. (ii) A certificate of
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Registration under Section I-A or I-B of the Registrar of Nurses under the Mid-Wives Act, 1926 or Part-I Section-A of the Hyderabad Nursing Council in Nursing; and part-I, Section-D in Mid-Wifery; and

(iii) A certificate of Registration under Section I-A of the Registrar of Mid-Wives Act, 1926 or part-I, Section-A of the Hyderabad Nursing Council and Part-I Section-D in Mid-Wifery in the case of Women and three (3) months training in a Mental Hospital or two (2) months training in each of Tuberculosis, Venereal and Mental Diseases in the case of men.

CLASS: C:

1. Dietician

By appointment
By transfer, or
By direct
recruitment.

Must possess a Diploma in the Dietician Course of a recognized Institution.

2. Bio-Chemist

By appointment
By transfer, or
By direct
recruitment.

Must possess a M.Sc. Degree in Bio-Chemistry or B.Sc. (Hons.) degree in Bio-Chemistry of a University in India established or incorporated by or under a Central Act, State Act, Provisional Act or an Institution recognized by the University Grants Commission.

SECTION OFFICER