

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Public Services: subordinate Service – A.P. Employment Exchange—Subordinate  
Service – Special Rules – Issued.  
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**Education (Emp.) Department**

**G.O.Ms.No.192 Edn**

**Dt: 6-8-1990**

**Read the following:--**

1. G.O.Ms.No.394. Home((Lab III) Deptt., Dt 1-3-1962
2. From the A.P.Public Service Commission Letter No.795/RR/2/90, dt.10-5-1990.

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**ORDER :**

The following notification will be published in the Andhra Pradesh Gazette.

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Adhoc Rules issue in G.O.Ms.No.384, Home (Lab.III) Department dt. The 1<sup>st</sup> March 1962 the Governor of Andhra Pradesh hereby makes the following special rules for the Andhra Pradesh Employment Exchange Subordinate Service.

**1. SHORT TITLE AND COMMENCEMENT:**

These rules may be called the Andhra Pradesh Employment Exchange Subordinate Service Rules, 1989

**2. CONSTITUTION.**

The Service shall consist of the Category of Junior Employment Officer (Including Statistical Assistant)

**3.METHOD OF APPOINTMENT AND APPOINTING AUTHORITY:**

- (a) Subject to other provisions in these rules, the method of appointment to this service shall be:--
  - (i) By direct recruitment
  - (ii) By appointment by transfer of senior Assistant of the Andhra Pradesh Ministerial Service working in the Department of Employment and Training;
- (b) The appointing authority shall be the Director of Employment and Training.

NOTE—1: Thirty percent of the Vacancies in the Category of junior Employment officers shall be filled by direct recruitment.

NOTE—2: In a unit of 10 Vacancies the proportion of recruitment shall be as follows:

- (1) Direct recruitment
- (2) Appointment by transfer of Senior Assistant from the Directorate;
- (3) Appointment by transfer of Senior Assistant from the unit of Zone.
- (4) Appointment by transfer of Senior Assistant from the unit of Zone
- (5) Direct recruitment
- (6) Appointment by transfer of Senior Assistant form the unit of Zone
- (7) Appointment by transfer of Senior Assistant form the unit of Zone
- (8) Direct recruitment
- (9) Appointment by transfer of Senior Assistant form the unit of Zone
- (10) Appointment by transfer of Senior Assistant form the unit of Zone

4. In the matter of direct recruitment to the post of Junior Employment Officer, other things being equal, preference shall be given to women and they shall be selected to an extent of atleast 30s of the posts in each Category of O.C., B.C., S.C and S.T. quota as laid down in General Rule 22—(2).

Provided that if women candidates do not come up for selection the vacancies shall be filled in by selection of men

**5. QUALIFICATIONS AND AGE:**

- (a) A candidate for appointment by direct recruitment as Junior Employment Officer must hold a bachelors Degree of a University in India established or incorporated by or under a Central Act, Provisional Act or an institution recognized by the University Grants Commission;
- (b) A candidate for appointment as Junior Employment Officer from the Category of Senior Assistants in the Andhra Pradesh Ministerial service by appointment by transfer should have:-
  - (i) put in not less then three years of service in the Category form which transfer is made
  - (ii) passed the Accounts test for subordinate officers, Part- I&II;
  - (iii) Passed the Department al test for National Employment Service.
- (c) No person shall be eligible for appointment as junior appointment as Junior Employment officer by direct recruitment of he has completed the age of 28 years on the First Day July of the year in which the vacancy is notified for selection.

**6 PROBATION:** “Every person appointed by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years and every person appointed by transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

**7. TESTS:** “Every person appointed as junior Employment Officer by direct recruitment, shall within the period of probation pass the following tests namely:-

- (a) Accounts Test for Subordinate Officer, Part & I & II.
- (b) Departmental Tests for National Employment Service.

**8. TRIANING:**

- (a) Every Person appointed either by direct recruitment or by appointment by transfer shall undergo training for a period of Six months as per the programme and syllabus prescribed by the Director of Employment and Training from time to time.
- (b) Every person appointed by direct recruitment, shall before the commencement of training, execute an agreement bond that he shall serve the Department for a period of three years after the completion of training referred to in sub- rule(a)

He will be liable to refund to the Government the pay and Allowance or other remuneration received by him in addition to the amount spent by the Government on his training.

- (i) If he fails to serve the Department for a period of three years after the completion of his training for any reasoner:Or
- (ii) If he discontinuous the training or he is discharged from the training course for misconduct or any other reason: OR
- (iii) If he secures any other Employment, elsewhere than under the State Government. The enforcement of bond may be regulated in terms of the G.O.Ms.No.268., Finance (F.P.I) Department dated the 8<sup>th</sup> September,1980.

(c) The Period of training shall count for purposes of probation, increment leave and pension.

**9. UNIT OF APPOINTMENT:**

For purpose of recruitment, appointment, discharge for want of vacancy, seniority, promotion, transfer and appointment as full member, the unit of appointment shall be specified in the below:--

Category of Post	Unit of appointment
Junior Employment Officer	Zone-I Comprising the Districts of Srikakulam, Vizianagaram and Visakapatnam
	Zone-II Comprising the Districts of East Godavari, West Godavari, and Krishna
	Zone-III Comprising the Districts of Guntur, Prakasam and Nellore;
	Zone-IV Comprising the Districts of Chittoor, cuddapah, Anantapur and kurnool
	Zone-V Comprising the Districts of Adilabad, Karimnagar, warangal and Khammam.
	Zone-VI Comprising the Districts of Hyderabad, Nizamabad, Mahabubnagar, Medak, Nalgonda, and RangaReddy.

**(BY ORDER AND IN THE NAME OF THE GOVERNER OF ANDHRA PRADESH)**

**R.V.VAIDYANATH AYYAR  
SECRETARY TO GOVERNMENT**

**//True copy//**

**GOVERNEMENT OF ANDHRA PRADESH  
DIRECTORATE OF EMPLOYMENT AND TRAINING A.P. HYDERABAD.**

**End t.No.G3/39266/87, dt.10-9-1990**

Copy communicated to all subordinate offices under the control of this Directorate for information.

**Sd/-K.BAPINEEDU  
for COMMISSIONER.**

To  
All Subordinate offices in the state.

Copy to :1. All officers in Emp. Wing in the Dte.  
2. Peshi, Commissioner/Director(T) J.D.(S)/ J.D.(CSC).  
3. Circulated to all members in the Dte.  
4. sf/spare.

**//f.b.o.//**

**SUPERINTDENT**