

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

PUBLIC SERVICES - Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad established under the Consumer Protection Act, 1986 – The Andhra Pradesh District Consumer Fora (Subordinate Service) Rules, 2006 – Orders – Issued

CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.III) DEPARTMENT

G.O.Ms.No. 34

Dated : 27-04-2006

Read the following:-

1. G.O.Ms.No.1131, Food and Agriculture (CS.III) Dept., dt.25.8.92.
2. G.O.Ms.No.206, Food & Civil Supplies (CS.III) Department, dated 16.07.1993.
3. G.O.Rt.No.307 Food & Civil Supplies (CS.III) Department dated 16.09.1993.
4. G.O.Ms.No.594, Food, Civil Supplies & Consumer Affairs (CS.II) Department, dated 30.12.1997.
5. G.O.Ms.No.659, Finance (TFR I) Department, dated 28.09.2004.
6. Lr.No.2030/2000 dated 26.7.2000 from the Registrar, A. P. State Consumer Disputes Redressal Commission, Hyderabad.
7. From the APPSC, Lr.No.162/RR/1/06, Dt.7-3-2006

ORDER:

Whereas, in the reference first read above, the Government has ordered reconstitution of State Commission under Consumer Protection Act, 1986 as the Andhra Pradesh State Consumer Disputes Redressal Commission and shall continue to function on regular basis with effect from the 20th January, 1993.

And whereas in the reference second read above, the Government have sanctioned 16 full time District Forums headed by the retired Judicial Officer of the rank of District and Sessions Judge as the president and 2 other Members, with the staff of Sheristadar/Head Assistant, Bench Clerk in the cadre of Senior Assistant, Junior Stenographer, Junior Assistant, Typist, Attender and Sweeper.

And, whereas, in the reference third read above, the Government has empowered the State Commission to appoint the aforesaid posts in relaxation of relevant provisions contained in the Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959 and the rules made there under and also without the media of the Employment Exchange and the Andhra Pradesh Public Service Commission.

And whereas, the provisions of the Andhra Pradesh (Regulation of Appointments to Public Services and Rationalization of Staff pattern and Pay Structure) Act, 1994 (A. P. Act 2 of 1994) shall not be made applicable as the aforesaid posts which have been created and sanctioned by the Government have been exempted from the purview of the Employment Exchange and the Andhra Pradesh Public Service Commission.

And whereas, according to paragraph 4(A) of the Andhra Pradesh Public Employment (Organization of Local cadre and Regulation of Direct Recruitment) Order, 1975 issued in G.O.P.No.728, G.A.(SPF.A) Department dated 1st November, 1975 the post of Lower Division Clerk and other categories of posts equivalent to or Lower than that of a Lower Division Clerk in each Department in each District shall be organized into a separate Local Cadre and it may be referred to as a District Cadre.

And whereas, Non-Gazetted categories other than Lower Division Clerks and other categories of posts shall be organized into a separate local cadre which may be referred to as a Zonal cadre.

And whereas, in the references fourth and fifth read above, the Government have declared that the President, Andhra Pradesh State Consumer Disputes Redressal

Commission, Hyderabad, as Head of the Department for exercising the Financial and Administrative powers and functions.

And whereas, in the letter sixth read above, the Registrar, Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad has sent the draft rules in this regard.

And whereas, Government have carefully examined the proposal of the Registrar, Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad and accordingly decided to issue the rules for the Subordinate posts of District Consumer Fora in the State separately to suit the current needs of the Department.

The following Notification shall be published in the Extra-ordinary issue of the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the Proviso to Article 309 of the Constitution of India, and of all other powers hereunto enabling and in super-session of the orders and rules covering the subject, the Governor of Andhra Pradesh hereby makes the following Special Rules to regulate the method of recruitment and other conditions of service in respect of the Subordinate posts of District Consumer Fora in the State.

1. **SHORT TITLE, COMMENCEMENT AND EXTENT.**

- (1) These rules may be called the Andhra Pradesh District Consumer Fora (Subordinate Service) Rules, 2006.
- (2) These rules shall be deemed to have come into force with effect from the 20th January, 1993 i.e. the date on which the Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad started functioning on regular basis.
- (3) These rules shall apply to all persons appointed to the service and to the holders of the posts, whether temporary or permanent included in such service, before, on or after the commencement of these rules.

2. **Constitution:** The Service shall consist of the following categories of posts, namely:-

Category – (1) : Sheristadar/Head Assistant

Category –(2) : Senior Assistant.

Category –(3) : (a) Junior Stenographer

: (b) Junior Assistant

(c) Typist

3. **Unit of Appointment**

For the purpose of recruitment, appointment, discharge for want of vacancy, reappointment, seniority, promotion, transfer and posting and appointment as full member to the post specified in column (2) of the Table below, the unit of appointment shall be as specified in column (3) there of.

S.NO	Category and Post	Unit of appointment
1	Category (1) : Sheristdar / Head Assistant	Zone I: Srikakulam, Visakhapatnam, Vizianagaram Districts

2	Category (2) : Senior Assistant	Zone II : East Godavari, Krishna and West Godavari Districts Zone-III : Guntur, Nellore and Prakasam Districts. Zone-IV : Anantapur, Chittoor, Kadapa and Kurnool Districts.
		Zone –V : Adilabad, Karimngar, Khammam and Warangal Districts. Zone – VI : Hyderabad, Medak, Mahaboobnagar, Nalgonda, Nizamabad and Ranga Reddy Districts.
3	Category (3): (a) Junior Stenographer (b) Junior Assistant (c) Typist	Revenue District as Unit

3. **Appointing Authority:** The Appointing Authority for various categories of above posts shall be the Registrar, Andhra Pradesh State Consumer Disputes Redressal Commission

4. METHOD OF APPOINTMENT:

The appointment to the post in the categories mentioned in Column (1) of the Table below shall be made in the manner specified against them in Column (2) thereof,

T A B L E

S.No.	Category of post (1)	Method of Appointment (2)
1	Category (1) Sheristadar/Head Assistant	(i). By promotion of Senior Assistant of Category (2) or (ii). By Appointment by transfer from other Zones if suitable candidates are not available or (iii). By Direct Recruitment if suitable candidates are not available.
2	Category (2) Senior Assistant	(i) By promotion of Junior Stenographer, or Junior Assistant or Typist of category of 3(a), 3(b) and 3(c) Or

		(ii). By Appointment by transfer from other Zones if suitable candidates are not available or (iii). By Direct Recruitment if suitable candidates are not available.
3	Category –3(a) Junior Stenographer	(i). By Direct Recruitment (ii) By promotion of Attender of Last Grade Service. Provided that the incumbent must hold the required educational, technical and general qualifications .
4	Category –3 (b) Junior Assistant	(i). By Direct Recruitment (ii). By promotion of Attender of Last Grade Service. Provided that the incumbent must hold the required educational, technical and general qualifications .
5	Category –3 (C) Typist	(i). By Direct Recruitment (ii). By promotion of Attender of Last Grade Service. Provided that the incumbent must hold the required educational, technical and general qualifications .

5. GENERAL QUALIFICATIONS:

No person shall be eligible for appointment to the service unless he satisfies the following, namely:-

- (a) He is a citizen of India.
- (b) that he is in sound health, active habits and free from any bodily defect or infirmity making him unfit for the service.
- (c) That his character and antecedents are such as would not disqualify him for the service.
- (d) That he has completed the age of 18 years and must not have completed the maximum age limit as prescribed by the State Government from time to time in the Andhra Pradesh State and Subordinate Service Rules . 1996

6.Special Qualifications:

No person shall be eligible for appointment or promotion to the services unless he possesses the educational qualifications mentioned against the category as specified in the Table.

T A B L E

(1)	(2)
CATEGORY OF POST	EDUCATIONAL QUALIFICATIONS
CATEGORY-1 Sheristadar/Head clerk Head Assistant	Must possess a Bachelors Degree in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I

**CATEGORY-2 :
Senior Assistant**

Must possess a Bachelors Degree in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I

**CATEGORY-3(a)
Junior Stenographer.**

Must possess Intermediate in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I

**CATEGORY-3(b)
Junior Assistant**

Must possess Intermediate in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I

**CATEGORY-3(C)
Typist**

Must possess Intermediate in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I

7. ELIGIBILITY FOR PROMOTION OR APPOINTMENT BY TRANSFER:

For appointment to a higher post either by promotion from one category to another within a service or by appointment by transfer from one service to another service a member of a service or class of the service, shall have satisfactorily completed his probation in the category from which he is proposed to be promoted or appointed by transfer to such higher post

8. RESERVATION OF APPOINTMENT:

- (A) Except in so far as it relates to physically handicapped persons, the Rule of Special Representation (General Rule 22) shall apply to the appointment **Sheristadar/Head Assistant, Bench Clerk in the cadre of Senior Assistant, Junior Stenographer, Junior Assistant and Typist** by Direct Recruitment and to their appointment by Transfer.
- (B) In the matter of Direct Recruitment to the posts for which women and men are equally suited, other things being equal, preference shall be given to women to an extent of at least 33 1/3% of posts in each category of O.C., BC, SC & ST quota in terms of General Rule 22-A (2).

9. PROBATION:

- (1) Every person appointed to the Service by Direct Recruitment to any post shall be on probation for a total period of two years on duty within a continuous period of three years.
- (2) Every person appointed to any post either by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

10. Minimum Service:

No persons shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service.

11. Tests:

Every person appointed as **Sheristadar/Head Assistant, Bench Clerk in the cadre of Senior Assistant, Junior Stenographer, Junior Assistant and Typist** shall pass the Tests as specified in Schedule I within the period of probation.

12. Applicability of General and Special Rules :

The Andhra Pradesh State and Subordinate Service Rules, the Andhra Pradesh Civil Services (Conduct) Rules, 1964 and the Andhra Pradesh Civil services (Classification, Control and Appeal) Rules, 1991 for the time being in force shall apply to members of this service.

13. Equation of posts and Scales of Pay and Allowances:

The posts covered by Non-Gazetted categories (1) to (3) of Rule 2 shall correspond to the posts in the Collectorate of the District as shown in Column (2) of the Schedule II for the purpose of Pay, allowances, leave, encashment of leave, leave travel concession and other benefits, and the holders of posts of these categories shall draw the same Pay, Allowances and perquisites as those admissible to the holders of the corresponding posts as revised from time to time.

14. Age:

No person shall be eligible for appointment by Direct Recruitment to the post of **Sheristadar/Head Assistant, Bench Clerk in the cadre of Senior Assistant, Junior Stenographer, Junior Assistant and Typist** if he has completed thirty three years of age or as the age fixed by the Government from time to time on the First Day of July of the year in which the Selection is made.

15. Promotion:

All promotions and appointments by transfer in respect of categories (1) to (3) shall be made by the Registrar with the approval of the President of the Commission.

16. Appointment of Full Members:

An Approved probationer shall, if a substantive vacancy in the permanent cadre of a category or post for which he was selected exists, he shall be so appointed with retrospective effect from such date, or as the case may be, from a subsequent date from which he was continuously on duty as a member of the service in such category or in a higher category.

17. Savings:

Nothing in these Rules shall adversely affect the interests of any person who was appointed to the service according to the provisions of the Rules then in force at the commencement of Consumer Protection Act, 1986.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

BHANWAR LAL
E.O. SECRETARY TO GOVERNMENT.

To

The Director of Printing, Stationary and Stores

Purchase Department, for publication of the Notification
in the next issue of Andhra Pradesh Gazette. (with a request to supply 100
copies to this Department)

The Registrar, A.P. State Consumer Disputes Redressal Commission,
Hyderabad.

All the Presidents, District Consumer Fora in the State through the Registrar, Andhra
Pradesh State Consumer Disputes Redressal Commission, Hyderabad

The General Administration Department (Services-E) Department

The Law (J) Department.

The Secretary to A.P. Public Service Commission, Hyderabad.

The P.S. to the E.O. Secretary to Government, Consumer Affairs, Food & Civil
Supplies Department, Hyderabad

The PA to the Joint Secretary to Government, Consumer Affairs, Food & Civil
Supplies Department, Hyderabad.

SF / SC.

//FORWARDED BY ORDER//

SECTION OFFICER

SCHEDULE – I

**(See Rule 11)
(Special Qualifications)**

Category of Post	Qualifications
CATEGORY – 1	
Sheristadar/Head clerk	
Head Assistant	Civil Judicial Test, Accounts Test for Subordinate Officers Part (I)
Category –2 :	
Senior Assistant	Civil Judicial Test, Accounts Test for Subordinate Officers part (1)
CATEGORY 3(a)	
Junior Stenographer	Must have passed Government Technical Examination with a speed of 120 words per minute in English Shorthand and English Typewriting in Higher Grade.
CATEGORY 3(B)	
Junior Assistant	Must have passed Government Technical Examination with English Typewriting in Higher Grade.
CATEGORY 3(C)	

Typist Must have passed Government Technical Examination with English Typewriting in Higher Grade.

NOTE : The holder of a Degree in Law of a University of India established or incorporated by or under a Central Act, Provincial Act or State Act or any institution recognized by the University Grants Commission, shall not be required to pass the Civil Judicial or Criminal Judicial Tests.

BHANWAR LAL
E.O. SECRETARY TO GOVERNMENT.

**Schedule – II
(See Rule 13)**

EQUATION OF POSTS

Sl.No.	Name of the Post in Andhra Pradesh State Consumer Disputes Redressal Commission	Corresponding post in the Collectorate and other services as shown against each post.
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| 1. Sheristadar/Head Assistant/
Head Clerk | Superintendent |
| 2. Senior Assistant | Senior Assistant |
| 3. Junior Stenographer | Junior Stenographer. |
| 4. Junior Assistant | Junior Assistant |
| 5. Typist | Typist |

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E.O. SECRETARY TO GOVERNMENT.