

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

PUBLIC SERVICES - Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad established under the Consumer Protection Act, 1986 – The Andhra Pradesh State Consumer Disputes Redressal Commission - Subordinate Service Rules, 2006 – Orders – Issued

CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.III) DEPARTMENT

G.O.Ms.No.32.

Dated : 27-04-2006

Read the following:-

1. G.O.Ms.No.1131, Food and Agriculture (CS.III) Dept., dt.25.8.92.
2. G.O.Ms.No.23, Food & Civil Supplies (CS.III) Department, dated 10.03.1993.
3. G.O.Rt.No.207 Food & Civil Supplies (CS.III) Department dated 16.07.1993.
4. G.O.Ms.No.594, Food, Civil Supplies & Consumer Affairs (CS.II) Department, dated 30.12.1997.
5. G.O.Ms.No.659, Finance (TFR I) Department, dated 28.09.2004.
6. Lr.No.2030/2000 dated 26.7.2000 from the Registrar, A. P. State Consumer Disputes Redressal Commission, Hyderabad.
7. From the APPSC, Lr.No.162/RR/1/2006, dt. 7-3-2006

ORDER:

Whereas in the reference first read above, the Government has ordered the reconstitution of State Commission under Consumer Protection Act, 1986 as the Andhra Pradesh State Consumer Disputes Redressal Commission and shall continue to function on regular basis with effect from the 20th January, 1993.

And whereas, in the reference second read above, Non-Gazetted posts i.e., Assistant Section Officer, Junior Asst-cum-Typist, Steno-cum-Typist, Xerox-cum-Roneo Operator, Driver and Record Assistant have been sanctioned.

And Whereas, in the reference third read above, the Government has empowered the State Commission to appoint Assistant Section Officer, Junior Assistant-cum-Typists, Steno-cum-Typists, Xerox-cum-Roneo Operator, Driver and Record Assistant in relaxation of relevant provisions contained in the Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959 and the rules made there under and also without the media of the Employment Exchange and the Andhra Pradesh Public Service Commission.

And whereas, the provisions of the Andhra Pradesh (Regulation of Appointments to Public Services and Rationalization of Staff pattern and Pay Structure) Act, 1994 (A. P. Act 2 of 1994) shall not be made applicable as the aforesaid posts which have been created and sanctioned by the Government which have been exempted from the purview of the Employment Exchange and the Andhra Pradesh Public Service Commission.

And, whereas, in the references fourth and fifth read above, the Government have declared that the President, Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad, as Head of the Department for exercising the Financial and Administrative powers and functions.

And whereas, according to paragraph 8 of the Andhra Pradesh Public Employment (Organization of Local Cadre and Regulation of Direct Recruitment) Order 1975 issued in G.O.P.No.728 G.A. (SPFA) Department dated 1st November, 1975, Offices of the Heads of the Departments are excluded from the application of the provisions of the aforesaid Presidential Order.

And whereas, in the reference sixth read above, the Registrar, Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad has sent the consolidated draft rules for the Gazetted and Non-Gazetted Posts for Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad and for the Non-Gazetted Posts in the District Forums for the approval of the Government.

Now, therefore, Government have carefully examined the proposal of the Registrar, Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad and accordingly decided to issue the rules for the Gazette, Non-Gazetted Officers of Andhra Pradesh State Consumer Disputes Redressal Commission.

The following Notification shall be published in the Extra-ordinary issue of the Andhra Pradesh Gazette

NOTIFICATION

In exercise of the powers conferred by the Proviso to article 309 of the Constitution of India, and of all other powers hereunto enabling and in supersession of the orders and rules covering the subject, the Governor of Andhra Pradesh hereby makes the following Rules for the Non-Gazetted Service of Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad.

1. **SHORT TITLE, COMMENCEMENT AND EXTENT.**

- (1) These rules may be called "The Andhra Pradesh State Consumer Disputes Redressal Commission Subordinate Service Rules, 2006".
- (2) These rules shall be deemed to have come into force with effect from the 20th January, 1993 i.e. the date on which the Andhra Pradesh State Consumer Disputes Redressal Commission, Hyderabad started functioning on regular basis.
- (3). These rules shall apply to all persons appointed to the service to the holders of the posts, whether temporary or permanent on or after the commencement of these rules.

2. **Constitution:** The Service shall consist of the following categories of posts, namely:-

Category – (1):	Assistant Section Officer	Zone
Category –(2) :	(a) Steno-cum-Typist	District
	(b).Junior Assistant-cum-Typist.	District
Category (3):	(a) Xerox-cum-Roneo Operator	District
	(b) Driver	District
Category (4):	Record Assistant.	District

3. **Unit of Appointment:** The aforesaid Posts shall be taken as a separate unit.
For each post under Rule 2, has to be shown separately whether Zone / Statewide / District Cadre Post.

Appointing Authority: The Appointing Authority for various categories of posts specified in rule 2 shall be the Registrar, Andhra Pradesh State Consumer Disputes Redressal Commission

4. **METHOD OF APPOINTMENT:**

The appointment to the post in the categories specified in Column (1) of the Table below shall be made on the method specified against them in Column (2) thereof.

T A B L E

S.No.	Category of post (1)	Method of Appointment (2)
1	Category (I) Assistant Section Officer	(i) By promotion of Steno-cum-Typist or Junior Assistant-cum-Typist of category OR (ii) By appointment by transfer of Sheristadar/Head Assistant of the District Consumer Forum subordinate Service OR (iii) By Direct Recruitment if suitable candidates are not available
2	Category –2 (a) Steno-cum-typist	(i) By promotion of Xerox-cum-Roneo Operator of Category 3(a). Provided that the incumbent must hold the required educational, technical and general qualifications . OR (ii) By appointment by transfer of Junior Stenographer of the District Consumer Forum Subordinate Service. OR (iii). By Direct Recruitment if suitable candidates are not available
3	Category –2 (b) Jr. Asst.-cum- Typist	(i). By promotion of Xerox-cum-Roneo Operator of category 3(a). Provided that the incumbent must hold the required educational, technical and general qualifications OR (ii). By appointment by transfer of Junior Assistant from the Office of the District Consumer Forum Subordinate Service. OR (iii). By Direct Recruitment if suitable candidates are not available
4	Category 3 (a) Xerox-cum- Roneo Operator	(i) By promotion of Record Assistant Category (4) Provided that the incumbent must hold the required educational, technical and general qualifications By direct recruitment if suitable candidates are not available
5	Category 3(b) Driver	(i) By promotion of Record Assistant of Category (4) Provided that the incumbent must hold the required educational, technical and General qualifications (ii) By direct recruitment if suitable candidates are not available
6	Category 4 Record Assistant	By promotion of Attender from the Last Grade Service of the Andhra Pradesh State Consumer Disputes Redressal Commission

5. GENERAL QUALIFICATIONS:

No person shall be eligible for appointment to the service unless he satisfies the following, viz : -

- (a) He is a citizen of India.
- (b) that he is in sound health, active habits and free from any bodily defect or infirmity making him unfit for the service.
- (c) That his character and antecedents are such as would not disqualify him for the service.
- (d) That he has completed the age of 18 years and must not have completed the maximum age limit as prescribed by the State Government from time to time in the Andhra Pradesh State and Subordinate Service Rules. 1996

6.Special Qualifications:

No person shall be eligible for appointment or promotion to the Posts specified in column (1) unless he possesses the educational qualifications mentioned in the corresponding column (2) in the Table below:-

T A B L E

CATEGORY OF POST (1)	EDUCATIONAL QUALIFICATIONS (2)
<p><u>CATEGORY-1</u> Asst. Section Officer</p>	<p>Must possess a Bachelors Degree in Arts or Science or Commerce of a University in India established or Incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I</p>
<p><u>CATEGORY-2(a)</u> Steno-cum-Typist.</p>	<p>Must possess a Bachelors Degree in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I</p>
<p><u>CATEGORY-2(b)</u> Jr. Asst.-cum-Typist.</p>	<p>Must possess a Bachelors Degree in Arts or Science or Commerce of a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an institution recognized by the University Grants Commission or any other degree equivalent to such qualification and special qualification mentioned in Schedule I.</p>
<p><u>CATEGORY-3(a)</u> Xerox-cum-Roneo Operator</p>	<p>(i) Must have passed 10th class Examination conducted by the Board of Secondary Education or its equivalent qualification.</p> <p>(ii) Must have undergone training</p>

In operating different types of copying Xerox Machines and Roneo Duplicators.

Category 3(b)

Driver

- (i) **Must be able to read and write Telugu and Urdu or English**
- (ii). **Must possess a current valid Light vehicles Driving Licence issued by the competent authority under the Motor vehicle Act, 1988 with practical experience of Driving Motor Vehicles for a period of not less than 3 years with endorsement to drive motorcycle and auto-rickshaw.**

Category 4:

Record Assistant

Must have passed 10th class examination conducted by the Board of Secondary Education or its equivalent qualification

7. ELIGIBILITY FOR PROMOTION OR APPOINTMENT BY TRANSFER:

For appointment to a higher post either by promotion from one category to another within a service or by appointment by transfer from one service to another service a member of a service or class of the service, shall have satisfactorily completed his probation in the category from which he is proposed to be promoted or appointed by transfer to such higher post

8. RESERVATION OF APPOINTMENT:

- (a). Except in so far as it relates to physically handicapped persons, the Rule of Special Representation (General Rule 22) shall apply to the appointment of Assistant Section Officer, Steno-cum-Typist, Junior Assistant-cum-Typist, Xerox-cum-Roneo Operator, Driver and Record Assistant by Direct Recruitment
- (b). In the matter of Direct Recruitment to the posts for which women and men are equally suited, other things being equal, preference shall be given to women to an extent of at least 33 1/3% of posts in each category of O.C., BC, SC & ST quota in terms of General Rule 22-A (2).

9. PROBATION:

- (1) Every person appointed to the Service by Direct Recruitment to any post shall be on probation for a total period of two years on duty within a continuous period of three years.
- (2) Every person appointed to any post either by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

10. Minimum Service:

No persons shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the Category from which such appointment by Transfer or Promotion is ordered.

11. Tests:

- (a) Every person appointed as Assistant Section Officer, Steno-cum-Typist, Junior Assistant-cum-Typist by direct recruitment shall pass the Tests as specified in Schedule I within the period of probation.
- (b) No person shall be eligible for appointment by promotion or transfer unless he has already passed the Tests specified in the schedule I.

12. Applicability of General and Special Rules :

The Andhra Pradesh State and Subordinate Service Rules, the Andhra Pradesh Civil Services (Conduct) Rules, 1964, the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991 for the time being in force shall apply to members of this service.

13. Promotion:

All promotions in respect of categories (1) to (4) shall be made by the Registrar with the approval of the President of the Commission.

14. Appointment of Full Members:

An Approved probationer shall, if a substantive vacancy in the permanent cadre of a category or post for which he was selected exists, he shall be so appointed with retrospective effect from such date, or as the case may be, from a subsequent date from which he was continuously on duty as a member of the service in such category or in a higher category.

15. Savings:

Nothing in these rules shall adversely affect the interests of any person who was appointed to the service according to the provisions of the rules then in force at the commencement of Consumer Protection Act, 1986.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

BHANWAR LAL
E.O. SECRETARY TO GOVERNMENT.

To

The Director of Printing, Stationary and Stores

Purchase Department, for publication of the Notification
in the next issue of Andhra Pradesh Gazette. (with a request to supply 100
copies to this Department)

The Registrar, A.P. State Consumer Disputes Redressal Commission,
Hyderabad.

All the Presidents, District Consumer Fora in the State through the Registrar, Andhra
Pradesh State Consumer Disputes Redressal Commission, Hyderabad

The General Administration Department (Services-E) Department

The Law (J) Department.

The Secretary to A.P. Public Service Commission, Hyderabad.

The P.S. to the E.O. Secretary to Government, Consumer Affairs, Food & Civil
Supplies Department, Hyderabad

The PA to the Joint Secretary to Government, Consumer Affairs, Food & Civil
Supplies Department, Hyderabad.

SF / SC.

//FORWARDED BY ORDER//

SECTION OFFICER

SCHEDULE - I
(See Rule 11)
(Special Qualifications)

Category of Post (1)	Qualifications (2)
CATEGORY – 1 Assistant Section Officer	Civil Judicial Test, Criminal Judicial Test Accounts Test for Subordinate

Officers Part - I

**CATEGORY 2(a)
Steno-cum-Typist**

Must have passed Govt. Technical Examination in Shorthand and Typewriting both by the Higher Grade.

**CATEGORY 2(b)
Jr. Assistant-cum-Typist .**

Must have passed Typewriting English by higher Grade;

N O T E : The holder of a Degree in Law of a University of India established or incorporated by or under a Central Act, Provincial Act or State Act or any institution recognized by the University Grants Commission, shall not be required to pass the Civil Judicial or Criminal Judicial Tests.

BHANWAR LAL
E.O. SECRETARY TO GOVERNMENT.

**Schedule – II
(See Rule 13)
EQUATION OF POSTS**

Sl.No.	Name of the Post in Andhra Pradesh State Consumer Disputes Redressal Commission	Corresponding post in the Secretariat of Andhra Pradesh and other services as shown against each post.
(1)	(2)	(3)
1	Assistant Section Officer	Assistant Section Officer
2	Steno-cum-Typist	Junior Stenographer
3	Junior Assistant-cum-Typist	Typist-cum-Assistant
4	Xerox-cum-Roneo operator	Xerox-cum-Roneo Operator
5	Driver	Driver
6	Record Assistant	Record Assistant

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