

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh Registrar of Publications – Director of Public Libraries – Special Rules for
the Andhra Pradesh Registrar of Publications Subordinate Service – Orders – Issued

EDUCATION(SE.LIB.2) DEPARTMENT

G.O.Ms.No:76

Dated:16-09-2006
Read the following

1. From OMC(SPF.Services),GAD,Lr.No.206/OMC(SPF.Ser.II/87-2, Dt:11/11/88.
2. From the ROP.Lr.Rc.No.1447-E/88,Dt.6/6/1991&7/5/1991,28-09-1996,29-03-1997 & 26-07-1999.
3. From Secretary,APPSC,Lr.No.1312/RR/1/2002,Dt.9/9/2002.

ORDER:

The following notification will be published to Andhra Pradesh Gazette

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers herein into enabling and in super session of all previous rules issued in so far as they related to the posts excluded in this service the Governor of Andhra Pradesh hereby make the following special Rules for the Andhra Pradesh Registrar of Publications Subordinate Rules.

RULES

1. **SHORT TITLE AND COMMENCEMENT:**

- (1) These rules may be called the Andhra Pradesh Registrar of Publications Subordinate Service Rules.
- (2) They shall come into force with immediate effect.

2. **CONSTITUTION:**

The service shall consist of the following categories of posts.

- Category-1 Reader Grade –I
- Category-2 Reader Grade –II
- Category-3 Assistant Librarian Grade-II
- Category-4 Card Writer

3. **METHOD OF APPOINTMENT:**

Subject to the other provisions in these rules, the method of appointments to several categories of the posts shall be made as specified in the table below.

Category (1)	Post (2)	Method of Appointment (3)
Category-1	Reader Grade –I	(1)By promotion of Reader Grade-II and Assistant Librarian Gr-II of the Office of the

		<p>Registrar of Publications i.e., Category – 2 and Category-3 (2) By Direct Recruitment</p> <p>Note:- Cycle-out of three(3) Successive vacancies in the category-I, the first vacancy shall be filled in by promotion from Category-2 and category-3 with inter-se-seniority; the second vacancy by direct recruitment and the third vacancy shall be filled in by promotion from Category-2 and Category -3 with inter-se-seniority.</p>
Category-2	Reader Grade –II	<p>1)By promotion from Junior Assistant /Typists/Card writer of the office of the Registrar of Publications. 2.By direct recruitment</p> <p>Note: Cycle-out of three(3) Successive vacancies in the category-II(Reader Grade-II),, the first vacancy shall be filled in by promotion from the Junior Assistants/Typists/Card writer with inter-se-seniority; the second vacancy by direct recruitment and the third vacancy shall be filled in by promotion from the Junior Assistants/Typists/Card writer with inter-se-seniority</p>
Category (1)	Post (2)	Method of Appointment (3)
Category-3	Assistant Librarian Grade-II	<p>1)By Promotion from Card writer /Junior Assistant/Typist of office of the Registrar of Publications. 2)By Direct recruitment</p> <p>Note: Cycle-out of three(3) successive vacancies in the category-3(Assistant Librarian Grade-II); the first vacancy shall be filled in by promotion from the Card writer /Junior Assistants/Typists with inter-se-seniority of the Office of the Registrar of Publications and the second vacancy by direct recruitment and the third vacancy shall be filled in by promotion from the Card writer/ Junior Assistants/Typists with inter-se-seniority of the Office of the Registrar of Publications.</p>
Category-4	Card Writer	<p>1)By appointment by transfer of Record Assistant in the office of the Registrar of Publications. 2)By Direct recruitment</p> <p>Note: Cycle-out of three Successive vacancies</p>

		in the category-4, the first vacancy shall be filled in by appointment by transfer of Record Assistant in the office of the Registrar of Publications; and second vacancy by direct recruitment and the third vacancy by Appointment by transfer of Record Assistant in the Office of the Registrar of Publications.
--	--	--

Note: If no suitable qualified candidates are available for filling in a particular reserved vacancy by promotion, by transfer and by Direct recruitment, that vacancy may be filled in by immediate next method, for all the four categories in a cyclic manner as specified above.

4. QUALIFICATIONS:

Category (1)	Method of Appointment (2)	Qualifications (3)
Reader Grade –I	By Promotion or By Direct Recruitment	<p>a) Must possess Bachelor's Degree in the language of the section in which the candidate is to be appointed of any University in India established or incorporated by or under a Central act or State act or provincial act or an Institution recognized by the University Grants commission or any equivalent qualification.</p> <p>b) Must Possess Bachelor's degree in Journalism.</p> <p>Note: For the existing personnel for promotion as Reader Grade-I, the post Graduate Diploma Journalism is considered as a sufficient qualification for promotion.</p> <p>c) Must have passed Certificate Course in Computer Application issued by the Institution Recognized by the Director of Technical Education.</p>
Category (1)	Method of Appointment (2)	Qualifications (3)
Reader Grade –II	By Promotion or By Direct Recruitment	a) Must possess Bachelor's Degree in the language of the section in which the candidate is to be appointed of any University in India established or incorporated by or under a Central act or State act or provincial act or an Institution recognized by the University Grants commission or any equivalent qualification.

		<p>b) Must Possess Bachelor's degree in Journalism.</p> <p>Note: For the existing personnel for promotion as Reader Grade-I, the post Graduate Diploma Journalism is considered as a sufficient qualification for promotion.</p> <p>c) Must have passed Certificate Course in Computer Application issued by the Institution Recognized by the Director of Technical Education.</p>
Assistant Librarian Grade-II	By Promotion or By Direct Recruitment	<p>a) Must possess Bachelor's Degree with Telugu as one of the languages of any University in India established or incorporated by or under a Central act or State act or provincial act or an Institution recognized by the University Grants commission or any equivalent qualification.</p> <p>b) Must Possess Bachelor's Library Science from a recognized University in India and Institution.</p> <p>c) Must have passed Certificate Course in Computer Application issued by the Institution Recognized by the Director of Technical Education.</p>
Card Writer	By Direct Recruitment	<p>a) Must have passed Intermediate with Telugu as one of the languages or equivalent recognized by the University Grants commission or any equivalent qualification.</p> <p>b) Must have Passed Certificate Course in Library Science from a recognized University or an Institution Recognized by Government of Andhra Pradesh.</p> <p>c) Must have passed Certificate Course in Computer Application issued by the Institution Recognized by the Director of Technical Education.</p>

5. **Tests:**

a) **Accounts:**

Every person appointed by direct recruitment to the categories 1 to 4 specified in rule 2 should pass the Accounts Test for Subordinate Officers Part-1 during the

period of his/her probation and those who are already in service shall pass the above test within a period of two years.

b) Language Test:

Every candidate appointed by direct recruitment to the categories 1 to 4 specified in rule-2 should pass the language test lower standard in Hindi or Urdu and higher standard in Telugu during the period of his/her probation and those who are already in service shall pass the test within a period of one year from the date of issue of these rules.

c) Computer Test:

The existing Assistant Librarian grade-II and Card Writer shall acquire the Certificate course in computer applications within a period of two years from the date of appointment on promotion.

6. APPOINTING AUTHORITY:

The Registrar of Publications shall be the appointing authority for the posts of the above categories 1 to 4 specified in rule-2.

7. RESERVATION OF APPOINTMENTS:

a) The rule of special representation (General Rule 22 of Andhra Pradesh State and subordinate Service) shall apply to appointments by direct recruitment to all the categories of posts. In so far as it relates to reservations in favour of Physically Handicapped persons, it shall apply only to the Orthopedically handicapped persons having deformity in lower extremities only.

b) In the matter of direct recruitment to the posts of the categories 1 to 4, Women shall be selected to an extent of at least 33 1/3% of posts from each categories of SC & ST, BC and O.C. quota.

8. **AGE:** No person shall be eligible for appointment to the posts of categories 1 to 4 specified in Rule -2, by direct recruitment, if he has completed or will completed Thirty Three years age on the first day of July of the year in which the notification for selection is made the relaxing of age orders issued by Government from time to time will apply.

9. **MINIMUM SERVICE:** No person shall be eligible for appointment by transfer or promotion under he has put in not less than three years of service in no case it shall be less than two years in the category from which promotion or appointment by transfer made.

10. **PROBATION:** Every person appointment to the post in the service shall, from the date which he joins duty, be on probation, for a total period of one year on duty within a continuous period of two years, if appointed by promotion /transfer and for total period of two years on duty within a continuous period of three years if appointed by direct recruitment.

11. **SAVINGS:** Nothing contained in these rules shall adversely affect the appointments made in accordance with the superseded rules issued prior to the coming into force these rules.

(BY ORDER AND IN THE NAME OF THE GOVERNMENT OF ANDHRA PRADESH)

K.V.RAMANA CHARY

SECRETARY TO GOVERNMENT

To

The Director of Printing, A.P., Hyderabad for printing in Extra-Ordinary Gazette and supply of 50 copies to Government.

The Director of Public Libraries & Ex-Officio Registrar of Publications, Hyderabad.

The General Administration (OMC) Department

The Law Department.

The Secretary, APPSC, Hyderabad(10)Copies.

The General Administration(Ser.F) Department.

The Finance Department.

SF/SC

//FORWARDED BY ORDER//.

Section officer.