

**GOVERNMENT OF ANDHRA PRADESH**

**ABSTRACT**

Public Services: - Andhra Pradesh Government Oriental manuscripts Library and Research Institute - Subordinate Services Special Rules – Issued.

-X-

**Education (A&M2) Department**

**G.O.Ms.No.118**

**Dated:22<sup>nd</sup> March,1991**

**Read the following:-**

1. G.O.Ms.No.1129, Education. Dt.29.6.1972
2. G.O.Ms.No.721, Education. Dt.20.6.1975
3. G.O.Ms.No.624, Education. Dt.15.6.1976
4. G.O.Ms.No.988, Education. Dt.13.10.1978
5. From One Man Commission (SPF-Service) G.A.D Lr.No.201/OMC/(SPF-Ser-II)/88-2, Dt.12.12.1983
6. From the Director, Andhra Pradesh Government Oriental Manuscripts Library and Research Institute, Hyderabad. ,Lr.Rc.No. OML.E2/978/88-2, Dt.25.4.1989.

**ORDER:**

The following notification shall be published in the Andhra Pradesh Gazetted:-

**NOTIFICATION**

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the earlier orders issued on the subject the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Oriental Manuscripts Library and Research Institute subordinate Service.

**RULES:**

**1. Short title and commencement:**

These rules may be called the “Andhra Pradesh Oriental Manuscripts Library and Research Institute Subordinate Service Rules”.

**2. Constitution:**

The service shall consist of the following Categories of posts.

Category	(1) Research officer (Telugu & Sanskrit):
Category	(2) Research Assistant (Arabic Persian and Urdu)
Category	(3) Research Assistant(Telugu) (formerly designated as Telugu Pandit);
Category	(4) Research Assistant(Sanskrit) formerly designated as Sanskrit Pandit);
Category	(5) Process Cameraman
Category	(6) Senior Mechanic
Category	(7) Supervisor (formerly designated as supervisor, Grade-II)including Book keeper.
Category	(8) Mender;
Category	(9) Library Assistant (formerly designated as Library Attender).

**3. Method of appointment and appointing Authority:**

The method of appointment and the appointing authority to the following categories shall be as follows:-

Sl.No	Category	Method of appointment	Appointing Authority
1.	Research officer (Telugu and Sanskrit)	By promotion from the Category Of the Research Assistant(Telugu)& Research Assistant(Sanskrit) from a combined seniority list.	Director
2.	Research Assistant (Arabic, Persian and Urdu)	By direct recruitment	-do-
3.	Research Assistant(Telugu)	By direct recruitment	-do-
4.	Research Assistant(Sanskrit)	By direct recruitment	-do-
5.	Process Cameraman	By direct recruitment	-do-
6.	Senior Mechanic	By direct recruitment	-do-
7.	Supervisor	i) By promotion form the Category of Library Assistant ii)If no Qualified and eligible Library Assistant is available in the said Category, by direct recruitment	-do-
8.	Mender	i) By appointment by transfer of member of the A.P. Last Grade Service In the Oriental Manuscripts Library and Research Institute ii) If no qualified or eligible candidate is available for appointment by method (i) above, by direct recruitment	-do-
9.	Library Assistant	i)By appointment by transfer of a member of the Andhra Pradesh Last Grade Service in the Oriental Manuscripts Library and Research Institute ii) If no qualified or eligible candidate is available for appointment by method (i) above, by direct recruitment.	-do-

#### **4. Reservation of appointment:**

In the matter of direct recruitment to the posts provided in rule 3 for which women and men are equally suited, other things being equal, preference shall be given to women and they shall be selected to an extent of atleast 30% of the posts in each Category of O.C., B.C., S.C., and S.T. quota.

Provided that if suitable women candidate donot come up for selection to the required extent, the vacancies may be filled by men candidate

#### **5. Qualification:**

No person shall be eligible for appointment to the categories specified in column(1) of the Annexure to these rules by the method specified in the corresponding in column (3) thereof.

#### **6. Age:**

No person shall be eligible for appointment by direct recruitment, if he has completed 28 years of age on the first day on July of the year in which the notification for selection is made.

#### **7. Minimum Service:**

No person shall be eligible for appointment by transfer or promotion unless the has put in not less than three years service in the category from which promotion or appointment by transfer is made.

**8. Probation:**

Every person appointed by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years and every person appointed by promotion on transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which the commences probation.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHA PRADESH)**

**D.V.L.N.MURTHY**  
**Secretary to Government.**

To  
The Director,  
A.P.G. Oriental Manuscripts Library and Research Institute, Hyderabad  
The Accountant General, A.P., Hyderabad.  
The Pay and Accounts Officer, Hyderabad.

**//FORWARDED::BY::ORDER//**

**Sd/-**  
**Section Officer.**

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**ANNEXURE**  
**(See Rule -5)**

Sl No.	Category	Method of appointment	Qualifications
1	2.	3.	4.
1.	Research Officer (Telugu & Sanskrit)	By promotion	Must possess a post Graduate Degree or M.O.L. in Telugu or Sanskrit from any University in India established or incorporated by or under a central Act or Provincial Act or a state Act or Institution recognised by the University Grants Commission or its equivalent qualification.
2.	Research Assistant (Arabic, Persian and Urdu)	By Direct Recruitment	Must possess a second class post Graduate Degree or M.O.L. in Urdu or Arabic or Persian with not less than 50% of Marks from any University in India established or Incorporated by or under a Central Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent qualification
3.	Research Assistant(Telugu) (formerly designated as Telugu Pandit)	By direct recruitment	Must possess Ubhaya Basha Praveena or Bhasha praveena or B.O.L (Telugu) or any other/equivalent Degree of a university in India established or Incorporated by or under a Central Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent qualification
4.	Research Assistant(Sanskrit) (formerly designated as Sanskrit Pandit)	By direct recruitment	Must possess Siromani or Vidya Praveena or Ubhaya Basha Praveena or B.O.L. (Sanskrit) degree for any University in India established or Incorporated by or under a Central Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent qualification.
5.	Process Cameraman	By direct recruitment	i) Must have possessed minimum General Educational Qualification prescribed in the Schedule to General Rules. ii) Must be able to operate and maintain all types of fully automatic cameras for off set and block making and all types of equipment used in block making. iii) Must have practical experience of exposing and developing of wet and dry plates, cut films and shall be able to carry out original as well as colour transparencies and should have thorough knowledge of optics filters masking and reversing process etc. iv) Must be able to supervise and train personnel on horizontal and vertical cameras; v) Must have practical experience of five years in camera section for off-set and Block Making sections;

6.	Senior Mechanic	By direct recruitment	vi) Must be able to operate all kinds of masks and colour work and operate and maintain all kinds of “denstimetres” i) Must have possessed Minimum General Educational qualification prescribed in the schedule to General Rules; ii) Must have practical experience of five years in the operation and mechanism and Maintenance of all printing machines.
7.	Supervisor	By promotion	i) must have passed intermediate Examination conducted by the Board of Intermediate Education examination ii) Must posses a certificate in Library Science
8.	Mender	i)By Direct recruitment  ii) By appointment by transfer	i) Must have possessed minimum General Educational qualification prescribed in the schedule to General Rules. ii) Must have practical experience in mending of old records and binding of books. Must have practical experience in Mending of old records and binding of books.
9.	Library Assistant	By direct recruitment Or By appointment By transfer	Must have possessed minimum General Educational qualification prescribed in the schedule to the General Rules.

**//FORWARDED::BY::ORDER//**

**Sd/-  
Section Officer**

**//True Copy//**