GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Governing Results – Administrative Reforms – Setting up of SPIUs (Strategy & Performance Innovation Units) in certain Departments of Secretariat for implementation of Administrative Reforms – Orders – Amendment – Issued.

GENERAL ADMINISTRATION (GPM&AR) DEPARTMENT

G.O.Ms.No.109

Dt.07-04-2003.

ORDER:

Government have recognized the importance of Governance Reform Programmes to reach the goals with full commitment, and to enhance the capacity to shape the reform programmes into action plans with due analysis of issues, identifying options agreed as required by the Departments.

2. In order to achieve greater success in initiating and implementing Reforms programme the Govt. hereby direct the institution of Strategy & Performance Innovation, Units (SPIUs) in certain key Departments of Secretariat, namely, the Genl. Admn. (GPM&AR), the Revenue, the Municipal Administration & Urban Development, the Panchayat Raj & Rural Development, the Education (Higher Education/ School Education), the Health, Medical and Family Welfare, the Industries & Commerce and the Irrigation & Command Area Development and the Welfare Departments.

3. The Strategy & Performance Innovation Units (SPIUs) structure comprises two components:-

Steering Group – This would be the body to provide overall policy direction to the reform efforts of the department. The Group would consist of:

- Senior most Spl. Chief Secy./Prl. Secy./ Secy. Of the Department – Chairman.
- Other Departmental Secretaries (if any)
- Relevant Heads of Department
- Secretary, Genl.Admn. (GPM&AR) Department
- Executive Director, Centre for Good Governance (or the nominated CGG Work stream Leader)

The chairman of the Committee shall be reporting to the Committee of the Ministers set up by the CGG.

Technical Support Team -This would provide the support to the Department to identify, analyze, select and implement reform initiatives. The structure of Technical Team will be as follows”

- One Senior Officer (to be counterpart to the Consultant);
- One lead Consultant (almost full time);
- One IT person, possibly a CGG Systems Designer (almost full time);
- Other short term Consultants as required.
- The above may vary marginally depending on the requirement of the concerned Departments.

The Departments have to nominate one Senior Officer to head SPIU and he/she shall not shoulder any other Departments responsibility. If the Departments does not have a competent person, it can engage a acknowledgeable retired person, who is reform oriented.
4. Where the Departments are looking after bilateral and multilateral Programmes in different units, care should be taken to see that multiple perspectives are dovetailed and there is one common approach to all such programmes. The SPIU of the Department should gel with other units established under Economically Aided Projects/Contracting sponsored Programmes.

5. **The Role and Tasks of SPIU:** The SPIU will:
   
a) Support the Secretary of the Department in designing the overall Reform Action Plan (RAP) for the department through strategic review, policy analysis and communication with others (eg.CGG) and advise him on strategy, Performance improvement and governance reform.
   
b) Translate the Departmental RAP into discrete Projects (including implementation of recommendation) with proper timeframe.
   
c) Draft terms of reference for projects, identity where external support is required and liaise with CGG in this regard on RAP.
   
d) Support the delivery of Projects contained in RAP.
   
e) Assure the works of consultants meet the quality standards of the Department.
   
f) Report regularly to the Secretary on the implementation of RAP and evaluation reports thereof.
   
g) Prepare ad hoc reports as requested by Secretary on governance related issues of importance to the Department.
   
h) Provide information as required to Secretary (Coordn, GPM&AR), General Administration Department.
   
i) Provide advice, leadership and support to all sections of the Department in the area of change management and act as a "change agent".

6. The SPIUs shall be funded under the DFID Programme and the expenditure on the consultancy services of SPIUs shall be met directly by the Centre for Good Governance.

7. While constituting SPIUs the concerned Departments shall consult Genl.Admn.(GPM&AR) Department & Centre for Good Governance.

8. This order issues with the concurrence of Finance Department vide their U.O.No.2629/Secy./F&PMU/03, Dt.31.03.2003.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MOHAN KANDA
CHIEF SECRETARY TO GOVERNMENT

To
The Panchayat Raj & Rural Development Department.
The Revenue Department.
The Municipal Administration & Urban Development Department.
The Education (Higher Education) Department.
The Education (School Education) Department.
The Health Medical & Family Welfare Department.
The Industries & Commerce Department
The Irrigation & Command Area Development Department.
The Social Welfare Department
The BC Welfare Department.
The Minorities Welfare Department.
The Genl.Admn. (GPM&AR) Department.
Copy to:
All the other Departments of Secretariat.
All the Spl. Chief Secys., Prl. Secys., Secys. to Govt.,
The Finance (PMU-II) Department.
The Director General, Centre for Good Governance &
Dr. MCR HRD Instt. Of A.P. Hyd.
The Executive Director, Centre for Good Governance.
All the Heads of Departments.
All the District Collectors.
The Accountant General, A.P. Hyderabad.
The Pay and Accounts Officer, Hyderabad
The Dy. Pay and Account Officer, Secretariat Branch.
The Private Secy. to Prl. Secy. to Chief Minister.
All the Private Secys. to Ministers.
The Private Secys. to Chief Minister to Govt.
The PA to Secy.Coodrn. GPM&AR).
All other Officers in GAD.

//FORWARDED::BY ORDER//

ASST. SECRETARY TO GOVERNMENT