

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (GPM&AR) DEPARTMENT

Circular Memo. No. 53023/6/GPM&AR/2016-9,

Dated.24/05/2016

Sub: GPM&AR – Shifting of HoDs and other Institutions to the new
Capital Region - Instructions – Issued.

It has been decided by the Government to move all the Heads of Departments and other Government Institutions like Societies, Non-Statutory Authorities, Institutions other than listed in IX and X Schedules of A.P. Re-organisation Act on or before 27th June 2016 to the new Capital region and in and around Vijayawada and Guntur cities.

2. All the Heads of Departments shall first explore the possibility of locating their Offices in any of the Government building owned by the Department in the new capital region. If there is no suitable Government building available with the Department, they are requested to approach the District Collector, Krishna/ Guntur and obtain private accommodation details available with him. They may select the premises and fix the rent for the private building. The Dist. Collectors, Krishna and Guntur will provide necessary support and guidance in this regard.

3. The Dist. Collector, Krishna has identified a total number of 85 buildings with a plinth area of 16,98,231 sft with ample parking place of 2,34,000 SFT in and around Vijayawada which are now available for ready occupation. Similarly the Dist. Collector, Guntur also identified 4 private accommodation in and around Guntur city roughly about 1,50,000 SFT for accommodating the Govt. Offices. (The particulars of the building along with the photograph has been scanned and any of the Head of the Departments desires to have the soft copy can send a mail request to spcsgad@ap.gov.in).

4. After identification of suitable building, the Department should enter into a lease agreement for a period about 3 years. If the department is constructing any building, lease period can be of shorter duration considering with building completion date. After the building is taken on lease, Heads of Department should move along with the existing office furniture and office equipment available in Hyderabad Office and start functioning from the new premises at the new capital region. The entire shifting exercise should be completed before 27th June, 2016 and ensure that the functioning of the offices from the New Capital Region shall be commenced from 27.06.2016.

5. All the Departments of Secretariat / HoDs are requested to issue suitable instructions to the Government instrumentalities working under their control immediately.

6. This copy of the circular instructions is also available on internet and can be accessed at www.ap.gov.in.

S.P.TUCKER,
CHIEF SECRETARY TO GOVERNMENT

To

All the Heads of Departments.

All the Departments of Secretariat.

Copy to:

The Prl. Secretary to Governor of A.P., Raj Bhavan, Hyderabad.

The Prl. Secretary to Chief Minister .

All Private Secretaries to Ministers.

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The P.S. to Chairman, A.P. Legislative Council, A.P., Hyderabad.
The P.S. to Speaker, A.P. Legislative Assembly, A.P., Hyderabad.
The PS to Chief Secretary to Government.
The PS to Spl. Chief Secretary to Government (GPM&AR)
The Prl. Secretary, A.P.P.S.C., Hyderabad.
All Collectors & District Magistrates of A.P.
The Director of Treasuries & Accounts, A.P., Hyderabad.
The Pay and Accounts Officer, A.P., Hyderabad.
The Accountant General, A.P., Hyderabad.
The Registrar of A.P. High Court, Hyderabad.
The Registrar, A.P. Administrative Tribunal, Hyderabad.
The Advocate General, A.P., Hyderabad.

// FORWARDED :: BY ORDER //

S.A. Keshava
SECTION OFFICER